



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/30/2017 **VisitType:** Monitoring Visit **Arrival:** 2:15 PM **Departure:** 4:20 PM

CCLC-39441

Harmon Head Start at Talbot

159 Park Road Talbotton, GA 31827 Talbot County
 (706) 665-3717 khamilton@espheadstart.org

Regional Consultant

Glecia Carter

Phone: (470) 316-2591
 Fax: (678) 436-5372
 glecia.carter@decals.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/30/2017	Monitoring Visit	Good Standing	
08/09/2016	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	14	C	NA	NA	
Main	B		0	0	C	19	C	NA	NA	
Main	C		2	0	C	20	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 53					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 53			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	B	53	C
Main	Playground A	22	C

Comments

Plan of Improvement: Developed This Date 01/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kimberly Hamilton, Program Official

Date

Glecia Carter, Consultant

Date



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Findings Report

Date: 1/30/2017 **VisitType:** Monitoring Visit **Arrival:** 2:15 PM **Departure:** 4:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed-Fluff/Redistribute Surface

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff Stated the Proper Knowledge

591-1-1-.20 Medications(CR) **Met**

Comment

Staff stated there are no medications dispensed at the center at this time.

Safety

591-1-1-.11 Discipline(CR)**Not Evaluated****Comment**

No children present.

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Paperwork discussed

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle will complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and (iv) Give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on the consultant's observation that there was no first check completed on the transportation checklist.

POI (Plan of Improvement)

The center will ensure that the responsible staff person checks the vehicle immediately upon unloading the last child at any location.

Correction Deadline: 1/31/2017**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined based on the consultant's observation that there was not a second check completed on the passenger transportation checklist.

POI (Plan of Improvement)

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed. Consultant discussed the process and paperwork with the staff in charge of transportation.

Correction Deadline: 1/30/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Observed- The Correct Number of Cots Stored Properly.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met**

Comment

Observed- Criminal Records Check were Complete for all Staff.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Evaluated

Comment

Observed- No children were present.

591-1-1-.32 Supervision(CR)

Met

Comment

Observed- No children were present.