



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/23/2017 **VisitType:** LS POI Follow Up **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-3067

Wee Tots Learning Center

3732 Redan Road Decatur, GA 30032 DeKalb County
 (404) 288-0712 mhale1606@yahoo.com

Mailing Address
 Same

Regional Consultant

Ashia Jackson
 Phone: (770) 357-7070
 Fax: (770) 357-7069
 ashia.jackson@decal.ga.gov
 Joint with: Leslie Pettis

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/23/2017	LS POI Follow Up	Support	
07/25/2016	Complaint Investigation & Monitoring Visit	Support	
07/25/2016	Complaint Investigation & Monitoring Visit	Support	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants	1	4	C	6	C	NA	NA	Feeding
Main	B-1st Left		0	0	C	7	C	NA	NA	
Main	C - 2nd Left	Infants and One Year Olds and Two Year Olds	1	8	NC	7	NC	NA	NA	Free Play
Main	D-2nd right		0	0	C	11	C	NA	NA	
Main	E - 3rd Left	Three Year Olds and Four Year Olds	1	14	C	24	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 55					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front	48	C

Comments

Plan of Improvement: To Be Submitted 03/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
---	--



Sign up Today!

www.qualityrated.decal.ga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@decal.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marsha Hale, Program Official

Date

Ashia Jackson, Consultant

Date

Leslie Pettis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
 2 Martin Luther King Jr. Drive SE, 670 East Tower
 Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/23/2017 **VisitType:** LS POI Follow Up **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-3067

Wee Tots Learning Center

3732 Redan Road Decatur, GA 30032 DeKalb County
 (404) 288-0712 mhale1606@yahoo.com

Mailing Address
 Same

Regional Consultant

Ashia Jackson
 Phone: (770) 357-7070
 Fax: (770) 357-7069
 ashia.jackson@decal.ga.gov
 Joint with: Leslie Pettis

The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(3)(b) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on the consultant's observation that infants were observed to be left in confining equipment for more than 30 minutes at a time (10:45 am-11:45 am).

.....

Correction Deadline: 2/23/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 7/26/2016

Corrected on 2/23/2017
.12(2)(a) - Previous citation corrected.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Correction Deadline: 7/24/2016

Corrected on 2/23/2017
.35(3) - Previous citation corrected. The center is not currently doing any swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Living arrangements if not with both parents,.08(a)-(f)-Emergency Contact information Missing,.08(a)-(f)-Parent Names, Work Numbers,.08(a)-(f)-Doctor, Clinic, Phone Numbers,.08(a)-(f)-Allergies and Disabilities

Child # 5

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Doctor, Clinic, Phone Numbers,.08(a)-(f)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(a)-(f) - Please be sure that enrollment forms are complete thoroughly with no blanks on the form.

Correction Deadline: 2/23/2017

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on the consultant's observation that the center cared for eight children in a space that was licensed for seven children.

Correction Deadline: 2/23/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 7/24/2016

Corrected on 2/23/2017

.25(3) - Previous citation corrected.

591-1-1-.26 Playgrounds(CR)

Not Met

Correction Deadline: 7/24/2016

Corrected on 2/23/2017
.26(4) - Previous citation corrected.

Correction Deadline: 8/3/2016

Corrected on 2/23/2017
.26(7) - Previous citation corrected.

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on a consultant's observation that the white PVC pipe in the back center of the playground was no longer connected and posed a potential tripping hazard.

Correction Deadline: 3/9/2017

Recited on 2/23/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(3) - Please be sure that all bottles are labeled with the correct date.

Correction Deadline: 2/23/2017

Health and Hygiene

591-1-1-.07 Children's Health

Not Met

Finding

591-1-1-.07(5) requires center staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined that an infant was observed to be asleep in a crib with a feeding tube attached. The child was observed to be asleep on his stomach. The center does not have any medical information or specific feeding instructions for the child.

Corrected on 2/23/2017
.11(1) - Previous citation corrected.

591-1-1-.13 Field Trips(CR) Met

Comment
No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

Comment
No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment
Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 4 **Records with Missing/Incomplete Components: 1**

Staff # 2 Not Met

Date of Hire: 03/01/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR) Not Met

.....
.....
.....
.....
.....
.....

Correction Deadline: 7/24/2016

Corrected on 2/23/2017
.09(1)(a) - Previous citation corrected.

Finding
591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined, based on documentation reviewed, that one employee who was present at the center had a records check dated prior to 12 months of their hire date.

.....
.....
.....

Correction Deadline: 3/9/2017

Recited on 2/23/2017

591-1-1-.14 First Aid & CPR

Technical Assistance

Technical Assistance

591-1-1-.14(3) - Please be sure all needed items are included in your first aid kit.

Correction Deadline: 3/5/2017

591-1-1-.24 Personnel Records

Not Met

Finding

591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. The center did not have documentation to show that all staff had completed orientation.

Correction Deadline: 2/23/2017

591-1-1-.33 Staff Training

Met

Correction Deadline: 2/4/2016

Corrected on 2/23/2017

.33(4) - Previous citation corrected.

Correction Deadline: 8/1/2016

Corrected on 2/23/2017

.33(4) - Previous citation corrected.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(b) requires the Center to ensure the Director is at least 21 years of age and meets minimum academic requirements and qualifying child care experience. It was determined based on a review of documentation that the center director did not meet the minimum qualifying child care experience in that the director had completed the 40 hours director's training but had not been employed for a minimum of five years as a director of a child care facility.

Correction Deadline: 3/9/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on a consultant's observation that the center had combined 11 children in a mixed-age group as follows: Five infants and six-one-year old children were present in the infant classroom during the morning between the hours of 8:30 am and 9:30 am with one staff person. Two staff were required.

.....
.....
.....
.....
.....

Correction Deadline: 2/23/2017

Recited on 2/23/2017

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times. It was determined based on the consultant's observation that the children were not supervised in that the infant room teacher was observed to leave the classroom to open the door for parents, teachers, and the consultant.

.....
.....
.....
.....
.....

Correction Deadline: 2/23/2017