



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/9/2017 **VisitType:** Licensing Study

Arrival: 10:55 AM

Departure: 12:45 PM

FR-9900108833

Dean, Josie L

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Regional Consultant

Dianne Clarke

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dianne.clarke@dec.al.gov

Mailing Address

Same

Compliance Zone Designation

| | | |
|------------|------------------|---------------|
| 02/09/2017 | Licensing Study | Good Standing |
| 09/07/2016 | Monitoring Visit | Good Standing |
| 04/27/2016 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|----------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos) | 0 | 1 | 0 | 0 | 0 |
| 1 & 2 Years | 0 | 0 | 0 | 0 | 0 |
| 3 & 4 Years | 0 | 1 | 0 | 0 | 0 |
| School Age(5+) Years | 0 | 0 | 0 | 0 | 0 |
| Total Under 13 Years | 0 | 2 | 0 | 0 | 0 |
| Total Under 18 Years | 0 | | | | |

Children Present: 0

Total Children: 2

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

Comments

Plan of Improvement: Developed This Date 02/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Josie Dean, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

No children present

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 2

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. The Home did not have such evidence for two of two enrolled children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/9/2017

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

Facility**290-2-3-.08 Physical Plant - Safe Environment****Not Met****Finding**

290-2-3-.08(8) requires the Home to conduct drills for fire monthly and for tornado and other emergency situations every six months. The Home shall maintain documentation in the Home of the dates and times of these drills for two years. It was determined based on a review of records that the fire drill was not completed for January 2017.

POI (Plan of Improvement)

The provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 3/11/2017

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Health and Hygiene**290-2-3-.11 Medications(CR)****Met****Comment**

The provider stated that no medication is administered.

Licensure**290-2-3-.04 Application Requirements(CR)****Not Met****Finding**

290-2-3-.04 (1)(a) prohibits the operation of a Family Child Care Learning Home without a valid license. It was determined based on observation that the provider did not have a current license posted for 2017.

POI (Plan of Improvement)

The provider/home will cease operation until such time a valid registration is secured.

Correction Deadline: 2/9/2017

Comment

290-2-3-.04(2)(g) - There were no children present on this date.

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|------------------------------|
| Safety and Discipline |
|------------------------------|

290-2-3-.11 Animals**Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on a review of records that the vaccination was expired for the provider's cat. The vaccination was due December 10, 2016.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

Correction Deadline: 2/23/2017**290-2-3-.11 Discipline(CR)****Met****Comment**

No children present

290-2-3-.11 Transportation(CR)**Met****Comment**

No transportation.

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|----------------------|
| Staff Records |
|----------------------|

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

290-2-3-.07 First Aid & CPR**Not Met****Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and for any Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals and which dealt with emergency care for infants and children. The Provider shall attend ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. The annual ten clock hours of training shall be chosen from the following fields: (a) Child Development: including discipline, guidance, nutrition, injury control and safety; (b) Health: including sanitation, disease control, cleanliness, detection and disposition of illness; (c) Child Abuse and Neglect: including identification and reporting, and meeting the needs of abused and/or neglected children; and (d) Business Related Topics: including parental communication, record keeping, etc.; provided however that such business related training shall be limited to no more than two of the required ten clock hours of training. It was determined based on a review of records that the provider did not complete the ten annual hours of training for 2016. It was also determined that the provider did not have evidence of a current CPR First Aid certificate.

POI (Plan of Improvement)

The Home will obtain the required CPR, first aid and annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 3/11/2017

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| 290-2-3-.07 Independent Contractors(CR) | Met |
|--|------------|

Comment

No Independent contractors

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|---|------------|
| 290-2-3-.07 Other Staff Direct Contact with Children(CR) | Met |
|---|------------|

Comment

No additional staff

| | |
|---|------------|
| 290-2-3-.07 Students-in-Training(CR) | Met |
|---|------------|

Comment

No Students-in-training

| | |
|-----------------------------------|------------|
| 290-2-3-.07 Volunteers(CR) | Met |
|-----------------------------------|------------|

Comment

No Volunteers

| |
|---|
| Staff:Child Ratios and Supervision |
|---|

| | |
|---|------------|
| 290-2-3-.07 Staff:Child Ratios(CR) | Met |
|---|------------|

Comment

No children present

| | |
|------------------------------------|------------|
| 290-2-3-.07 Supervision(CR) | Met |
|------------------------------------|------------|

Comment

No children present