



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/6/2017 **VisitType:** Monitoring Visit **Arrival:** 11:20 AM **Departure:** 2:45 PM

CCLC-16183

Small Treasures Learning Center

502 West Solomon Street Griffin, GA 30223 Spalding County
 (770) 229-1967 smalltreasures502@gmail.com

Regional Consultant

Stephen Knighton
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Mailing Address

452 West solomon street
 Griffin, GA 30223

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/06/2017	Monitoring Visit	Good Standing	
09/20/2016	Licensing Study	Good Standing	
03/04/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Bldg 1	A-Lg. Front	Four Year Olds	1	4	C	13	C	18	C	Snack, Transitioning	
Bldg 1	B-Back Right		0	0	C	7	C	9	C		
Bldg 1	C-Back Middle	One Year Olds	1	6	C	7	C	NA	NA	Nap	
Bldg 1	D-Back Left	Two Year Olds	1	7	C	7	C	NA	NA	Transitioning	
Total Capacity @35 sq. ft.:			34			Total Capacity @25 sq. ft.:			49		
Bldg. II	E-Back Right		0	0	C	5	C	7	C	Not In Use	
Bldg. II	F-Front Right		0	0	C	5	C	7	C	Not In Use	
Bldg. II	G-Front Left		0	0	C	5	C	7	C	Not In Use	
Total Capacity @35 sq. ft.:			15			Total Capacity @25 sq. ft.:			49		
Total # Children this Date: 17			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			49		

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	Main (between Bldg. I & II)	55	C

Comments

Plan of Improvement: Developed This Date 02/06/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Smith, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on consultants observation that outlets were left uncovered in the large front classroom.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 2/6/2017

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 9/20/2016

Corrected on 2/6/2017

.26(8) - Consultant observed previous citation to be corrected in that no ants were observed to be on the outdoor play area.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

Comment

Discussed-Documentation/Procedures

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Not Met

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on a review of records that the director was unable to provide proof of completion of transportation training.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/16/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

Date of Hire: 05/18/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Comment**

One staff member hired since last visit.

Finding

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one staff member hired on January 23, 2017; did not have a preliminary background check on file at the time of the visit.

POI (Plan of Improvement)

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met.

Correction Deadline: 2/6/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision