



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/1/2018 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 1:30 PM

CCLC-30955

Discovery Point #67

5085 Post Rd. Cumming, GA 30040 Forsyth County
 (770) 844-7977 discoverypoint67@gmail.com

Mailing Address
 Same

Regional Consultant

LaQuita Clark
 Phone: (706) 497-1536
 Fax: (706) 688-0418
 jennifer.taylor@dec.al.ga.gov
 Joint with: Isha Barrie

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/01/2018	Licensing Study	Good Standing	
08/21/2017	Monitoring Visit	Good Standing	
03/06/2017	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L Infant	Infants	2	7	C	19	C	NA	NA	Feeding, Floor Play
Main	1R Preschool 1	Two Year Olds	2	16	C	21	C	NA	NA	Outside
Main	2L Beginners	One Year Olds	1	4	C	16	C	NA	NA	Free Play
Main	2R Preschool 2	Three Year Olds	2	21	C	24	C	NA	NA	Outside
Main	3L Toddlers	One Year Olds	1	7	C	19	C	NA	NA	Art
Main	3R Preschol 3	Three Year Olds and Four Year Olds	2	21	C	24	C	NA	NA	Story
Main	4R Pre-Kgtn	PreK	2	22	C	26	C	36	C	Centers, Snack
Main	5R Schoolage	PreK	2	22	C	36	C	50	C	Circle Time
Main	Cafeteria		0	0	C	41	C	NA	NA	
Total Capacity @35 sq. ft.: 226						Total Capacity @25 sq. ft.: 250				
Total # Children this Date: 120			Total Capacity @35 sq. ft.: 226			Total Capacity @25 sq. ft.: 250				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler LS	18	C
Main	Preschool Right Side	57	C
Main	School Age/Back Middle	61	C

Comments

The purpose of today's visit was to conduct a licensing study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CSRefutations@decalfga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decalfga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decalfga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decalfga.gov

Heather Wilson, Program Official

Date

LaQuita Clark, Consultant

Date

Isha Barrie, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Comment

Consultant observed a variety of activities and lesson plans to be developmentally appropriate for all children.

Correction Deadline: 2/1/2018

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Technical Assistance

Discussed with director about putting tape over cords in classroom so that they may lie down. As well as putting double sided tape on carpet corners so that they may lie down.

Correction Deadline: 3/3/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Comment

Records were observed to be complete and well organized. Consultant observed complete documentation for singing in and out.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Consultant discussed with director to remove or repair portable left sensory table on the school age playground. As well as, removing the broken portable play desk (on the same school age playground) near the back fence. In addition to repairing the toy door on the play kitchen set on the preschool right side playground.

Correction Deadline: 2/11/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines and consultant also observed completed feeding plans.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

The Center shall maintain documentation of Consultant observed proper documentation of emergency drills and lock down safety procedures. Please continue to, conduct fire drills on a monthly bases in addition to tornado and lock down drills every six months.

Correction Deadline: 2/6/2018

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated and used correct forms of discipline.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that one staff member participated in transportation but did not have evidence of transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/11/2018

Comment

Consultant observed working fire extinguisher, current vehicle inspection, and a completed transportation checklist.

Correction Deadline: 2/1/2018

Technical Assistance

591-1-1-.36(7)(b) - Consultant discussed with director to add emergency medical forms to transportation notebook for all children.

Correction Deadline: 2/2/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 8/21/2017

Corrected on 2/1/2018

.30(2) - Consultant observed cribs to be free of items and safety approved cribs to be in good repair.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 1

Staff # 4

Not Met

Date of Hire: 10/09/2017

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete. Consultant discussed with director about October 1, 2018 deadline for all staff to obtain comprehensive records check.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Consultant observed current evidence of staff credentials on file.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.