



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/16/2017 **VisitType:** Monitoring Visit **Arrival:** 11:10 AM **Departure:** 12:20 PM

FR-30066

Octave, Marsha T

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Regional Consultant

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1936 SALISBURY WAY
HINESVILLE, GA 31313

Compliance Zone Designation		
02/16/2017	Monitoring Visit	Good Standing
08/02/2016	Licensing Study	Good Standing
01/20/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	1	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	1	1	0	0	1
Total Under 13 Years	2	4	0	0	1
Total Under 18 Years	2				

Children Present: 2

Total Children: 5

Caregivers/Helpers Present: 2


Total Caregivers/Helpers: 2

Comments

The provider stated that no new staff has been hired and no new residents reside at the home on this date. The consultant and provider discussed health and safety orientation training and the consultant left a flyer about health and safety orientation training on this date.

Plan of Improvement: Developed This Date 02/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marsha Octave, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 2/16/2017 **VisitType:** Monitoring Visit **Arrival:** 11:10 AM **Departure:** 12:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

N/A

Comment

Not caring for infants

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 2

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b),Dad Work # Missing -(.08)(1)(a),Release Person Information - (.08)(1)(i),Allergy/Medical Information - (.08)(1)(f),Emergency Medical Authorization - (.08)(1)(d)

Child # 5

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c),Proof of No Liability Insurance Form

Finding

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. It was determined based on the consultant's review of records that the Provider did not have this information completed for 1 of 5 Children.

POI (Plan of Improvement)

The Home Provider will secure the missing information, and to ensure that children's records are completed for future enrollees, the provider will obtain this information before enrolling a child.

Correction Deadline: 2/16/2017

Finding

290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on the consultant's review of records that 1 of 5 enrolled children were missing the address, and telephone number of the child's physician on this date.

POI (Plan of Improvement)

The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 2/16/2017

Finding

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on the consultant's review of records that the Home did not have such evidence for 1 of 5 enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 2/16/2017

Recited on 2/16/2017

Finding

290-2-3-.08(1)(f) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on the consultant's review of records that the Provider did not have this information completed for 1 of 5 Children.

POI (Plan of Improvement)

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 2/16/2017

Finding

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file. It was determined, based on a review of children's records, that 2 of 5 enrolled children did not have evidence of signed No Liability Signature Forms.

POI (Plan of Improvement)

The home provider will obtain and maintain documentation.

Correction Deadline: 2/16/2017

Recited on 2/16/2017

290-2-3-.11 Children's Records

Met

Correction Deadline: 1/20/2016

Corrected on 2/16/2017

It was determined based on the consultant's review that the previous citation was corrected.

290-2-3-.08 Parental Authorization(CR)

Not Met

Finding

290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on the consultant's review of records that the Home did not have this authorization on file for 1 of 5 Children.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 2/16/2017

Finding

290-2-3-.08(1)(i) requires the Home to maintain the name of person(s) to whom the Child may be released in each Child's record. Such information shall contain the authorized person's address, telephone numbers, relationship to Child and to Parent, and other identifying information. It was determined based on the consultant's review of records that 1 of 5 children were missing the authorized person's address on this date.

POI (Plan of Improvement)

The Home will review records; determine if all required information is completed; obtain any missing information; and have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 2/16/2017

	Facility
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290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on the consultant's observation that a potential hazard existed in that:

* The white see- saw had chipping paint and a sharp edge located on the left bottom section of the see-saw accessible to children causing a potential pinching hazard.

POI (Plan of Improvement)

To ensure the health and safety of children, the home provider will sand and repaint the see- saw , and repair the sharp edge.

Correction Deadline: 2/16/2017

Recited on 2/16/2017

Licensure

290-2-3-.04 Application Requirements(CR) Met

Comment

It was determined based on the consultant's observation that the provider met registration requirements in that the provider was caring for one child for pay on this date.

Correction Deadline: 2/16/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) Met

Comment

Pleasant Interactions Observed

290-2-3-.11 Transportation(CR) N/A

Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete

Comment

No new hires

290-2-3-.07 Independent Contractors(CR) Met

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) Met

Comment

No additional staff

290-2-3-.07 Students-in-Training(CR) Met

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) Met

Comment

No Volunteers

Staff:Child Ratios and Supervision

Comment

Observed-Adequate Supervision