



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/9/2017      **VisitType:** Monitoring Visit      **Arrival:** 9:40 AM      **Departure:** 10:50 AM

**FR-26807**

**Harkness, Erica L**

1802 Deer Creek Circle Lithonia, GA 30038 DeKalb County  
 (404) 401-3139 ERICA\_HARKNESS@YAHOO.COM

**Regional Consultant**

Tiffany Whigham

Phone: (866) 372-9333  
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 carrie.spangler@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>		
02/09/2017	Monitoring Visit	Good Standing
08/25/2016	Licensing Study	Good Standing
01/14/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	0	0	0	0	0
<b>Total Under 18 Years</b>	0				

Children Present: 0

Total Children: 0

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 1

**Comments**

Plan of Improvement: Developed This Date 02/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Erica Harkness, Program Official

Date

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Tiffany Whigham, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** Met

**Comment**

No children enrolled

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** Met

**Comment**

No Swimming Activities Provided

#### Children's Records

**290-2-3-.08 Parental Authorization(CR)** Met

**Comment**

Parent Authorizations Obtained/Completed

#### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** Met

**Comment**

Reminder-Keep Hazards Inaccessible

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** Met

**Comment**

Home Clean, Free of Hazards

**290-2-3-.13 Playgrounds(CR)** Met

**Comment**

Outside Area Clean, Well Maintained

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Technical Assistance

#### Technical Assistance

Provider will ensure to obtain a copy of the 2017 license to operate.

Correction Deadline: 2/9/2017

## Safety and Discipline

### 290-2-3-.11 Discipline(CR)

Met

#### Comment

No children enrolled

### 290-2-3-.11 Transportation(CR)

Met

#### Comment

No transportation.

## Staff Records

### 290-2-3-.21 Criminal Records Check(CR)

Met

#### Comment

Criminal Records Check complete

### 290-2-3-.07 Independent Contractors(CR)

Met

#### Comment

No Independent contractors

### 290-2-3-.07 Other Staff Direct Contact with Children(CR)

Met

#### Comment

No additional staff

### 290-2-3-.07 Students-in-Training(CR)

Met

#### Comment

No Students-in-training

### 290-2-3-.07 Volunteers(CR)

Met

#### Comment

No Volunteers

## Staff:Child Ratios and Supervision

### 290-2-3-.07 Supervision(CR)

Met

#### Comment

Observed-Adequate Supervision