



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/16/2017 **VisitType:** Complaint Closure from visit on 01/05/2017 **Arrival:** 2:50 PM **Departure:** 7:00 PM

CCLC-35838

Building Foundations Learning Academy,
 5638 Mableton Parkway Mableton, GA 30126 Cobb County
 (770) 573-7224 iwriteaboutu@gmail.com

Regional Consultant

Crystal Germany
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Mailing Address
 Same

Compliance Zone Designation		
02/16/2017	Complaint Closure	Good Standing
01/05/2017	Complaint Investigation Follow Up	Good Standing
11/15/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Comments

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Group Day Care Homes, 290-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Rhonda Barnett, Program Official

Date

Crystal Germany , Consultant

Date



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Summary Report

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The following information is associated with a Complaint Closure:

Policies and Procedures

591-1-1-.29 Required Reporting

Not Met

Finding Associated with Complaint

591-1-1-.29(1)(c) requires the center to report to the Department within twenty-four hours or the next work day any child's death while in care; any serious illness/injury requiring professional medical attention; any situation when a child in care becomes missing; any fire; any structural disaster; and any emergency requiring temporary relocation of children. It was determined based on investigation, the center failed to properly report that a nine-year-old sustained an injury while on a field trip which required professional medical attention to the department.

POI (Plan of Improvement)

To ensure that a report to the Department takes place when required, the center will report any death or serious injuries within 24 hours.

Correction Deadline: 3/1/2017

Safety

591-1-1-.13 Field Trips(CR)

Not Met

Finding Associated with Complaint

591-1-1-.13(1) requires Center Staff to notify Parents in advance of a child's participation in any field trip with a notice that includes the name and address of the trip destination, the date of the trip, time of departure and estimated arrival time back at the Center. It was determined based on statements and review of records, that on November 23, 2016, a nine-year-old child attended a field trip without informing the parent of the trip destination, date of trip, time of departure and/or estimated time of arrival back to the center.

POI (Plan of Improvement)

The center will devise a complete notification form.

Correction Deadline: 3/1/2017

Finding Associated with Complaint

591-1-1-.13(2) requires Center Staff to obtain written permission from Parents in advance of the child's participation in any field trip and such permission must be signed and dated by a Parent. It was determined based on investigation, the center did not obtain written permission for a nine-year-old child to attend a field trip on November 23, 2016. The child sustained an injury while on the field trip. The child receive professional medical attention for the injury,

POI (Plan of Improvement)

The center will secure complete permission for future field trips.

Correction Deadline: 3/6/2017

Finding Associated with Complaint

591-1-1-.13(4) requires Center Staff to leave a list of children and adults participating in the trip at the Center and to take the same list on the trip in the possession of the adult in charge of the trip. It was determined based on investigative findings, that on November 23, 2016, the center did not leave a list of the field trip participants that attended the field trip nor did center staff take a list of participants on the field trip. An injury occurred during the field trip.

POI (Plan of Improvement)

The center will create and distribute a list of participants for each trip taken.

Correction Deadline: 3/1/2017

Finding Associated with Complaint

591-1-1-.13(5) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined based on investigation, that 100% of the children that attended a field trip on November 23, 2016, did not have emergency medical information on file.

POI (Plan of Improvement)

Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip.

Correction Deadline: 3/1/2017

Finding Associated with Complaint

591-1-1-.13(6) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number. It was determined based on investigation, on November 23, 2016, the center did not ensure each child on the field trip had a name tag that included; the child's name, center's name, address and telephone number. A nine-year-old child was injured on the field trip and required professional medical treatment.

POI (Plan of Improvement)

Center staff will provide name tags for each child to wear on field trips that include all of the required information and will check that each child has the name tag on their person.

Correction Deadline: 3/1/2017