



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/17/2017 **VisitType:** Licensing Study

Arrival: 1:45 PM

Departure: 3:15 PM

FR-000001127

Jones, Abigail

1617 EUCLID STREET Valdosta, GA 31602 Lowndes County
(229) 242-7219 aby@mchsi.com

Mailing Address

1617 EUCLID STREET
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Regional Consultant

Rena Keene

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rena.keene@dec.al.ga.gov

Joint with: Beth Houtz

Compliance Zone Designation

02/17/2017	Licensing Study	Good Standing
07/19/2016	Monitoring Visit	Good Standing
01/06/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	0	1	0	0	0
Total Under 13 Years	5	7	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 7

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

Comments

The purpose of today's visit was to conduct a Licensing Study. Provider stated that there has been no change in household residents or any new hires since last visit.

Plan of Improvement: Developed This Date 02/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Abigail Jones, Program Official

Date

Rena Keene, Consultant

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 3

Child # 1

Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i),Mom Work # Missing -(08)(1)(a),Dad Work # Missing -(08)(1)(a)

Child # 2

Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i)

Child # 4

Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i),Mom Work # Missing -(08)(1)(a),Dad Work # Missing -(08)(1)(a)

Technical Assistance

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. Please be sure that the work telephone numbers are available in all children's records.

Correction Deadline: 2/17/2017

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08(1)(i) requires the Home to maintain the name of person(s) to whom the Child may be released in each Child's record. Such information shall contain the authorized person's address, telephone numbers, relationship to Child and to Parent, and other identifying information. It was determined based on a review of staff records that three of the five children in care did not have all required information listed for the persons to whom each child can be released.

POI (Plan of Improvement)

The Home will review records; determine if all required information is completed; obtain any missing information; and have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 2/17/2017

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met**

Correction Deadline: 7/29/2016

Corrected on 2/17/2017

.13(2)(a) - The lattice was observed to be repaired and the playground was clean, safe and in good repair.

Health and Hygiene**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures - Provider stated that she does not administer medication to children in care.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

290-2-3-.04(1)(d) - Licensing requirements are met. Fewer than six children were observed to be present in the FCCLH during visit.

Correction Deadline: 2/17/2017

Safety and Discipline

290-2-3-.11 Animals**Met****Comment**

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

290-2-3-.11 First Aid Kit**Met****Comment**

Observed Kit Complete

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 2/17/2017**Recited on 2/17/2017****Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of staff records and staff statements that the three adults residing in the Family Child Care Learning Home, including the provider, did not obtain a satisfactory criminal background check by January 1, 2017. A one-day letter was left with provider.

Note: One adult residing in the home is bedridden and not able to obtain fingerprint checks.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 2/17/2017

Recited on 2/17/2017

290-2-3-.07 Independent Contractors(CR)	Met
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Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)	Met
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Comment

No additional staff

290-2-3-.07 Students-in-Training(CR)	Met
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Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)	Met
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Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision