



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/13/2019    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 1:30 PM    **Departure:** 4:20 PM

**CCLC-32729**

**KinderCare Learning Center #1175**

2120 West Liddell Rd. Duluth, GA 30096 Gwinnett County  
 (770) 497-1001 geshun@kindercare.com

**Regional Consultant**

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

**Mailing Address**

2120 West Liddell Road  
 Duluth, GA 30096

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/13/2019	Complaint Investigation & Licensing Study	Good Standing	
11/06/2018	Monitoring Visit	Good Standing	
02/26/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Back Right-2A	Two Year Olds	1	8	C	14	C	NA	NA	Nap	
Main	Front Left-Pre-K B	PreK	1	20	C	26	C	NA	NA	Nap	
Main	Front Right-Twos	Two Year Olds	1	7	C	21	C	NA	NA	Nap	
Main	Left 2R-Toddler	One Year Olds	2	13	C	17	C	NA	NA	Nap	
Main	Left 3R-Infants	Infants and One Year Olds	2	8	C	11	C	NA	NA	Nap, Floor Play	
Main	Mid Back Left-Pre-K A	PreK	2	20	C	22	C	NA	NA	Transitioning, Nap	
Main	Mid Back Right- Multi-age	Three Year Olds and Four Year Olds	1	17	C	23	C	NA	NA	Nap, Transitioning	
Total Capacity @35 sq. ft.: 134						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 93						Total Capacity @35 sq. ft.: 134					Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Left	32	C
Main	Back Right	62	C
Main	Front Left	16	C
Main	Front Right	18	C

**Comments**

The purpose of the visit was to conduct a complaint investigation and licensing study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decgal.ga.gov](mailto:CCSRefutations@decgal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decgal.ga.gov](mailto:qualityrated@decgal.ga.gov)

Gifty Eshun, Program Official

Date

LaQuita Clark, Consultant

Date



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### Summary Report

**Date:** 2/13/2019    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 1:30 PM    **Departure:** 4:20 PM

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The following information is associated with a Licensing Study Visit:

<b>Activities and Equipment</b>
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**591-1-1-.03 Activities****Met****Comment**

Current lesson plans were observed on file. A variety of materials were observed.

**Correction Deadline: 2/13/2019**

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**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

<b>Children's Records</b>
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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized. Complete documentation of sign in and out records were observed on file.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - The consultant discussed with the director to please ensure mulch or other materials are added around the concrete platform for the picnic tables to avoid a potential tripping hazard. Further, please be watchful of the fence to ensure prongs are not exposed.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines. Bottles were observed to be appropriately labeled and current feeding plans were on file.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20 - Discussed medication procedures. Please ensure a start and finish date (within two weeks) is provided on each medication form. If medication is ongoing and extends beyond two weeks, please fill out new forms for each two week period and note if medication was dispensed or not each day.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(2) - Discussed with the director to please specify disaster drills as either tornado or lockdown, which must both be conducted once every six months.

**Correction Deadline: 2/18/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed. Staff stated appropriate use of discipline procedures.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Not Met****Comment**

A current/completed inspection was observed for the vehicle used in transporting children this date. Complete documentation of transportation was observed on file.

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined, based on review of files, that one staff member participating in transportation, did not have current evidence of transportation training on file.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 2/23/2019**

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed. Staff were observed to use safe sleep procedures.

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<b>Staff Records</b>
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**Records Reviewed: 16****Records with Missing/Incomplete Components: 1**

Staff # 2

Not Met

Date of Hire: 09/12/2018

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. The director provided one file for staff hired since the previous visit. All staff were observed to have current satisfactory comprehensive background checks on file.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of over 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.