



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/2/2017 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 12:00 PM

FR-00009884

Williams, Sheila M.

41 SHORT STREET Folkston, GA 31537 Charlton County
(912) 496-4048 KSW123@WINDSTREAM.NET

Regional Consultant

Connie Boatright

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connie.boatright@decals.ga.gov

Mailing Address

41 SHORT STREET
FOLKSTON, GA 31537

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/02/2017	Monitoring Visit	Good Standing	
08/03/2016	Licensing Study	Good Standing	
02/10/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	0	0	1	0
1 & 2 Years	6	5	0	1	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	0	0	0	0	1
Total Under 13 Years	9	7	0	2	0
Total Under 18 Years	9				

Children Present: 9

Total Children: 10

Caregivers/Helpers Present: 3

Total Caregivers/Helpers: 2

More than 6 for pay

6 for pay present & no-pay present does not have a notarized no-pay statement

Comments

This Monitoring Visit is the second regulatory visit for Shelia M. Williams this 2016 - 2017 fiscal year.

The consultant discussed SIDS / Safe Sleep with infant staff and provider.

Sheila M. Williams has received a two star Quality Rating.

The consultant reviewed all employee files and finds that two of three employees hired prior to January 1, 2014 has a local criminal records check with a purpose code W however no satisfactory COGENT is on file. A one day letter was left with the provider.

Plan of Improvement: Developed This Date 02/02/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sheila Williams, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 2/2/2017

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Not Met**

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on the consultant's direct observation that a Little Tikes play house had nine roof tiles that was cracked causing a potential pinching hazard. Additionally this play house is missing a door leaving a hole the size of a nickel and causing a potential pinching hazard or allowing wasp or rodents to gather. Additionally, the consultant observed two radio flyer tricycles to have rusting handle bars.

POI (Plan of Improvement)

To ensure the health and safety of children, the Home Provider will remove / replace / repair any hazardous items.

Correction Deadline: 2/12/2017

Correction Deadline: 2/24/2016

Corrected on 2/2/2017

.13(2)(b) -

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

The consultant observed proper hand washing.

Correction Deadline: 2/2/2017

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR) **Met**

Comment

The provider stated no medications are administered.

Correction Deadline: 2/2/2017

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

The provider is operating with a valid 2017 license from BFTS and within child / staff ratio.

Correction Deadline: 2/2/2017

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

290-2-3-.11 Transportation(CR) **Met**

Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Not Met**

Finding

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on the consultant's review of all staff files that two of three staff hired prior to January 1, 2014 had a satisfactory local criminal records check on file however no satisfactory COGENT on file.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 2/6/2017

290-2-3-.07 Independent Contractors(CR) **Met**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

No additional staff

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

Comment

Observed-Direct Supervision/Attention To Needs