



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/10/2017    **VisitType:** Licensing Study    **Arrival:** 12:30 PM    **Departure:** 2:30 PM

**FR-000010058**

**Sledge, Sandra L**

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**Regional Consultant**

Glecia Carter

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**Mailing Address**

221 Beechwood Circle  
LaGrange, GA 30240

<b>Compliance Zone Designation</b>		
01/10/2017	Licensing Study	Good Standing
08/17/2016	Monitoring Visit	Good Standing
03/15/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	0	0	0	0	0
<b>Total Under 18 Years</b>	0				

Children Present: 0

Total Children: 0

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 1

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sandra Sledge, Program Official

Date

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Glecia Carter, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.09 Activities**

**Met**

**Comment**

Observed- Activities were age-appropriate.

**Correction Deadline: 1/10/2017**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-No Hazards Accessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Discussed- Maintaining the Outdoor Play area due to Inclement Weather with the Licensed Provider. The Outdoor area was clean.

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**Food Service**

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**290-2-3-.10 Food Service & Nutrition****Technical Assistance****Technical Assistance**

Discussed- Infant Feeding Forms with the Licensed Provider.

**Correction Deadline: 1/10/2017**

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**290-2-3-.10 Kitchen Operations****Met****Comment**

Observed- The Kitchen was Clean and Organized.

**Correction Deadline: 1/10/2017**

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**Health and Hygiene**

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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff Stated Proper Knowledge

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

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**290-2-3-.11 Medications(CR)****Met****Comment**

The Licensed Provider stated that there are no medications dispensed at the home.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Observed- The Provider met the Application Requirements.

**Correction Deadline: 1/10/2017**

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**Policies and Procedures**

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**290-2-3-.06 Parental Access****Met****Comment**

Observed- The Provider allows Parental Access to the Home.

**Correction Deadline: 1/10/2017**

## Safety and Discipline

**290-2-3-.11 Animals** **Met**

**Comment**

No Animals Kept

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Discussion/Redirection

**290-2-3-.11 First Aid Kit** **Met**

**Comment**

Observed Kit Complete

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No transportation.

## Staff Records

**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Observed- The Licensed Provider stated there were no new hires. Criminal Record Checks were observed complete.

**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

Observed First Aid and CPR was completed. First Aid and CPR expires on July 25, 2018.

**Correction Deadline: 2/9/2017**

**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**

No Independent contractors

**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**

Other direct contact staff- Satisfactory records check

**290-2-3-.07 Staff Training** **Met**

**Comment**

Health/Safety training reminder

**290-2-3-.08 Staff Training** **Met**

**Comment**

Observed- Annual Training completed for 2016.

**Correction Deadline: 1/10/2017**

**290-2-3-.07 Students-in-Training(CR)** **Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)**

**Met**

**Comment**

No Volunteers

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attention To Needs