



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/25/2017 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 1:00 PM

CCLC-37186

Children's Academy of Kennesaw

3920 Jiles Way Kennesaw, GA 30144 Cobb County
 (770) 429-5700 mrjehbaldwin@gmail.com

Regional Consultant

Alison Benson
 Phone: (866) 369-6921
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 alison.benson@dec.al.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/25/2017	Licensing Study	Good Standing	
09/06/2016	Monitoring Visit	Good Standing	
03/23/2016	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A Left Front	Infants	2	6	C	22	C	NA	NA	Nap, Feeding, Flo or Play	
Main	B Left 2nd Right	One Year Olds	2	8	C	17	C	NA	NA	Outside	
Main	C Left 1st right	Two Year Olds	2	16	C	19	C	NA	NA	Outside	
Main	D Middle		0	0	C	23	C	NA	NA	Not In Use	
Main	E 2nd Right	Three Year Olds and Four Year Olds	2	20	C	38	C	NA	NA	Circle Time	
Main	F 1st Right	Four Year Olds and Five Year Olds	2	6	C	29	C	NA	NA	Free Play	
Total Capacity @35 sq. ft.:					148	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 56			Total Capacity @35 sq. ft.:			148	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG left front	39	C
Main	PG left rear	56	C
Main	PG Patio	10	C
Main	PG Right	62	C

Comments

Criminal records observed for all staff.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michelle Provost, Program Official

Date

Alison Benson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Discussed children's records with director and owner.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

N/A

Comment

No evening care hours

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Discussed-Fluff/Redistribute Surface.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

N/A

Comment

No medication is being dispensed at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

N/A

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Staff stated proper-SIDS/Infant Sleeping Position.

Staff Records

Records Reviewed: 22

Records with Missing/Incomplete Components: 3

Staff # 15

Not Met

Date of Hire: 03/31/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 18

Not Met

Date of Hire: 06/28/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 20

Not Met

Date of Hire: 12/19/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Correction Deadline: 1/26/2017

Recited on 1/1/0001

Corrected on 1/25/2017

.09(1)(a) - This citation has been corrected.

Correction Deadline: 1/26/2017

Recited on 1/1/0001

Corrected on 1/25/2017

.09(1)(b) - This citation has been corrected.

Finding

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation of employee records that three staff persons were employed with the center without satisfactory fingerprint on file.

POI (Plan of Improvement)

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

Correction Deadline: 1/26/2017

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Technical Assistance

591-1-1-.33(2) - Discussed Health/Safety training.

Finding

591-1-1-.33(3) requires all staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. It was determined based on review of staff files that staff did not complete the 2016 training.

POI (Plan of Improvement)

The center will plan and schedule training and follow up to ensure that direct care staff complete the required training.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision