



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/17/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:20 AM **Departure:** 1:00 PM

**CCLC-48257**

**Lost Mountain Academy**

78 Citizens Square Road Dallas, GA 30157 Paulding County  
 (770) 445-4344 meetaparikh@gmail.com

**Regional Consultant**

Karyn Presley  
 Phone: (770) 342-7904  
 Fax: (678) 891-5958  
 karyn.presley@dec.al.ga.gov

**Mailing Address**  
 3151 Plains Way  
 Marietta, GA 30066

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/17/2019	Complaint Investigation & Monitoring Visit	Good Standing	
01/17/2019	Complaint Closure	Good Standing	
01/02/2019	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First front left	Three Year Olds and Four Year Olds	1	9	C	21	C	NA	NA	Breakfast
Main	B-Front Left Back		0	0	C	23	C	32	C	Not In Use
Main	C- Second Left Front	PreK	2	21	C	23	C	33	C	Breakfast
Main	Common Area		0	0	C	19	C	NA	NA	Not In Use
Main	D- Second Left Back		0	0	C	22	C	30	C	Not In Use
Main	E-First Front Right		0	0	C	15	C	NA	NA	Not In Use
Main	F- First Right Back		0	0	C	15	C	NA	NA	Not In Use
Main	G- Second Front Right		0	0	C	21	C	NA	NA	Not In Use
Main	H- Second Back Right	Infants and One Year Olds	1	5	C	20	C	NA	NA	Free Play,Breakfast, Floor Play
Total Capacity @35 sq. ft.: 179			Total Capacity @25 sq. ft.: 206							
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 179							
			Total Capacity @25 sq. ft.: 206							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Left Front	49	C
Main	B- Left Back	42	C
Main	C- Right	49	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Pamela Keaton, Program Official

Date

---

Karyn Presley, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Summary Report

**Date:** 1/17/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:20 AM **Departure:** 1:00 PM

**CCLC-48257**

**Lost Mountain Academy**

78 Citizens Square Road Dallas, GA 30157 Paulding County  
(770) 445-4344 meetaparikh@gmail.com

**Mailing Address**

3151 Plains Way  
Marietta, GA 30066

**Regional Consultant**

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

### Food Service

**Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on consultant's observation that one-year-old children were served 1% milk when whole milk is required and two-year-old children were served 2% milk when 1% is required.

**POI (Plan of Improvement)**

Center Staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

**Correction Deadline: 1/17/2019**

**Finding**

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined based on consultant's review of records that substitutions were not documented in that the provider served biscuits with jelly, apple sauce or banana and milk for breakfast during the visit but the posted menu stated that breakfast would be milk, peaches and muffins.

**POI (Plan of Improvement)**

The Center will list all of the current week's meals and snacks and all substitutions on the menu and keep past menus on file for six months and will implement a system to monitor this.

**Correction Deadline: 1/17/2019**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed.

**Comment**

Discussed the following rule with the provider 591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 1/17/2019**

## Staff Records

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 6**

Staff # 1

Not Met

Date of Hire: 08/31/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(4)-1st Yr. Training 4 Hrs. Missing,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 2

Not Met

Date of Hire: 12/05/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Not Met

Date of Hire: 09/29/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5

Not Met

Date of Hire: 10/09/2017

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 6

Not Met

Date of Hire: 10/17/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 7

Not Met

Date of Hire: 03/19/2018

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 4 Hrs. Missing

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
<b>Comment</b>	
Criminal record checks were observed to be complete.	
<b>Comment</b>	
Director provided three files for employees hired since last visit.	
<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
<b>Comment</b>	
Reminder to have in person CPR and 1st Aid.	
<b>591-1-1-.33 Staff Training</b>	<b>Met</b>
<b>Comment</b>	
Discussed the following rule with the provider 591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children.	
<b>Correction Deadline: 2/16/2019</b>	
<b>Comment</b>	
Discussed the following rule with the provider 591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.	
<b>Correction Deadline: 2/16/2019</b>	
<b>591-1-1-.31 Staff(CR)</b>	<b>Technical Assistance</b>
<b>Comment</b>	
Staff observed to be compliant with applicable laws and regulations.	
<b>Technical Assistance</b>	
591-1-1-.31(2)(b)2. - Reminder to have proof of lead teachers Education on file	
<b>Correction Deadline: 1/17/2019</b>	
<b>Staffing and Supervision</b>	
<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
<b>Comment</b>	
Center observed to maintain appropriate staff:child ratios.	
<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
<b>Comment</b>	
Staff observed to provide direct supervision and be attentive to children's needs.	