



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/9/2017 **VisitType:** Licensing Study

**Arrival:** 9:05 AM

**Departure:** 10:55 AM

**FR-000010412**

**Harris, Cassandra E**

138 BACK SHELL ROAD Savannah, GA 31404 Chatham County  
(912) 220-6517 cassiedyc@comcast.net

**Mailing Address**

138 BACKSHELL ROAD  
SAVANNAH, GA 31404

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

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stacey.foston@dec.al.gov

**Compliance Zone Designation**

01/09/2017	Licensing Study	Good Standing
07/26/2016	Monitoring Visit	Good Standing
01/06/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	3	0	0	0
Total Under 13 Years	4	7	0	0	0
Total Under 18 Years	4				

Children Present: 4

Total Children: 7

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 1

**Comments**

Plan of Improvement: Developed This Date 01/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Cassandra Harris, Program Official

Date

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Stacey Foston, Consultant

Date



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### Findings Report

**Date:** 1/9/2017 **VisitType:** Licensing Study **Arrival:** 9:05 AM **Departure:** 10:55 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed a variety of equipment and books accessible to the children.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Not caring for infants. The children mats were observed to be in good condition.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 2**

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 6

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

**290-2-3-.08 Children's Records**

**Met**

**Correction Deadline: 7/26/2016**

Corrected on 1/9/2017

.08(1) - The provider had enrollment files for all children.

**Finding**

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined that the Home did not have such evidence for two of six enrolled Children.

**POI (Plan of Improvement)**

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 1/23/2017**

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**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Correction Deadline: 7/27/2016**

Corrected on 1/9/2017

.08(1)(d) - The provider had emergency medical authorization for all children.

**Correction Deadline: 7/29/2016**

Corrected on 1/9/2017

.08(1)(i) - The provider had authorized release person information for all children.

<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 1/15/2016**

Corrected on 1/9/2017

.11(2)(a) - Observed emergency plan posted.

**Comment**

Observation-No Hazards Accessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

Home Clean, Free of Hazards

**Correction Deadline: 1/6/2016**

Corrected on 1/9/2017

.13(1)(g) - Electrical plugs observed to be covered on this date.

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**290-2-3-.13 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

290-2-3-.13(2)(a) - The providers back yard was damaged during the recent hurricane. She has repaired the exterior fence and the back yard is fully enclosed. A section of fence that encloses the children play area was observed to be leaning. The provider will have the fence repaired.

<b>Health and Hygiene</b>
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**290-2-3-.11 Medications(CR)**

**Met**

**Comment**

The provider states that she does not dispense medication.

<b>Licensure</b>
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<b>290-2-3-.04 Application Requirements(CR)</b>	<b>Met</b>
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**Comment**

290-2-3-.04(1)(d) - Application requirements met on this date. There were four children for pay present.

**Correction Deadline: 1/9/2017**

<b>Safety and Discipline</b>
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<b>290-2-3-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Pleasant Interactions Observed

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<b>290-2-3-.11 First Aid Kit</b>	<b>Met</b>
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**Comment**

Reminder-Replace antibacterial ointment

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<b>290-2-3-.11 Transportation(CR)</b>	<b>Met</b>
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**Comment**

The provider does transport children to field trips. Parental authorization for field trips observed. Discussed forms and restraints.

<b>Staff Records</b>
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<b>290-2-3-.21 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Criminal Records Check complete

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<b>290-2-3-.07 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

290-2-3-.07(5) - Observed documentation that the provider has CPR and first aid training.

**Correction Deadline: 2/8/2017**

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<b>290-2-3-.07 Independent Contractors(CR)</b>	<b>N/A</b>
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**Comment**

No Independent contractors

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<b>290-2-3-.07 Other Staff Direct Contact with Children(CR)</b>	<b>N/A</b>
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**Comment**

No additional staff

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<b>290-2-3-.07 Staff Training</b>	<b>Met</b>
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**Comment**

Health/Safety training reminder

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<b>290-2-3-.08 Staff Training</b>	<b>Met</b>
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**Comment**

290-2-3-.08(6) - Observed documentation that the provider completed the required ten hours of training for the year 2016.

**Correction Deadline: 1/9/2017**

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<b>290-2-3-.07 Students-in-Training(CR)</b>	<b>N/A</b>
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**Comment**

No Students-in-training

**290-2-3-.07 Volunteers(CR)****N/A****Comment**

No Volunteers

**Staff:Child Ratios and Supervision****290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Direct Supervision/Attention To Needs