



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/7/2017      **VisitType:** Monitoring Visit      **Arrival:** 10:25 AM      **Departure:** 11:40 AM

**FR-000014466**

**Jones, Maria L**

203 Lonsdale Lane Hinesville, GA 31313 Liberty County  
(912) 876-8924 mariajones\_6@hotmail.com

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672  
Fax: (866) 359-7490  
kesha.mcneal@decal.ga.gov

**Mailing Address**

Same

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 02/07/2017                         | Monitoring Visit | Good Standing |
| 07/28/2016                         | Licensing Study  | Good Standing |
| 02/09/2016                         | Monitoring Visit | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Age Ranges                  | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|-----------------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos)           | 0                | 0             | 0    | 0           | 0                 |
| 1 & 2 Years                 | 4                | 5             | 0    | 0           | 0                 |
| 3 & 4 Years                 | 1                | 1             | 0    | 1           | 0                 |
| School Age(5+) Years        | 1                | 1             | 0    | 0           | 0                 |
| <b>Total Under 13 Years</b> | 6                | 7             | 0    | 1           | 0                 |
| <b>Total Under 18 Years</b> | 6                |               |      |             |                   |

Children Present: 6

Total Children: 8

Caregivers/Helpers Present: 2


Total Caregivers/Helpers: 1

**Comments**

The provider stated that no new staff has been hired since the last visit and no new residents reside at the home on this date. The consultant and provider discussed health and safety orientation training on this date and the consultant provided a copy of the health and safety orientation flyer. A one day letter was left on this date. The consultant left a copy of fingerprinting instructions on this date.

Plan of Improvement: Developed This Date 02/07/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

|   |  |
|---|--|
|  | <p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p> |
|---|--|



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Maria Jones, Program Official

Date

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Kesha McNeal, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

N/A

**Comment**

Not caring for infants

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

N/A

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 2**

Child # 3

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 5

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b)

**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on the consultant's review of records that 1 of 8 enrolled children were missing the Child's physician information on this date.

**POI (Plan of Improvement)**

The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

**Correction Deadline: 2/7/2017**

**Finding**

290-2-3-.08(1)(c) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on the consultant's review of records that the home did not have such evidence for 1 of 8 enrolled children.

**POI (Plan of Improvement)**

The home provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

**Correction Deadline: 2/7/2017**

**Recited on 2/7/2017**

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**290-2-3-.08 Parental Authorization(CR)** **Met**

**Comment**

Parent Authorizations Obtained/Completed

**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)** **Met**

**Correction Deadline: 8/7/2016**

**Corrected on 2/7/2017**

**It was determined based on the consultant's observation that the provider has removed these items on this date.**

**Comment**

Outside Area Clean, Well Maintained

**Licensure**

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**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

It was determined based on the consultant's observation that the provider met registration requirements in that the provider was caring for six children for pay on this date.

**Correction Deadline: 2/7/2017**

**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**290-2-3-.11 First Aid Kit** **Met**

**Correction Deadline: 2/9/2016**

**Corrected on 2/7/2017**

It was determined based on the consultant's observation that the provider has added the missing item on this date.

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**290-2-3-.11 Transportation(CR)** **N/A**

**Comment**

No transportation.

**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)** **Not Met**

**Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on the consultant's review of records that an employee/ resident employed before January 1, 2014 did not obtain a Fingerprint Records Check Determination before January 1, 2017 on this date.

**POI (Plan of Improvement)**

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

**Correction Deadline: 2/7/2017**

**Correction Deadline: 7/28/2016**

**Corrected on 2/7/2017**

It was determined based on the consultant's review that the employee is no longer employed on this date.

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**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**

No additional staff

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**290-2-3-.07 Students-in-Training(CR)** **Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)** **Met**

**Comment**

No Volunteers

**Staff:Child Ratios and Supervision**

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**Comment**

Observed-Adequate Supervision