



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/5/2019 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 1:30 PM

CCLC-39480

Practical Learning Ivy League College Preparatory Academy

2000 Eastside Drive Conyers, GA 30013 Rockdale County
 (770) 918-5101 practicallearning263@aol.com

Mailing Address
 Same

Regional Consultant

Ashley Cunningham
 Phone: (866) 374-9389
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 Ashley.Cunningham@dec.al.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/05/2019	Monitoring Visit	Support	
09/12/2018	Licensing Study	Good Standing	
04/04/2018	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L 100		0	0	C	12	C	NA	NA	Not In Use
Main	B- 2L 150		0	0	C	14	C	NA	NA	Not In Use
Main	C- 3L 200	One Year Olds and Two Year Olds	1	6	C	16	C	NA	NA	Story
Main	D- 4L 250	Three Year Olds and Four Year Olds	1	5	C	24	C	NA	NA	Transitioning
Main	E- GYM		0	0	C	72	C	NA	NA	Not In Use
Main	F- 1R 300		0	0	C	22	C	NA	NA	Not In Use
Main	G- 2R 350		0	0	C	21	C	NA	NA	Not In Use
Main	H- 3R 400		0	0	C	21	C	NA	NA	Not In Use
Main	I- 4R 450		0	0	C	21	C	NA	NA	Not In Use
Main	J- 5R 500		0	0	C	22	C	NA	NA	Not In Use
Main	K- 6R 550		0	0	C	20	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 265 Total Capacity @25 sq. ft.: 0

Total # Children this Date: 11 Total Capacity @35 sq. ft.: 265 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	B- Preschool	39	C
Main	C- Preschool / School Age	57	C
Main	D- School Age	206	C
Main	Infants/Toddlers	50	C

Comments

Fingerprinting Instructions
1-day letter
POI letter

Plan of Improvement: To Be Submitted 02/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decgal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decgal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decgal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decgal.ga.gov

Netty M. Brown, Program Official

Date

Ashley Cunningham, Consultant

Date



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Findings Report

Date: 2/5/2019 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 9/13/2018

Corrected on 2/5/2019

.03(2) - Previous citation corrected in that lesson plans were current.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Correction Deadline: 9/26/2018

Corrected on 2/5/2019

.08(1) - Previous citation corrected in that the children are no longer enrolled in the program.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 9/12/2018

Corrected on 2/5/2019

.25(13) - Previous citation corrected in that there were no unlock cabinets with staff belongings.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 9/13/2018

Corrected on 2/5/2019

.15(3) - Previous citation corrected in that currently there are no infants enrolled in the center.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

Correction Deadline: 9/12/2018

Corrected on 2/5/2019

.10(4) - Previous citation corrected in that there was no fabric on the changing table.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing discussed throughout the center.

591-1-1-.20 Medications(CR) N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Not Met

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Correction Deadline: 9/13/2018

Corrected on 2/5/2019

.36(7)(c)2. - Previous citation corrected in that all children were accounted for with marks.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of transportation records that there was no signature documented to indicate that a second check of the vehicle had been conducted on February 4, 2019 for afternoon transportation to Fairview Elementary, Live Oak Elementary, Peeks Chapel Elementary, Newton High School, Clements Middle School, and Flat Shoals Elementary.

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Correction Deadline: 2/5/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Please ensure that cribs/cots are labeled for individual use.

Comment

There were no infants present on the date of this visit.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 2

Staff # 1

Not Met

Date of Hire: 05/01/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing,.09-Criminal Records Check Missing

Staff # 2

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.24(1)-No Record

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of staff files that staff #1 and staff #2 did not submit both a records check application to the department and fingerprints to an authorized fingerprinting site.

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Correction Deadline: 2/5/2019

Finding

Previously Cited: 591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center.

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of staff files that a staff person hired on May 1, 2018, was present without a satisfactory comprehensive records check determination letter and no local background check on file. It was further determined that a staff person hired on an unknown date, was present without a satisfactory comprehensive records check determination letter and no local background check on file.

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Correction Deadline: 2/5/2019

Recited on 2/5/2019

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainers signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of staff files that staff #2 did not have a personnel record on file.

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Correction Deadline: 2/10/2019

591-1-1-.33 Staff Training

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of staff files that staff #1 did not have orientation on file.

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Correction Deadline: 2/5/2019

591-1-1-.31 Staff(CR)

Finding

591-1-1-.31(2)(b)5. requires that teachers/lead caregivers are able to perform adequately the job duties of providing care and supervision of the children enrolled. It was determined based on observation that there were no enough staff at the center adequately preform the job duties of providing care and supervision of the children enrolled.

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Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that at 11:00 am one staff had to leave and had to combine their children with another classroom. There were three one-year olds, three two-year olds, three three-year olds and two four-year olds. A staff:child ratio of 1:11 was observed, a staff:child ratio of 2:11 was required.

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Correction Deadline: 2/5/2019

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that children under two in the Toddler classroom were mixed with children three and older at approximately 11:00 a.m.

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Correction Deadline: 2/5/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.