



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/22/2017    **VisitType:** Monitoring Visit    **Arrival:** 12:05 PM    **Departure:** 1:10 PM

**FR-26256**

**Simmons, Tojuana Y**

2783 High Tide Drive College Park, GA 30349 Fulton County  
(770) 334-1735 tojosimmons14@gmail.com

**Regional Consultant**

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decals.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
02/22/2017	Monitoring Visit	Good Standing
08/02/2016	Licensing Study	Good Standing
01/21/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	1	0	0	0
3 & 4 Years	4	2	0	1	0
School Age(5+) Years	0	1	0	0	0
<b>Total Under 13 Years</b>	5	4	0	1	0
<b>Total Under 18 Years</b>	5				

Children Present: 5

Total Children: 6

Caregivers/Helpers Present: 3


Total Caregivers/Helpers: 5

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow-up on previous visit.

Plan of Improvement: Developed This Date 02/22/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Tojuana Simmons, Program Official

Date

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Princess Walton, Consultant

Date



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### Findings Report

**Date:** 2/22/2017    **VisitType:** Monitoring Visit    **Arrival:** 12:05 PM    **Departure:** 1:10 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed children sleeping on cots/mats.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

Home Clean, Free of Hazards

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Comment**

Outside Area Clean, Well Maintained

## Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Correction Deadline: 1/21/2016

Corrected on 2/22/2017

.11(1)(k) -Previous citation was corrected. Provider stated that children wash their hands at all times and that she go over handwashing with the children.

## Licensure

290-2-3-.04 Application Requirements(CR)

Met

### Comment

290-2-3-.04(2)(g) -Consultant observed provider to have 3 unrelated children kept for pay and 2 related kept for pay on this day

Correction Deadline: 2/22/2017

## Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

### Comment

Observed-Positive Learning Environment

290-2-3-.11 Transportation(CR)

Met

### Comment

No transportation.

## Staff Records

290-2-3-.21 Criminal Records Check(CR)

Not Met

### Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined by consultant review of files that the provider did not have a criminal records check determination for 3 people living in the home over the age 17.

### POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 2/22/2017

290-2-3-.07 Independent Contractors(CR)

Met

### Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)

Met

### Comment

No additional staff

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**290-2-3-.07 Staff Training****Not Met****Finding**

290-2-3-.07(4) requires the Family Day Care Home to ensure the Provider, on an annual basis, attends ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source. Records of completion of such training programs shall be maintained in the Family Day Care Home, as required by these rules. It was determined that provider didn't have the required 10 hours annual training for 2016.

**POI (Plan of Improvement)**

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

**Correction Deadline: 2/22/2017****Recited on 2/22/2017**

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**290-2-3-.07 Students-in-Training(CR)****Met****Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)****Not Met****Finding**

290-2-3-.07(14)(a) requires the Home to ensure that volunteers age seventeen (17) and older that provide consistent services have a satisfactory Fingerprint Records Check Determination. It was determined by consultant based on review of files that the provider helper had local background check but no criminal records check on file.

**POI (Plan of Improvement)**

The Home will obtain required records checks and ensure that every volunteer, who is age seventeen (17) and older, and provides consistent services has a satisfactory Fingerprint Records Check Determination on file. Volunteers who are seventeen (17) and older and provide consistent services MUST have a satisfactory Fingerprint Records Check Determination to be at the Home when a Child is present for care.

**Correction Deadline: 2/22/2017**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision