



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/18/2017 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 12:00 PM

CCLC-36572

Toddler University

1216 Sandtown Road Marietta, GA 30008 Cobb County
 (678) 909-3842 shanaisaac@todduflexcare.com

Mailing Address
 709 Peteywood Dr
 Austell, GA 30106

Regional Consultant

Courtney Moody

Phone: (800) 796-7861
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 courtney.moody@decal.ga.gov

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/18/2017	Licensing Study	Good Standing	
09/08/2016	Complaint Investigation Follow Up	Good Standing	
09/08/2016	Complaint Closure	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B 1st Left	Three Year Olds and Four Year Olds	1	8	C	12	C	16	C	Circle Time
Main	C right	Two Year Olds	1	6	C	10	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 22			Building capacity limited by Fire Marshall Limitations				
Total # Children this Date: 14			Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 22			Building @25 capacity limited by Fire Marshall Limitations	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	23	C

Comments

Plan of Improvement: Developed This Date 01/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shana Isaac, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

Date: 1/18/2017 **VisitType:** Licensing Study

Arrival: 9:25 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 2

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Doctor, Clinic, Phone Numbers,.08(a)-(f)-Allergies and Disabilities

Child # 4

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Allergies and Disabilities

Finding

591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that two of five enrollment records did not contain any known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was further determined one of five enrollment records did not contain the name and telephone number of the child's primary source of health care.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 1/18/2017

591-1-1-.23 Parental Authorization**Met****Comment**

Parent Authorizations Obtained/Completed

Evening Care

591-1-1-.32 Staffing/Supervision(CR)**Not Evaluated****Comment**

No evening care hours evaluated on this date.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25 - Please reminder to keep hazards inaccessible to children in care.

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair. It was determined based on observation that the following areas/items were found to be noncompliant:

The hallway bathroom was observed to be missing one side of the toilet paper holder, causing holes in the wall. The right classroom bathroom was observed to be missing the toilet paper holders, causing holes in the wall of the partition.

The silver floor trim by the door in the left classroom was lifting, causing a potential hazard.

The floor vents in the left classroom were observed to have an accumulation of dust build-up.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will repair or replace the noted items.

Correction Deadline: 1/18/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that a red, blue and yellow little tykes merry-go-round was observed to have a cracked center piece.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 1/28/2017**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**N/A****Comment**

Per director, the center does not dispense medication at this time.

Policies and Procedures**591-1-1-.27 Posted Notices****Not Met****Finding**

591-1-1-.27(g) requires the center to post the current week's menus for meals and snacks for public viewing near the front entrance. It was determined based on observation that the center did not have a current menu posted for the week of January 17, 2017.

POI (Plan of Improvement)

The center will post the current week's menu and will check regularly to ensure the current week's menu is always posted. Correction made on site.

Correction Deadline: 1/18/2017**Safety****591-1-1-.05 Animals****N/A****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**N/A****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**N/A****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Sleeping and resting requirements were met on this date.

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 6**

Staff # 1

Not Met

Date of Hire: 03/30/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 2

Not Met

Date of Hire: 12/16/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 3

Not Met

Date of Hire: 03/13/2013

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 4

Not Met

Date of Hire: 12/01/2013

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 5

Not Met

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 6

Not Met

Date of Hire: 10/01/2015

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Director provided files for two employees hired since the last visit.

591-1-1-.14 First Aid & CPR	Met
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Comment

Observed-100% Certified First Aid & CPR

Comment

Observed-Center Kits Complete

591-1-1-.33 Staff Training	Technical Assistance
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Technical Assistance

591-1-1-.33(2) - Health/Safety training reminder

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Direct Supervision/Attentive Staff

Correction Deadline: 9/8/2016

Corrected on 1/18/2017

.32(7) - Previous citation observed corrected. The center has a plan in place to ensure that supervision is not a concern in the future.