



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/11/2017 **VisitType:** Monitoring Visit

Arrival: 10:40 AM

Departure: 12:30 PM

FR-26589

McNaughton, Debrah C

3150 WHITE TAIL LANE Fairburn, GA 30213 Fulton County
(770) 709-2602 SELBYMAC@HOTMAIL.COM

Mailing Address

3150 WHITE TAIL LANE
FAIRBURN, GA 30213

Regional Consultant

Jennifer Bailey

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Compliance Zone Designation

01/11/2017	Monitoring Visit	Good Standing
08/02/2016	Licensing Study	Good Standing
02/09/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	3	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	0	3	0	0	2
Total Under 13 Years	5	9	0	0	1
Total Under 18 Years	5				

Children Present: 5

Total Children: 12

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

The purpose of this visit is to conduct a monitoring visit and follow-up to the previous visit conducted on August 8, 2016.

Plan of Improvement: Developed This Date 01/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Debrah Mc Naughton, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Met

Finding

290-2-3-.19(2)(b) requires that staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items. It was determined based on observation that an infant was observed sleeping in a crib with a blanket and a Boppy pillow.

POI (Plan of Improvement)

The Home Provider will ensure no items are placed in cribs.

Correction Deadline: 1/11/2017

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 6

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c),Dad Work # Missing -(08)(1)(a),Mom Work # Missing -(08)(1)(a)

Child # 2

Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form,Immunization Form - (.08)(1)(c)

Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Mom Work # Missing -(08)(1)(a),Dad Work # Missing -(08)(1)(a),Immunization Form - (08)(1)(c)	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (08)(1)(c),Physician & Emergency Contact Information - (08)(1)(b)	
Child # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
Proof of No Liability Insurance Form,Emergency Medical Authorization - (08)(1)(d)	
Child # 8	Not Met
<u>"Missing/Incomplete Components"</u>	
Physician & Emergency Contact Information - (08)(1)(b)	

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. It was determined based on a review of children's records that the Provider did not have parental business address and telephone number completed for two of seven enrolled Children.

POI (Plan of Improvement)

The Home Provider will secure the missing information, and ensure that children's records are completed for future enrollees.

Correction Deadline: 1/18/2017**Finding**

290-2-3-.08(1)(b) requires the family day care home to maintain a file for each child that includes the name, address and telephone number of the child's physician to contact in emergencies. It was determined based on review of children's records that the provider did not have this information completed for two out of seven enrolled children.

POI (Plan of Improvement)

The home provider will secure and maintain the missing information.

Correction Deadline: 1/18/2017**Recited on 1/11/2017****Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on a review of children's records that the Home did not have such evidence for four of seven enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 1/18/2017**Recited on 1/11/2017**

Finding

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file. It was determined based on a review of children's records that two of seven enrolled children did not have evidence of signed No Liability Signature Forms.

POI (Plan of Improvement)

The home provider will obtain and maintain documentation.

Correction Deadline: 1/18/2017

Recited on 1/11/2017

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of children's records that t Home did not have this authorization on file for one of seven enrolled Children.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 1/11/2017

Correction Deadline: 8/2/2016

Corrected on 1/11/2017

.08(1)(i) - Previous citation corrected on this date in that release persons were completed in the children's records.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 8/2/2016

Corrected on 1/11/2017

.11(2)(f) - Previous citation corrected on this date in that no hazards were observed accessible on this date. Please continue to ensure all hazards are out of reach.

Comment

Observed working fire extinguisher and smoke detector on this date.

Correction Deadline: 1/21/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Technical Assistance****Comment**

Home Clean, Free of Hazards

Technical Assistance

290-2-3-.13(1)(e) - Discussed ensuring that children do not have access to space heaters when in use.

Correction Deadline: 1/11/2017

Correction Deadline: 8/2/2016

Corrected on 1/11/2017

.13(1)(g) - Previous citation corrected on this date in that the outlets were observed to be covered.

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Correction Deadline: 8/12/2016****Corrected on 1/11/2017****.13(2)(a) - Previous citation corrected on this date in that the outdoor play area was observed to be free from hazards. Please continue to monitor.****Technical Assistance****290-2-3-.13(2)(c) - Discussed ensuring that the fencing surrounding the heating and air equipment is put back up after servicing.****Correction Deadline: 1/11/2017**

Food Service

290-2-3-.10 Food Service & Nutrition**Met****Correction Deadline: 8/2/2016****Corrected on 1/11/2017****.10(4) - Previous citation corrected on this date in that infant feeding plans were observed for all required children.**

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment****Observed five unrelated children for pay on this date with the provider.****Correction Deadline: 1/11/2017**

Safety and Discipline

290-2-3-.11 Animals**Met****Correction Deadline: 8/2/2016****Corrected on 1/11/2017****.11(1)(n) - Previous citation observed corrected on this date in that no animals were observed loose.**

290-2-3-.11 Discipline(CR)**Met****Comment****Observed a positive learning environment on this date; the provider stated that age-appropriate discussion is used.**

290-2-3-.11 Transportation(CR)**N/A****Comment****No transportation.**

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment****Observed 100% complete satisfactory fingerprint clearance letters for the home on this date.**

290-2-3-.07 Independent Contractors(CR)	N/A
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Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)	N/A
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Comment

No additional staff

290-2-3-.07 Staff Training	Defer
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Defer

290-2-3-.07(4)- Annual training will be evaluated during the next regulatory visit which is the licensing study.

POI (Plan of Improvement)

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

Correction Deadline: 2/9/2016

Comment

Health/Safety training reminder

Comment

Observed-Documentation of Annual Training

290-2-3-.07 Students-in-Training(CR)	N/A
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Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)	N/A
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Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision