



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/26/2017    **VisitType:** Licensing Study    **Arrival:** 2:45 PM    **Departure:** 4:30 PM

**CCLC-30928**

**Learning Bridge ASP @ Sara Ragsdale Elementary**  
 528 Holly Springs Rd. Rockmart, GA 30153 Paulding County  
 (770) 815-9825 lbpaulding@gmail.com

**Regional Consultant**

Morgan Stahl  
 Phone: (770) 357-7042  
 Fax: (770) 357-7041  
 morgan.stahl@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/26/2017	Licensing Study	Good Standing	
10/05/2016	Monitoring Visit	Good Standing	
05/17/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	4	57	C	115	C	NA	NA	Transitioning
Main	Gym		0	0	C	212	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			327			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 57			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Plan of Improvement: Developed This Date 01/26/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Deborah Rodriquez, Program Official

Date

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Morgan Stahl, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Children's Records

#### 591-1-1-.23 Parental Authorization

Met

#### Comment

Parent Authorizations Obtained/Completed

### Facility

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/5/2016

Corrected on 1/26/2017

.25(13) - Hazards observed stored inaccessible to children.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Observation-Clean/Good Repair

### Food Service

#### 591-1-1-.18 Kitchen Operations

Met

#### Comment

Kitchen Appears Clean/Well Organized

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

The after school program does not provide care for diapered children.

**Correction Deadline: 1/26/2017**

### 591-1-1-.17 Hygiene(CR)

Met

**Comment**

Observed-Staff Remind Children Wash Hand

### 591-1-1-.20 Medications(CR)

Met

**Comment**

The after school program does not currently dispense medication.

**Correction Deadline: 1/26/2017**

## Organization

### 591-1-1-.16 Governing Body & License

Met

**Comment**

2017 license observed.

**Correction Deadline: 2/9/2017**

## Policies and Procedures

### 591-1-1-.27 Posted Notices

Met

**Comment**

Posted notices observed.

**Correction Deadline: 1/26/2017**

## Safety

### 591-1-1-.11 Discipline(CR)

Met

**Comment**

Observed-Discussion/Redirection

### 591-1-1-.13 Field Trips(CR)

Met

**Comment**

No Field Trips at This Time

### 591-1-1-.36 Transportation(CR)

Met

**Comment**

No Routine Transportation Provided

## Sleeping & Resting Equipment

**Comment**

The after school program does not provide care for infants and there is no designated rest time.

**Correction Deadline: 2/5/2017**

	<b>Staff Records</b>
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**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 11/12/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2

Not Met

Date of Hire: 09/12/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing, .33(5)-10 Hrs. Annual Training

Staff # 7

Not Met

Date of Hire: 08/05/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(c) requires the Center to maintain valid evidence of a satisfactory criminal records check for the Director, each Employee and each Provisional Employee of the Child Care Learning Center for the duration of their employment plus one year, such evidence must be made immediately available to the Department upon request. It was determined based on review of records that evidence of satisfactory records checks were not available for two employees on this date.

**POI (Plan of Improvement)**

The Center will ensure that valid evidence of satisfactory CRC's are maintained and are immediately available to the Department for the duration of the Employees employment plus one year.

**Correction Deadline: 1/26/2017**

**Finding**

591-1-1-.09(1)(h) requires that for a Provisional Employee to become a permanent Employee, the individual must have a satisfactory Fingerprint Records Check Determination. It was determined based on review of records that one employee did not send a Criminal Records Check Application to the Department as required once fingerprints were completed.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees obtain a satisfactory Fingerprint Records Check Determination in order to become an Employee.

**Correction Deadline: 1/26/2017**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Observed-50% Certified First Aid &amp; CPR

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(6) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on review of records that training documentation was not available to the consultant on this date.

**POI (Plan of Improvement)**

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

**Correction Deadline: 2/5/2017**

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision