



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/3/2017      **VisitType:** Monitoring Visit      **Arrival:** 10:40 AM      **Departure:** 12:20 PM

**CCLC-1447**

**Chestnut Hill Academy**

2350 Bethsaida Rd. Riverdale, GA 30296 Fulton County  
 (770) 991-0380 chestnuthillacad@bellsouth.net

**Regional Consultant**

Jennifer Bailey  
 Phone: (770) 357-7024  
 Fax: (770) 357-7023  
 jennifer.bailey@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/03/2017	Monitoring Visit	Good Standing	
09/28/2016	Licensing Study	Good Standing	
04/20/2016	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds	1	10	C	19	C	NA	NA	Lunch
Main	B	One Year Olds	1	3	C	7	C	NA	NA	Lunch
Main	C		0	0	C	10	C	NA	NA	Not In Use
Main	D-Downstairs		0	0	C	17	C	NA	NA	Not In Use
Main	E - Pre K	PreK	3	18	C	28	C	NA	NA	Transitioning, Circle Time
Main	F	Three Year Olds	1	11	C	17	C	NA	NA	Lunch, Transitioning
Main	G - School Age	Five Year Olds and Six Year Olds and Over	1	13	C	18	C	NA	NA	Centers
					Total Capacity @35 sq. ft.: 116		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 116			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

**Comments**

The purpose of this visit is to conduct a monitoring visit and follow-up to the visit conducted on September 28, 2016.

Plan of Improvement: Developed This Date 02/03/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.dec.ga.gov](http://www.qualityrated.dec.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@dec.ga.gov](mailto:QualityRated@dec.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Andra Ross, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jennifer Bailey, Consultant

\_\_\_\_\_  
Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 2/3/2017      **VisitType:** Monitoring Visit      **Arrival:** 10:40 AM      **Departure:** 12:20 PM

**CCLC-1447**

**Chestnut Hill Academy**

2350 Bethsaida Rd. Riverdale, GA 30296 Fulton County  
(770) 991-0380 chestnuthillacad@bellsouth.net

**Regional Consultant**

Jennifer Bailey

Phone: (770) 357-7024

Fax: (770) 357-7023

jennifer.bailey@dec.al.gov

**Mailing Address**

Same

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 9/28/2016**

**Corrected on 2/3/2017**

**.12(2)(d) - Previous citation corrected on this date in that the television was observed to be secured.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

**Comment**

Observed-Pool Not in Use-Gates Locked

### Facility

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on observation that unsafe storage of materials dangerous to children were observed as follows: a plastic bag of wipes reading "keep out of reach of children" was observed on a table in classroom F, a bottle of OdoBan disinfectant was accessible in a low, unlocked cabinet in the bathroom in classroom A. Additionally a vacuum, broom, and mop were observed in a corner accessible in classroom A.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will ensure cleaning supplies and tools stored out of reach. Also that items labeled "keep out of reach of children" are stored away.

**Correction Deadline: 2/3/2017**

**Recited on 2/3/2017**

---

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(6) - Discussed monitoring the equipment for things such as rust and chipping paint.

**Correction Deadline: 2/13/2017****Technical Assistance**

591-1-1-.26(7) - Discussed the resilient surface material on this date in that it has become compacted. Please fluff and redistribute as needed.

**Correction Deadline: 2/13/2017**

---

<b>Health and Hygiene</b>
---------------------------

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout

**Correction Deadline: 9/28/2016****Corrected on 2/3/2017****.17(10) - Previous citation corrected on this date. Potty chairs were observed to be clean and emptied after use.****591-1-1-.20 Medications(CR)****Not Evaluated****Comment**

No medications given at this time.

---

<b>Safety</b>
---------------

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

**Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)****Not Evaluated****Comment**

No field trips since the visit conducted September 28, 2016.

**591-1-1-.36 Transportation(CR)****Not Evaluated****Comment**

The vehicle was off-site with the Director on this date. Transportation binder was on the vehicle.

**Defer**

591-1-1-.36(4)(b)- Previous citation deferred on this date in that the vehicle was off-site and not available for inspection during the visit.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 9/29/2016**

---

<b>Sleeping &amp; Resting Equipment</b>
---

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**Staff Records**

---

---

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Observed 100% of staff to have satisfactory fingerprint clearance letters. Two new staff were added since the previous visit conducted on September 28, 2016.

**Staffing and Supervision**

---

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff