



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/31/2017    **VisitType:** MV POI Follow Up    **Arrival:** 9:45 AM    **Departure:** 12:15 PM

**CCLC-33471**

**Briarcliff Child Care Center**

2260 N. Druid Hills Road Atlanta, GA 30329 DeKalb County  
 (404) 636-3504 briarcliffdaycare@yahoo.com

**Regional Consultant**

Mechelle Bethea  
 Phone: (404) 989-8310  
 Fax: (470) 237-0648  
 mechelle.bethea@dec.al.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/31/2017	MV POI Follow Up	Good Standing	
09/15/2016	Licensing Study	Good Standing	
05/17/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Infants	3	9	C	14	C	NA	NA	Floor Play
Main	B-2L	Infants	2	8	C	12	C	NA	NA	Floor Play, Diapering
Main	C-3L	One Year Olds and Two Year Olds	2	17	C	17	C	NA	NA	Transitioning
Main	D-4L	One Year Olds	2	10	C	12	C	NA	NA	Outside
Main	E-1st Right Middle	Three Year Olds and Four Year Olds	2	16	C	15	NC	NA	NA	Transitioning
Main	F-2nd Right Middle	Two Year Olds	2	18	C	14	NC	NA	NA	Outside
Main	G-Pre-K	PreK	1	9	C	14	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 98					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 87			Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	28	C
Main	B	10	C

**Comments**

Discussed health/safety orientation and criminal background requirements

Plan of Improvement: Developed This Date 01/31/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Meija Browning, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mechelle Bethea, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a MV POI Follow Up:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on consultant's observation that the Center cared for:

- Sixteen children in a space that was licensed for fifteen children (1st Right Middle Classroom)
- Eighteen children in a space that was licensed for fourteen children (2nd Right Middle Classroom)

**POI (Plan of Improvement)**

The center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 1/31/2017**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Observation-Clean/Good Repair

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Medications are not administered.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

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**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

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**591-1-1-.24 Personnel Records** **Met**

**Correction Deadline: 9/30/2016**

**Corrected on 1/31/2017**

**.24(c) - This citation was observed to be corrected on this date. Consultant observed evidence of education in lead teacher files reviewed.**

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**591-1-1-.33 Staff Training** **Defer**

**Comment**

Health/Safety training reminder

**Defer**

591-1-1-.33(4)- Annual training hours will be reviewed during the next licensing visit.

**POI (Plan of Improvement)**

Staff will complete training.

**Correction Deadline: 6/16/2016**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Direct Supervision/Attentive Staff