



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/14/2017    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 10:30 AM

**CCLC-39210**

**Tracey's Stay N Play**

4401 Elkan Avenue Macon, GA 31206 Bibb County  
 (478) 788-8210 sharon31206@hotmail.com

**Mailing Address**  
 4401 Elkan Avenue  
 Macon, GA

**Regional Consultant**

Sondra Paster  
 Phone: (478) 314-5803  
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 sondra.paster@dec.al.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/14/2017	Licensing Study	Good Standing	
10/04/2016	POI Follow Up	Good Standing	
09/14/2016	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (infants-1yr)	Infants and One Year Olds	1	6	C	7	C	NA	NA	Floor Play, Diapering
Main	B (twos)	Two Year Olds and Three Year Olds	1	4	C	11	C	NA	NA	Centers, Lunch
Main	C (school-age)		0	0	C	3	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 18					Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 10			Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	34	C

**Comments**

Plan of Improvement: Developed This Date 02/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sharon Bradley, Program Official

Date

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Sondra Paster, Consultant

Date



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### Findings Report

**Date:** 2/14/2017    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 10:30 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

The center will redo the daily schedules for all classrooms. The consultant observed the schedules to be revised with marks and lines drawn through items. Please revise schedule so that all information is visible.

**Correction Deadline: 2/14/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

**591-1-1-.23 Parental Authorization**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

### Evening Care

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**591-1-1-.32 Staffing/Supervision(CR)****Met****Comment**

The consultant did not observed evening care hours on this date. The director stated that there are two children that remain at the center until 8:00 pm.

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Observation-Clean and Well Maintained

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**591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 10/4/2016****Corrected on 2/14/2017****.19(1) - The center was observed to maintain required license capacity on this date.**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Comment**

Observation-No Hazards Accessible

**Finding**

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on observation that the divider door between the infant classroom and the two year old classroom was observed to be off the hinges. The consultant further observed the wall where the door was hanging to have splitting sheet rock and rotting wood.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the environment, the center will repair the door and the wall between the infant and two year old classroom.

**Correction Deadline: 2/14/2017**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The center has had a tree fall from a neighbor's yard on February 12, 2016. The director stated that the outdoor play area is not being used and is awaiting the adjuster to get pictures and make the repairs to the fencing. The director will notify the consultant once the tree has been removed and repairs to the fencing have been completed. The director will also send the consultant pictures once the outdoor play area is back operable. The consultant further discussed with the director that additional resilient surface needs to be added to the outdoor fall zones. The director will note that rusting on the seesaw equipment needs to be corrected as well. The children were not present on the outdoor play area on this date as the outdoor play area is not able to be in use.

**Correction Deadline: 2/14/2017**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Menu Meets USDA Guidelines as the consultant observed applesauce, french fries, chicken nuggets, green beans and milk being served for lunch on this date.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen Observed Clean/Well Organized

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(3)(a) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper change surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that a staff was observed to not disinfect the diaper table after changing a child.

**POI (Plan of Improvement)**

The director responsible person(s) will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. The director will ensure Center Staff are trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 3/16/2017**

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7)(a-d) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids; after contamination by any other means. It was determined based on observation that a staff in the infant/one year old classroom was observed to not require children to complete hand washing after being diapered.

**POI (Plan of Improvement)**

To ensure proper handwashing by children, the director will ensure staff follow hand washing policies and procedures.

**Correction Deadline: 2/14/2017**

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The director stated that medication is not given at the center.

<b>Safety</b>
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**591-1-1-.05 Animals****N/A****Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

Observed-Complete Documentation

**Comment**

Vehicle had fire extinguisher and first aid kit

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on observation that the Center had an unsatisfactory annual vehicle safety inspection on file.

**POI (Plan of Improvement)**

The center will obtain the annual vehicle inspection.

**Correction Deadline: 2/19/2017**

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Correct number of mats; disinfecting discussed

**Comment**

Discussed-SIDS/Infant Sleeping Position

## Staff Records

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

**Comment**

Two new staff hired since last visit.

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Observed-50% Certified First Aid & CPR

**Comment**

Observed-Center/Vehicle Kits Complete

**591-1-1-.33 Staff Training** **Met**

**Comment**

Observed - Documentation Of Training

**Comment**

Health/Safety training reminder

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Adequate Supervision