



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/23/2017 **VisitType:** Monitoring Visit **Arrival:** 1:15 PM **Departure:** 2:40 PM

CCLC-39244

Ms. BJ's Group Daycare and Early Learning

511 Jefferson Street Moultrie, GA 31768 Colquitt County
 (229) 985-7022 msbjs704@yahoo.com

Mailing Address

511 jefferson st
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Regional Consultant

Rena Keene
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 rena.keene@decal.ga.gov

Joint with: Beth Houtz

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/23/2017	Monitoring Visit	Good Standing	
07/25/2016	Licensing Study	Good Standing	
01/26/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A	Infants and Four Year Olds	1	3	C	5	C	NA	NA	Diapering, Nap	
Main	Room B		0	0	C	3	C	NA	NA		
Main	Room C		0	0	C	4	C	NA	NA		
Main	Room D		0	0	C	4	C	NA	NA		
Total Capacity @35 sq. ft.:			12			Total Capacity @25 sq. ft.:		0			Building capacity limited by Fire Marshall Limitations
Total # Children this Date: 3			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	62	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and follow up on previously cited rule violations.

Consultants experienced technical difficulties during visit that prevented the ability to print out visit information, but a hand-written form was reviewed with staff. Signatures of staff and consultants were placed on paper outline of visit.

February 27, 2017: Printed Monitoring visit forms sent to director.

Plan of Improvement: Developed This Date 02/23/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Bobbie Jackson, Program Official

Date

Rena Keene, Consultant

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours at the current time.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(12) requires that heating and cooling equipment be protected to prevent children from touching it. It was determined based on consultants' observation that heating and cooling equipment was not inaccessible to the children. Both a fan and a heater was observed to be on the floor in the child care area being used during visit by an infant and two other children who were four years of age.

POI (Plan of Improvement)

To ensure that children's contact with the unit is prevented, the center will keep heating and cooling equipment stored in an area that is not accessible to the children. When heating and cooling equipment is in use, it shall be placed safely on a surface that is out of the reach of children.

Correction Deadline: 2/23/2017

Finding

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on consultants' observation that materials dangerous to children were not kept out of the reach of children. A bottle of Soft Soap was observed on the bathroom vanity that was labeled to keep out of the reach of children.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will place any hazardous material to be inaccessible to children.

Correction Deadline: 2/23/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultants' observation that the fencing was not maintained in a safe manner in all areas. In the section on the front (western end) of the playground, the fence was not anchored to the ground and a hole was observed underneath the wire. In the back corner of the fence (southwestern), a gap was observed between two corner posts that measured six inches at the top.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. Director stated that she is in the process of having the fence replaced and the materials to make the repairs was observed.

Correction Deadline: 2/23/2017

Finding

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultants' observation that there was inadequate resilient material underneath and in the fall zone of the "monkey bars" type climber. The resilient material measured less than two inches deep.

POI (Plan of Improvement)

The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

Correction Deadline: 3/5/2017

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultants' observation that the outdoor play area was not maintained to be free of hazards. The following hazards were observed during visit:

1. A plastic sheet of ground covering was observed to be placed in front of the door of the outdoor storage building. The plastic sheet of rigid plastic that was used as the ground cover was curled up at the corners and ends and not anchored. This posed a tripping hazard to the children.
2. Cement footers anchoring the equipment were observed to be exposed and accessible to the children underneath the blue and yellow "drum" for crawling.
3. A roll of chain link fence was observed to be on the playground and accessible to the children when playing outdoor.
4. A piece of particle board which was approximately four feet by four feet was observed to be leaning against the building and not secured.
5. An ant bed was observed along the eastern side of the fence that measured approximately four feet long. Ants were observed to be active in the bed.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will make repairs or changes as follows:

1. Anchor and/or cover the edges of the plastic ground cover so that it does not pose a tripping hazard to the children. Areas were observed around the outside of the plastic that was covered with mulch and this prevented the tripping hazard along the edges that were embedded in the resilient material. This was discussed as an option, so long as there was no protrusion of the plastic above the surface.
2. The cement footers anchoring equipment will be kept covered in a way that does not pose a hazard to the children for injury from falls or scrapes.
3. The chain link fence and supplies will be removed from the area where children play while the fence is being repaired and not be accessible.
4. The particle board will be removed from the child care area or anchored if it serves a purpose on the playground.
5. The live ant bed will be treated and eliminated. The outdoor play area will be monitored daily to ensure that dangerous insects are eliminated from the outdoor play areas.

Correction Deadline: 2/23/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(3)(a) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper change surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation and staff statements that required diaper changing procedures were not being following. Prior to changing the diaper of an infant, the employee placed a blanket on the diaper-changing surface and placed the infant on top of the blanket. This employee who was left alone in charge of the children while the director left for her employment with the Colquitt County Board of Education to drive the school bus was not knowledgeable and familiar with diapering requirements. Although the director was leaving as consultants arrived for the Monitoring Visit, she remained on site to assist the other employee in diaper changing. Following the diaper change, it was observed that the employee did not clean the surface prior to applying disinfectant and additionally, when the disinfecting solution was applied to the diaper-changing surface, it was immediately wiped and not allowed to stay on the surface as prescribed by best practices.

POI (Plan of Improvement)

The director will ensure that any staff responsible for the sole care of children are knowledgeable in diapering practices and can perform these duties on her own when left to do so. Staff was advised that best practices dictate that following a diaper change, the surface is cleaned with soap and water, and after being cleaned is disinfected by applying a disinfecting solution and allowing it to stay on the surface a minimum of ten seconds prior to drying the surface and removing the disinfecting solution. It is recommended that the solution be left on at least two minutes when feasible for maximum effectiveness, but ten seconds will suffice if other children have to be changed. Additionally, staff will ensure that the only non-porous surfaces are used for diapering unless the infant is changed in his/her own crib.

Correction Deadline: 3/25/2017

Finding

591-1-1-.10(3)(c) requires center staff to keep any items which might harm a child out of a child's reach. It was determined based on consultants' observation that harmful items were not kept inaccessible to children during the diaper-changing process. Staff were observed to place a blanket in the crib with the infant while employee washed her hands following the diaper change.

POI (Plan of Improvement)

The center will ensure that harmful items are always kept inaccessible to children.

Correction Deadline: 2/23/2017

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing discussed in relation to diapering. The two older children were napping during visit, and therefore handwashing was not observed by the older children.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures - Director stated that medications are not administered to children in care.

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided - Director stated that children in care are not transported for any purpose while in care at the center.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed-SIDS/Infant Sleeping Position

Correction Deadline: 7/26/2016

Corrected on 2/23/2017

.30(1)(b)3 - It was observed by consultants that the cots were covered by sheets designed for use on the cots.

Technical Assistance

Consultant discussed with staff rule 591-1-1-.30(1)(e) which requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the care givers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 2/24/2017

Staff Records

Staff # 2

Not Met

Date of Hire: 06/05/2007

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

No new hires

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of staff records and staff statements that no staff was on the premises with current certification in CPR and First Aid while director left to conduct her job a school bus driver for the Colquitt County Board of Education. The employee who was left with the children had not satisfactorily completed training in CPR and First Aid since her certification expired January 12, 2012.

POI (Plan of Improvement)

The center director will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/25/2017

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

591-1-1-.33(2) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment.

Correction Deadline: 3/25/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision