



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/6/2017 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 12:00 PM

CCLC-39188

First Step Academy

317 West 32nd Street Savannah, GA 31401 Chatham County
 (912) 238-0105 fstepsacademy@yahoo.com

Regional Consultant

Kati Cosby
 Phone: (912) 544-8606
 Fax: (912) 544-9425
 kati.cosby@decal.ga.gov

Mailing Address

703 W. 59TH STREET
 SAVANNAH, GA 31405

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/06/2017	Monitoring Visit	Support	
10/04/2016	TA Follow Up	Good Standing	
09/27/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A, front	Two Year Olds and Three Year Olds and Four Year Olds	2	11	C	13	C	NA	NA	Circle Time, Music
Main	B, back	Infants and One Year Olds	1	6	C	6	C	NA	NA	Free Play
Main	C, Right		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 25						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 17			Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A	22	C

Comments

Consultant left one day letter.

Plan of Improvement: To Be Submitted 02/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
---	--



Sign up Today!

www.qualityrated.decal.ga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@decal.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Renee Campbell, Program Official

Date

Kati Cosby, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/6/2017 **VisitType:** Monitoring Visit **Arrival:** 9:50 AM **Departure:** 12:00 PM

CCLC-39188

First Step Academy

317 West 32nd Street Savannah, GA 31401 Chatham County
(912) 238-0105 fstepsacademy@yahoo.com

Mailing Address

703 W. 59TH STREET
SAVANNAH, GA 31405

Regional Consultant

Kati Cosby
Phone: (912) 544-8606
Fax: (912) 544-9425
kati.cosby@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Comment

591-1-1-.03(3)(h)3. - Discussed with Director that entertainment media such as television should be available no more than two hours per day.

Correction Deadline: 2/6/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR) **Met**

Correction Deadline: 9/27/2016

Corrected on 2/6/2017

.19(1) - Licensed Capacity observed to be in compliance on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment

Discussed-Fluff/Redistribute Surface

.....
.....
.....

.....
.....
.....
Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following was observed:

Black and clear tarp was exposed under the slide, under the small picnic table and at the entrance gate, posing a tripping hazard.

.....
.....
.....
.....
.....
.....

.....
Correction Deadline: 2/20/2017

Recited on 2/6/2017

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that black tarp was exposed under the slide, picnic table and was exposed at the entrance to the play area presenting a tripping hazard.

.....
.....
.....
.....
.....
.....

.....
Correction Deadline: 2/6/2017

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Correction Deadline: 9/27/2016

Corrected on 2/6/2017

.15(3) - All bottles observed to be corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) Met

Comment

Director stated no medication is given at this center.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

Comment

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

.....
.....
.....
.....
.....
.....

Correction Deadline: 1/5/2016

Corrected on 2/6/2017

.30(1)(b)3 - Previous citation was corrected on this date.

Finding

591-1-1-.30(2)(b) requires that Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items.

It was determined based on observation that an infant was sleeping in the crib with a bib attached to the crib.

.....
.....
.....
.....
.....
.....

Correction Deadline: 2/6/2017

Recited on 2/6/2017

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Staff # 3

Not Met

Date of Hire: 10/03/2000

"Missing/Incomplete Components"

.09-Criminal Records Check Missing, .09-Criminal Records Check Missing, .09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017.

It was determined based on review of record that, one staff hired October 3, 2000 did not obtain a Fingerprint Records Check Determination before January 1, 2017.

.....
.....
.....
.....
.....
.....
.....

Correction Deadline: 2/6/2017

591-1-1-.24 Personnel Records

Met

Correction Deadline: 10/2/2016

Corrected on 2/6/2017

.24(a) - Previous citation observed to be corrected on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

.....
.....
.....
.....
.....
.....

Correction Deadline: 9/27/2016

Corrected on 2/6/2017

.32(1) - Previous citation was observed to be corrected on this date.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
Correction Deadline: 5/19/2016

Corrected on 2/6/2017

.32(3)(a) - Previous citation was observed to be corrected on this date.

Finding

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement.

It was determined, based on observation, that no parental agreement was obtained for three year old children to remain with the two year olds.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
Correction Deadline: 2/6/2017

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision