



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/7/2020      **VisitType:** Monitoring Visit      **Arrival:** 8:00 AM      **Departure:** 9:30 AM

**CCLC-1447**

**Chestnut Hill Academy**

2350 Bethsaida Rd. Riverdale, GA 30296 Fulton County  
 (770) 991-0380 chestnuthillacad@bellsouth.net

**Regional Consultant**

Michelle Smith  
 Phone: (404) 478-8183  
 Fax:  
 michelle.smith@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/07/2020	Monitoring Visit	Good Standing	
12/02/2019	Complaint Investigation & Monitoring Visit	Good Standing	
12/02/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds	1	4	C	19	C	NA	NA	Circle Time
Main	A	Two Year Olds	2	7	C	19	C	NA	NA	Circle Time
Main	B	Infants	1	4	C	7	C	NA	NA	Circle Time
Main	B	Two Year Olds	2	7	C	7	C	NA	NA	Circle Time
Main	C		0	0	C	10	C	NA	NA	Not In Use
Main	C	Infants	1	4	C	10	C	NA	NA	Circle Time
Main	D-Downstairs		0	0	C	17	C	NA	NA	Not In Use
Main	D-Downstairs		0	0	C	17	C	NA	NA	Not In Use
Main	E - Pre K	PreK	2	20	C	28	C	NA	NA	Circle Time
Main	E - Pre K	PreK	2	20	C	28	C	NA	NA	Circle Time
Main	F		0	0	C	17	C	NA	NA	Not In Use
Main	F		0	0	C	17	C	NA	NA	Not In Use
Main	G - School Age		0	0	C	18	C	NA	NA	Not In Use
Main	G - School Age		0	0	C	69	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 283						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 66			Total Capacity @35 sq. ft.: 283			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	14	C
Main	Patio	17	C
Main	Pre-K	17	C

**Comments**

The purpose of this visit was to conduct a Monitoring Visit as follow up to the visit conducted 12.2.19. Consultant discussed and reviewed report with Clerical Staff on this date. Consultant discussed transportation requirements with Center Staff on this date.

Plan of Improvement: Developed This Date 02/07/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Andra Ross, Program Official

Date

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Michelle Smith, Consultant

Date



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### Findings Report

**Date:** 2/7/2020    **VisitType:** Monitoring Visit    **Arrival:** 8:00 AM    **Departure:** 9:30 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 12/2/2019**

**Corrected on 2/7/2020**

**.25(3) - Consultant observes the water to warm and properly running on this date.**

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(8) - Consultant discussed with Center Director to ensure that mulch or wood chips is added beneath the fall zones on the Pre- K and Infant/Toddler playground.

**Correction Deadline: 2/17/2020**

**Correction Deadline: 7/31/2019**

**Corrected on 2/7/2020**

**.26(9) - Consultant observed no brown climber on the Pre- K playground.**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with Center Director to ensure that the playground is clean and flooded water is removed from beneath play equipment.

**Correction Deadline: 2/7/2020**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

591-1-1-.10(6) requires cCenter sStaff to keep any items which might harm a child out of a child's reach. It was determined based on observation that Lysol spray was on the diapering changing surface accessible to children, which posed potential hazards to children in care.

**POI (Plan of Improvement)**

The Center will remove any harmful item and provide instruction to staff. that includes identification and storage of hazardous items and procedures for keeping classrooms and other children's areas free of hazards.

**Correction Deadline: 2/7/2020**

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Correction Deadline: 12/2/2019**

**Corrected on 2/7/2020**

**.17(7) - Consultant observed appropriate hand washing on this date.**

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)**

**N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the Center did indicate a mark or symbol for children that entered and exited the transportation vehicle.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 2/8/2020**

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete. Consultant observed nine (9) of nine (9) Center Staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department.

**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-.33(6)-Consultant will evaluate this rule during the next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 8/24/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 12/2/2019**

**Corrected on 2/7/2020**

**.32(1) - Consultant observed appropriate ratios on this date.**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.