



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/30/2017 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 2:15 PM

**CCLC-27438**

**EOA Head Start and Early Administration Building**

1120 May Street Savannah, GA 31415 Chatham County  
 (912) 238-2965 ElaineS@eoasga.org

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/30/2017	Licensing Study	Good Standing	
09/15/2016	Monitoring Visit	Good Standing	
03/24/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1	One Year Olds and Two Year Olds	2	8	C	8	C	NA	NA	Circle Time
Main	B-2	One Year Olds and Two Year Olds	2	6	C	17	C	NA	NA	Circle Time
Main	C-3	Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Circle Time
Main	D-4	Four Year Olds and Five Year Olds	2	14	C	17	C	NA	NA	Circle Time
Main	E-5	Four Year Olds and Five Year Olds	2	15	C	17	C	NA	NA	Circle Time
Main	F-6	Four Year Olds and Five Year Olds	2	12	C	17	C	NA	NA	Circle Time
Main	G-7		0	0	C	17	C	NA	NA	
Main	H-8	Two Year Olds	4	12	C	8	NC	NA	NA	Art,Circle Time
Main	I-9	Four Year Olds and Five Year Olds	2	14	C	20	C	NA	NA	Free Play
Main	J-10	Four Year Olds and Five Year Olds	2	12	C	20	C	NA	NA	Free Play
Main	K-11	Four Year Olds and Five Year Olds	2	16	C	20	C	NA	NA	Free Play
Main	L-12	Four Year Olds and Five Year Olds	2	16	C	20	C	NA	NA	Free Play
Main	M-13	Four Year Olds and Five Year Olds	2	15	C	20	C	NA	NA	Free Play
Main	N-14	Infants and One Year Olds	2	8	C	20	C	NA	NA	Floor Play

Total Capacity @35 sq. ft.: 238

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 162      Total Capacity @35 sq. ft.: 238

Total Capacity @25 sq.  
ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD A	118	C
Main	PGD B	261	C
Main	PGD C	26	C

#### Comments

Plan of Improvement: Developed This Date 01/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Elaine Spears, Program Official

Date

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Kati Cosby, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

#### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on observation that the Center cared for 12 children in a space that was licensed for 8 children in room H-8.

**POI (Plan of Improvement)**

The center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 1/30/2017**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on consultant's observation that unsafe storage of materials dangerous to children were observed as follows:

- The storage closet, containing several hazards such as purses, cleaning products and cleaning equipment, was unlocked in Classroom A-1, B-2, D-4, F-6 and L-12
- In Classroom 6 lotion, body spray, staples and a stapler were observed on a low shelf and hazards were accessible to children.
- In Classroom 8 a stapler and hand sanitizer were accessible to children

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will train staff in hazardous materials. Staff will also ensure that all potential hazards are made inaccessible at all times.

**Correction Deadline: 1/30/2017**

**Recited on 1/30/2017**

**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26(4) - Discussed fencing between Playground A and B.

**Correction Deadline: 1/30/2017**

**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on measurements, that the resilient surface beneath the tan slide on Playground B measured less than three inches where it should have measured six inches.

**POI (Plan of Improvement)**

The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

**Correction Deadline: 2/9/2017**

**Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined several active any beds were observed in the back outdoor play area.,591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultants observation that the following hazards were observed in the outdoor play area.

Playground A

-a broken table umbrella was observed next to the play area

Playground B

-2 bolts were missing from the top of the play structure next to the slide.

**POI (Plan of Improvement)**

To ensure the cleanliness, sanitation and safety of the playground, the center will continue to check the playground daily prior to children going outside.

**Correction Deadline: 2/13/2017**

**Recited on 1/30/2017**

**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(3) - The Center will ensure that formula provided is ready made or will require parents to provide prepared formula or breast milk daily.

**Correction Deadline: 1/30/2017**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Diapering requirements discussed

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Observed-Staff Remind Children Wash Hand

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Discussed-Documentation/Procedures

	<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>Technical Assistance</b>
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**Technical Assistance**

591-1-1-.05 - Center will ensure all fish tanks are covered and secured properly.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Observed-Discussion/Redirection

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

No Field Trips at This Time

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

No Routine Transportation Provided

	<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Correction Deadline: 9/16/2016**

**Corrected on 1/30/2017**

**.30(1)(a)3 - Staff stated that all crib sheets are washed and changed daily**

	<b>Staff Records</b>
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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Criminal Records Check complete

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<b>591-1-1-.33 Staff Training</b>	<b>Met</b>
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**Correction Deadline: 4/23/2016**

**Corrected on 1/30/2017**

**.33(4) - All staff had documentation of 2016 Annual Training.**

	<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Observed-Adequate Supervision

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Observed-Direct Supervision/Attentive Staff