



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2017 **VisitType:** Licensing Study

Arrival: 11:05 AM

Departure: 12:30 PM

FR-25513

Wigfall-Woode, Lorie J

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Regional Consultant

Roslyn Williams

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Mailing Address

Same

Compliance Zone Designation

02/21/2017	Licensing Study	Good Standing
10/05/2016	Monitoring Visit	Good Standing
01/25/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	3	0	0	0
3 & 4 Years	0	2	0	0	0
School Age(5+) Years	0	1	0	0	1
Total Under 13 Years	1	6	0	0	1
Total Under 18 Years	1				

Children Present: 1

Total Children: 7

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

Comments

Health and Safety Orientation training discussed with Provider.

Plan of Improvement: Developed This Date 02/21/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lorie Wigfall-Woode, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.08 Physical Plant - Safe Environment

Not Met

Finding

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years. It was determined based on review of records that the Provider did not document drills for fire and other emergency situations for October 2016 through January 2017

POI (Plan of Improvement)

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 3/23/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)	Met
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Correction Deadline: 10/31/2016

Corrected on 2/21/2017

.11(2)(h) - The smoke detector system was working properly on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)	Met
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Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)	Met
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Comment

Outside Area Clean, Well Maintained

Licensure

290-2-3-.04 Application Requirements(CR)	Met
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Comment

290-2-3-.04(1)(d) - No overcrowding observed on this date.

Correction Deadline: 2/21/2017

Safety and Discipline

290-2-3-.11 Animals	Technical Assistance
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Technical Assistance

290-2-3-.11(1)(n) - Animal procedures and requirements discussed with Provider.

290-2-3-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)	Met
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Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)	Not Met
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Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that this information was missing for one staff person.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 2/28/2017

290-2-3-.07 First Aid & CPR**Technical Assistance****Technical Assistance**

290-2-3-.07(5) - CPR/First Aid Training procedures discussed with Provider

Correction Deadline: 3/23/2017

290-2-3-.07 Independent Contractors(CR)**Met****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

No additional staff

290-2-3-.07 Staff Training**Met****Comment**

Health/Safety training reminder

290-2-3-.08 Staff Training**Not Met****Finding**

290-2-3-.08(6) requires that documentation of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of records that the Provider completed six of the ten required training hours for 2016.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 12/31/2017

290-2-3-.07 Students-in-Training(CR)**Met****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**Met****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision