



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/18/2017 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 2:00 PM

CCLC-2547

Kidz Biz Child Care Center

2417 Regency Boulevard Augusta, GA 30904 Richmond County
(706) 560-2294 kidzbizchildcare706@gmail.com

Regional Consultant

Jacquelyn Sims
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Mailing Address

2417 Regency Boulevard
AUGUSTA, GA 30904

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/18/2017	Monitoring Visit	Good Standing	
09/13/2016	Licensing Study	Good Standing	
06/10/2016	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds and Four Year Olds and Five Year Olds	1	13	C	28	C	39	C	Transitioning
Main	1st Right		0	0	C	30	C	NA	NA	Not In Use
Main	2nd Left	Infants	2	6	C	11	C	NA	NA	Floor Play, Feeding, Nap
Main	2nd Right	One Year Olds and Two Year Olds	2	13	C	29	C	NA	NA	Free Play
					Total Capacity @35 sq. ft.: 98	Total Capacity @25 sq. ft.: 109				
Total # Children this Date: 32			Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 109				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back Right Playground	13	C
Main	PG- Large	85	C
Main	PG-Right Front Playground	11	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Laura Cash, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

No Swimming Activities Provided

Evening Care**591-1-1-.32 Staffing/Supervision(CR)****Met****Comment**

No evening care hours observed.

Facility**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. it was determined based on an observation, that four plastic packages of wipes were observed accessible to children in the 2R classroom. It was further determined that two screwdrivers and a package of Duracelle batteries were observed inside of an unlocked file cabinet in the 1L classroom.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will keep hazards stored in that they are inaccessible to children in care.

Correction Deadline: 1/18/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area.

It was determined based on an observation, that the the fencing material which borders the outside play area, measured between 3 feet 7 inches and 3 feet 9 inches. It was further determined that a gap in the opening of the gate, to the rear of the outside play area, measured between four and 5 inches, which posed an entrapment hazard to children in care. Children were observed to access the outside play area during the visit.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 1/18/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

When asked by the consultant, staff stated the proper diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met****Technical Assistance**

591-1-1-.36 - Consultant provide extensive technical assistance with the director and the owner. The proper documentation procedures were discussed as the director and owner were made aware that each checklist should completed entirely, with no blanks left. Consultant also reminded them that each name of the driver should be listed completely, including first and last names, without nicknames being added. Director stated that she would communicate with center staff to ensure that all transportation documentation is completed at the necessary times and to ensure that it is maintained.

Finding

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training. It was determined based on a review of records, that four of nine staff participating in transportation, did not have documentation to show that transportation training had been completed.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 1/19/2017

Correction Deadline: 9/14/2016

Corrected on 1/18/2017

.36(4)(b) - Correction of previous citation in that the consultant observed the vehicle to be in good repair.

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle will complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and (iv) Give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records, that center staff failed to document with a signature to show that a first check of the vehicle had been conducted on the p.m. route Pine Hill Elementary on January 13, 2017.

POI (Plan of Improvement)

The center will ensure that the responsible staff person checks the vehicle immediately upon unloading the last child at any location.

Correction Deadline: 1/19/2017

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined based on a review of records, that center staff failed to document with a signature to show that a second check of the vehicle had been conducted on the p.m. routes from Tobacco Road Elementary, Lamar Milledge Elementary, Dorothy Hains Elementary, Gracewood Elementary, Tobacco Road Elementary and Rollins Elementary Schools from January 9, 2017 through January 13, 2017.

POI (Plan of Improvement)

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed.

Correction Deadline: 1/18/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Consultant observed proper placement of infants for napping.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Not Met****Comment**

Director provided file for one employee hired since the last visit.

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on a review of records, that one of eighteen center staff lacked a satisfactory criminal records check determination on file. A one day letter was left with the facility.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 1/18/2017

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 1/19/2017**

Recited on 1/1/0001

Corrected on 1/18/2017

.14(3) - Correction of previous citation in that first aid kits were observed to have required items.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision