



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/30/2017 **VisitType:** Licensing Study **Arrival:** 8:15 AM **Departure:** 12:25 PM

CCLC-36027

Stepping Stones Academy

9835 Old Dogwood Rd. Roswell, GA 30075 Fulton County
 (770) 518-8333 kidslovessa@gmail.com

Regional Consultant

Shannon Curtis
 Phone: (770) 342-7802
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 shannon.curtis@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/30/2017	Licensing Study	Good Standing	
08/08/2016	Monitoring Visit	Good Standing	
01/05/2016	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Upstairs: Back Left	Infants	2	12	C	12	C	NA	NA	Diapering, Feeding, Floor Play
Main	B: Upstairs R Hall 1R	One Year Olds	2	10	C	14	C	NA	NA	Circle Time
Main	C: Upstairs R Hall 2R	Infants	2	10	C	13	C	NA	NA	Feeding, Floor Play, Nap
Main	D: Upstairs R Hall 1L	One Year Olds	2	14	C	17	C	NA	NA	Centers
Main	E: Upstairs R Hall 2L	Two Year Olds	2	17	C	18	C	NA	NA	Story
Main	F: Downstairs 1L	Two Year Olds	2	13	C	20	C	NA	NA	Circle Time
Main	G: Downstairs 1R- Right Hall	Five Year Olds	1	10	C	14	C	NA	NA	Art
Main	H: Downstairs R Hall Back L	Four Year Olds	2	22	C	22	C	NA	NA	Centers
Main	I: Downstairs 1R	Three Year Olds	3	23	C	23	C	NA	NA	Centers, Art
Total Capacity @35 sq. ft.: 150					Total Capacity @25 sq. ft.: 0		Building capacity limited by Insufficient Toilets/Sinks			

Total # Children this Date: 131 Total Capacity @35 sq. ft.: 150 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG C: Upstairs Infant	5	C
Main	PG: A Downstairs	6	C
Main	PG: B Right Front	45	C

Comments

The purpose of this visit is to conduct a licensing study visit and to follow-up to previous visit conducted on August 8, 2016.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jessica Nahay, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records **Met**

Comment
Parent Authorizations Obtained/Completed

591-1-1-.23 Parental Authorization **Met**

Comment
Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 1/29/2016

Corrected on 1/30/2017
Previous citation corrected. Consultant observed new fencing on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed evidence of monthly fire and tornado drills conducted on this date.

Correction Deadline: 2/4/2017

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR) **Met**

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete for all staff.

Comment

The Director provided fourteen new employee files hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

Comment

Observed-Center/Vehicle Kits Complete

591-1-1-.33 Staff Training

Met

Comment

Observed - Documentation Of Training for 2016.

Comment

Health/Safety training reminder

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff