



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/9/2018 **VisitType:** Monitoring Visit **Arrival:** 1:20 PM **Departure:** 3:10 PM

CCLC-21755

Heavenly Angels Christian Academy

1104 Ridge Ave. Stone Mountain, GA 30083 DeKalb County
 (770) 465-5528 subrinaangels@bellsouth.net

Regional Consultant

Ashli Conners

Phone: (770) 405-7960

Fax: (404) 591-5808

ashli.conners@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/09/2018	Monitoring Visit	Good Standing	
08/09/2017	Licensing Study	Good Standing	
05/19/2017	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2nd Bldg	Room D/ Pre-K		0	0	C	20	C	28	C	Not In Use
2nd Bldg	Room E		0	0	C	5	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 48							
Main	Back Right- C		0	0	C	5	C	NA	NA	Not In Use
Main	Front Left- A	Three Year Olds and Four Year Olds	1	8	C	11	C	16	C	Nap
Main	Front Right- B	One Year Olds and Two Year Olds	1	4	C	7	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 48							
Total # Children this Date: 12			Total Capacity @35 sq. ft.: 48			Total Capacity @25 sq. ft.: 48				

Building	Playground	Playground Occupancy	Playground Compliance
Main	One	22	C

Comments

Plan of Improvement: Developed This Date 02/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Subrina Key-Harris, Program Official

Date

, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 8/9/2017

Corrected on 2/9/2018

.03(2) - Consultant observed previous citation to be corrected in that consultant saw lesson plans posted to reflect appropriate instruction practices and activities to support children's development in classroom A and classroom B. Classroom C is not in use at this time.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 8/9/2017

Corrected on 2/9/2018

.08(1) - Consultant observed previous citation to be corrected in that consultant saw no missing information within five out of five received children's files on this date.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)**Met****Comment**

No evening care hours provided

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

No hazards observed accessible to children on this date.

Technical Assistance

The Consultant discussed with the Director ensuring that items that are stored high up are properly stored.

Technical Assistance

591-1-1-.25(13)- The Consultant discussed with the Director ensuring potentially hazardous equipment, materials and supplies located in the bathroom are stored in a locked area inaccessible to children. The Director locked the bathroom cabinets on this date.

Correction Deadline: 2/9/2018

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(9) - The Consultant discussed with the Director ensuring that there is no tarp exposed on the playground hazardous to children. The Consultant discussed with the Director ensuring there is no standing water in the play area equipment, due to inclement weather hazardous to children. There were no children observed on the playground on this date.

Correction Deadline: 2/9/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

There were no diapering children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing procedures.

591-1-1-.20 Medications(CR)**Met****Comment**

Per Director, medication has not been administered. The Consultant discussed with the Director proper medication procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 8/14/2017****Corrected on 2/9/2018****.21(2) - Consultant observed previous citation to be corrected in that there are no infants enrolled at the center.****Safety**

591-1-1-.05 Animals**Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff stated proper knowledge of discipline procedures.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on Consultant's review of records that the Center staff providing transportation was missing the required two hours of state approved or state accepted transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/9/2018**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Comment

There are no infants enrolled at this time.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete for all staff.

591-1-1-.33 Staff Training

Met

Correction Deadline: 9/8/2017

Corrected on 2/9/2018

.33(3) - Consultant observed previous citation to be corrected in that two out of the three employees are no longer employed at the center, and one out of the three employees completed the required training.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.