



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2018 **VisitType:** Monitoring Visit **Arrival:** 12:45 PM **Departure:** 3:15 PM

CCLC-37608

CHI Montessori Academy, INC

2407 Cascade Road Atlanta, GA 30311 Fulton County
(678) 515-8368 ssuitt@bellsouth.net

Regional Consultant

Lajuana Williams

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/21/2018	Monitoring Visit	Good Standing	
09/06/2017	Licensing Study	Good Standing	
04/21/2017	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- Upstairs	Five Year Olds and Six Year Olds and Over	1	10	C	12	C	NA	NA	Centers
Main	C: Downstairs	Infants and One Year Olds and Two Year Olds	6	38	C	15	NC	NA	NA	Nap, Floor Play
Main	Multi-Purpose	Three Year Olds and Four Year Olds and Five Year Olds	2	21	C	31	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0			Building capacity limited by Playground Limitations				
Total # Children this Date: 69			Total Capacity @35 sq. ft.: 55			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Sharon Suitt, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 2/21/2018 **VisitType:** Monitoring Visit **Arrival:** 12:45 PM **Departure:** 3:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 9/6/2017

Corrected on 2/21/2018
.03(2) - Previous cite corrected.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined that furniture was secure. Please ensure any fish tanks that could be tipped over are secured.

Correction Deadline: 2/21/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 9/6/2017

Corrected on 2/21/2018
.08(1) - Previous cite corrected.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(9) - Please check equipment and playground for weather related hazards prior to allowing children outside. It was discussed that water was observed on equipment and an accumulation of gum balls was observed on the playground.

Correction Deadline: 2/21/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing surface in the infant area downstairs was torn.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 2/21/2018

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper knowledge.

591-1-1-.20 Medications(CR) **N/A**

Comment

Medicine was not dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 9/11/2017

Corrected on 2/21/2018

.21(3) - Previous cite corrected. Please ensure fire drills are conducted monthly . Please ensure tornado and lock down drills are conducted every six months.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Correction Deadline: 4/21/2017****Corrected on 2/21/2018****.13(4) - Per the Director the program no longer participated in field trips.**

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that an infant was not placed on her back for sleeping, a blanket was also observed in the crib with the sleeping infant. . Additionally, it was determined that a swaddler was used for another infant child in care. A physician statement was not on file for either child.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 2/21/2018

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 4**

Staff # 5

Not Met

Date of Hire: 04/17/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate, .33(3)-Health & Safety Certificate

Staff # 6

Not Met

Date of Hire: 07/10/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing, .33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 7

Not Met

Date of Hire: 08/04/2015

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate, .33(3)-Health & Safety Certificate

Staff # 13

Not Met

Date of Hire: 07/31/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate, .33(3)-Health & Safety Certificate

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 9/11/2017

Corrected on 2/21/2018

.24(1) - previous cite corrected.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of staff records that evidence of the training was not maintained on file for four staff.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 2/21/2018

Recited on 2/21/2018

Defer

591-1-1-.33(6)-Training will be reviewed on the next licensing study.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/6/2017

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) prohibits Center Staff from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Center and requires Center staff to comply with all applicable laws and regulations. It was determined that the center compliant.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.