



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/19/2017 **VisitType:** Licensing Study

Arrival: 12:45 PM

Departure: 3:05 PM

CCLC-38677

Future Leaders Learning Academy

690 Bolton Road Atlanta, GA 30331 Fulton County
 (404) 438-8348 swiftcharlotte11@yahoo.com

Regional Consultant

Jennifer Bailey

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jennifer.bailey@dec.al.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/19/2017	Licensing Study	Good Standing	
08/04/2016	Monitoring Visit	Good Standing	
04/27/2016	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/Front R	Three Year Olds and Four Year Olds	1	14	C	25	C	NA	NA	Nap
Single	B/Back L	One Year Olds and Two Year Olds	2	11	C	17	C	NA	NA	Nap, Diapering
Total Capacity @35 sq. ft.: 42					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 25			Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Single	PG/ A	20	C

Comments

The purpose of this visit is to conduct a licensing study and follow-up to the visit conducted on August 5, 2016.

Plan of Improvement: Developed This Date 01/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

CHARLOTTE SWIFT, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Observed complete lesson plans for each classroom.

Correction Deadline: 1/19/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Observation-Clean and Well Maintained

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

Technical Assistance

591-1-1-.25(12) - Discussed ensuring that children do not have access to space heaters. The space heater observed was not in use.

Correction Deadline: 1/19/2017**Technical Assistance**

591-1-1-.25(3) - Discussed monitoring the light purple paint throughout the Center for chipping with the Director on this date.

Correction Deadline: 1/19/2017

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(4) requires the Center to keep medication in a locked cabinet or container that is not accessible to children and stored separate from cleaning chemicals, supplies or poisons. Medication requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that a ProAir prescription inhaler was accessible in a child's bookbag in room A/ Front R.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 1/19/2017

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct and document fire drills monthly and tornado and/or other emergency situations every six months. It was determined based on review of the emergency drill log that the Center did not have documentation of completing a fire drill in July 2016.

POI (Plan of Improvement)

The center will hold the necessary drills on a regular basis and maintain adequate documentation of these drills for two years.

Correction Deadline: 1/31/2017

591-1-1-.27 Posted Notices

Met

Comment

Observed-All Notices Posted

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Children napping; staff stated redirection is used per the center's policy.

591-1-1-.13 Field Trips(CR)

N/A

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

N/A

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

No infants present on this date; discussed SIDS/infant sleeping position.

Comment

Observed-Pleasant Naptime Environment

Correction Deadline: 8/5/2016

Corrected on 1/19/2017

.30(1)(b)3 - Previous citation corrected on this date in that all children were observed napping with sheets on their cots.

Correction Deadline: 8/5/2016

Corrected on 1/19/2017

.30(1)(b)4 - Previous citation corrected in that all children were observed napping with light covers/blankets on this date.

Staff Records

Staff # 1 Not Met
 Date of Hire: 04/20/2015
"Missing/Incomplete Components"
 .24(b)-10 Yr. Work History Missing

Staff # 6 Not Met
 Date of Hire: 02/26/2015
"Missing/Incomplete Components"
 .24(b)-10 Yr. Work History Missing

591-1-1-.09 Criminal Records Check(CR) Met

Comment
 100% of staff observed to have a satisfactory fingerprint clearance letter on file. One new staff member entered. Discussed the comprehensive authorization.

Correction Deadline: 8/4/2016

Corrected on 1/19/2017

.09(1)(a) - Previous citation corrected on this date in that complete satisfactory fingerprint clearance letters were observed for each staff member.

591-1-1-.14 First Aid & CPR Met

Comment
 Observed-Over 50% Certified First Aid & CPR. Discussed new requirements.

Comment
 Reminder-Replace/Add Item

591-1-1-.24 Personnel Records Not Met

Finding
 591-1-1-.24(b) requires the center to maintain a personnel file on the director and all employees that includes the individual's employment history. It was determined based on a review of staff records that the center did not have the employment history for two staff.

POI (Plan of Improvement)
 The center will ensure that the employment history is secured and on file.

Correction Deadline: 1/24/2017

591-1-1-.33 Staff Training Met

Comment
 Observed - Documentation Of Training

Comment
 Reminder - Orientation Documented/Signed

Comment
 Health/Safety training reminder

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - Discussed watchful oversight during naptime and supervision on this date with the Director.

Correction Deadline: 1/19/2017