



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/6/2017 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 1:40 PM

CCLC-1789

McGinnis Woods Country Day School, Inc.

5380 Faircroft Drive Alpharetta, GA 30005 Forsyth County
 (770) 664-7764 tusher@mcginniswoods.org

Regional Consultant

Candace Gilbert
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Mailing Address
 Same

Joint with: Leslie Pettis

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/06/2017	Licensing Study	Good Standing	
07/19/2016	Monitoring Visit	Good Standing	
01/07/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	Front/Right-side		0	0	C	40	C	NA	NA	
Bldg 2	GYM		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Elem. Bldg	101		0	0	C	20	C	NA	NA	
Elem. Bldg	102		0	0	C	20	C	NA	NA	
Elem. Bldg	103		0	0	C	19	C	NA	NA	
Elem. Bldg	104		0	0	C	20	C	NA	NA	
Elem. Bldg	105		0	0	C	24	C	NA	NA	
Elem. Bldg	106 STEM		0	0	C	15	C	NA	NA	
Elem. Bldg	203		0	0	C	21	C	NA	NA	
Elem. Bldg	204		0	0	C	20	C	NA	NA	
Elem. Bldg	205		0	0	C	16	C	NA	NA	
Elem. Bldg	206		0	0	C	16	C	NA	NA	
Elem. Bldg	207		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 211			Total Capacity @25 sq. ft.: 0							

Gym Building	Art Room		0	0	C	16	C	NA	NA	
Gym Building	Gym		0	0	C	162	C	NA	NA	
Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0							
Main bldg 1	C 3R		0	0	C	13	C	NA	NA	
Main bldg 1	B 2R		0	0	C	13	C	NA	NA	
Main bldg 1	D RT Rear	One Year Olds	1	7	C	13	C	NA	NA	Story
Main bldg 1	E 2RT Rear	One Year Olds	1	7	C	12	C	NA	NA	Story
Main bldg 1	F 3Rt Rear	Two Year Olds	1	5	C	14	C	NA	NA	Circle Time
Main bldg 1	G Middle	Three Year Olds	1	6	C	21	C	NA	NA	Art
Main bldg 1	H LF Rear	Four Year Olds	1	13	C	16	C	NA	NA	Music
Main bldg 1	I FT Rear	Three Year Olds	1	7	C	15	C	NA	NA	Centers
Main bldg 1	J LF FT	Two Year Olds	1	10	C	27	C	NA	NA	Story
Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0							
Main Building 1	A 1R	Infants	1	6	C	21	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 21			Total Capacity @25 sq. ft.: 0							
Pre-k Bldg	1 LF	Four Year Olds	2	15	C	21	C	NA	NA	Centers
Pre-k Bldg	2 LF	Four Year Olds	2	15	C	22	C	NA	NA	Centers
Pre-k Bldg	3 LF	Four Year Olds	2	14	C	21	C	NA	NA	Centers
Pre-k Bldg	4 LF		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 85			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 105			Total Capacity @35 sq. ft.: 705				Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to complete a Licensing Study to follow up to previous visit conducted on July 19, 2016.

Plan of Improvement: Developed This Date 02/06/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tonia Usher, Program Official

Date

Candace Gilbert, Consultant

Date

Leslie Pettis, Consultant

Date



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Findings Report

Date: 2/6/2017 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 1:40 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2)(a) - Consultant observed small tears on the green chair in Room E 2RT. Consultant also observed small tears on the brown couch in the toddler room. Consultant discussed covering the small chairs with duct tape.

Correction Deadline: 2/6/2017

Technical Assistance

591-1-1-.12(3) - Consultant discussed the blocks being accessible to the children in the toddler room.

Correction Deadline: 3/8/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Defer

Defer

591-1-1-.35(3)- Provider only does swimming field trips during the summer. Unable to evaluate this rule on this date.

POI (Plan of Improvement)

The Center will ensure that adequate numbers of Staff are available to maintain the required Staff:child ratios. Staff will determine each child's swimming ability by performing a swim test and document the results of the test or will obtain copies of certificates from recognized water safety instructors for children not tested at the Center. A certified lifeguard will be present at the pool during swimming activities.

Correction Deadline: 7/19/2016

Children's Records

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 7/19/2016

Corrected on 2/6/2017

.25(13) - Consultant did not observe any hazardous materials accessible to children.

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. The following areas/items were found to be noncompliant: [It was determined that the hot water side of the sink is not operable in the following rooms: C3R and DRT Rear. It was further determined and observed that bugs were found in the faucet when Consultant attempted to turn the water on.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will make sure that the faucets and hand washing sinks are in good repair.

Correction Deadline: 2/6/2017

591-1-1-.25 Physical Plant-Structural/Mechanical

Met

Correction Deadline: 7/19/2016

Corrected on 2/6/2017

.25(19) - It was determined that the classrooms in the Elementary buiding are now licensed.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 8/2/2016

Corrected on 2/6/2017

.26(6) - It was determined based on observation that the hooks on the infant swings have been replaced.

Technical Assistance

591-1-1-.26(8) - Consultant discussed re-painting the roots of the tree on the playground, as the paint is now fading.

Correction Deadline: 2/6/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Menu Meets USDA Guidelines

Technical Assistance

591-1-1-.15(8) - Consultant discussed with provider meeting the modified diet standards and rules.

Correction Deadline: 2/6/2017

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

591-1-1-.18(3) - Consultant discussed labeling food/drink outside of original containers.

Correction Deadline: 2/6/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Diapering requirements discussed

Technical Assistance

591-1-1-.10(3)(a) - Consultant discussed the diaper pad requirements with provider.

Correction Deadline: 3/8/2017

591-1-1-.17 Hygiene(CR)**Met****Correction Deadline: 1/7/2016****Corrected on 2/6/2017****.17(5) - All the drinking fountains were working correctly.**

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Reminder-Signs Posted/Up to Date

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**Met****Comment**

Consultant discussed with provider ensuring participant list was complete and to avoid errors on the permission slip forms.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36 - Consultant discussed transportation forms and emergency forms with Provider.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed-SIDS/Infant Sleeping Position

Staff Records**Records Reviewed: 28****Records with Missing/Incomplete Components: 1**

Staff # 4

Not Met

Date of Hire: 01/31/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on Consultant review of records that one provisional employee did not have a preliminary records check at the center. A one day letter was left.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 2/6/2017

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training

Met

Comment

Observed - Documentation Of Training

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision