



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/6/2017      **VisitType:** Monitoring Visit      **Arrival:** 8:00 AM      **Departure:** 11:00 AM

**CCLC-1723**

**Brenau Child Development Center**

125 Smithgall Lane Gainesville, GA 30501 Hall County  
 (770) 534-6107 lhoward@brenau.edu

**Mailing Address**

500 Washington St.  
 Gainesville, GA 30501

**Regional Consultant**

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/06/2017	Monitoring Visit	Good Standing	
07/18/2016	Licensing Study	Good Standing	
01/25/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	102	Three Year Olds	1	9	C	16	C	NA	NA	Snack
Main	110	Two Year Olds	1	6	C	8	C	NA	NA	Story
Main	103	PreK	2	18	C	22	C	NA	NA	Story
Main	108	Infants and One Year Olds	3	5	C	9	C	NA	NA	Feeding
Main	109		0	0	C	9	C	NA	NA	
Main	111	One Year Olds	1	5	C	9	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 73							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground LF	25	C
Main	Playground RT	56	C
Main	Tricycle Area	14	C

**Comments**

The purpose of this visit was to complete a monitoring visit to follow up to the previous visit conducted on July 18, 2016.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jennifer Brown, Program Official

Date

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Candace Gilbert, Consultant

Date



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### Findings Report

**Date:** 1/6/2017 **VisitType:** Monitoring Visit **Arrival:** 8:00 AM **Departure:** 11:00 AM

#### CCLC-1723

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

##### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

No Swimming Activities Provided at this time during the year. Pool used off site of center at university during the summer.

#### Facility

##### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

##### Finding

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on consultant observation a child's bag in classroom 111 had pacifier wipes and petroleum jelly; both were labeled keep out of reach of children.

##### POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the center will check bags and diaper bags.

**Correction Deadline: 1/6/2017**

##### 591-1-1-.26 Playgrounds(CR)

Not Met

##### Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation by consultant that paint was peeling on the lower portion of the columns in the bike riding area and on the bricks below the window to the right of the HVAC unit on the PreK playground.

##### POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 1/16/2017

## Health and Hygiene

### 591-1-1-.07 Children's Health

Technical Assistance

#### Technical Assistance

591-1-1-.07(5) - Consultant spoke to provider about rules regarding pacifier clip and the one observed in cubby of Classroom 111. Pacifier clip was not attached to child at time consultant observed it in classroom.

Correction Deadline: 1/6/2017

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff Stated Proper Knowledge

### 591-1-1-.17 Hygiene(CR)

Technical Assistance

#### Comment

Ensure Lids Remain on Trash Container

#### Technical Assistance

591-1-1-.17(8)(a-d) - Consultant discussed warm water being used for hand washing.

Correction Deadline: 1/6/2017

### 591-1-1-.20 Medications(CR)

Not Met

#### Finding

591-1-1-.20(4) requires the Center to keep medication in a locked cabinet or container that is not accessible to children and stored separate from cleaning chemicals, supplies or poisons. Medication requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on consultant observation that Vicks Vapor Rub was stored in a diaper bag in Classroom 110.

#### POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 1/6/2017

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Observed-Discussion/Redirection

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

No Field Trips at This Time

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

No Routine Transportation Provided

## Sleeping & Resting Equipment

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 7/19/2016****Corrected on 1/6/2017****.30(2)(d) - Consultant observed safe sleep practices being followed on this date.**

<b>Staff Records</b>
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**Records Reviewed: 11****Records with Missing/Incomplete Components: 2**

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Staff # 3

Not Met

Date of Hire: 02/13/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 11

Not Met

Date of Hire: 04/01/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on consultant review of records that two employees did not have satisfactory determination letters and were present at the center. Consultant left one day letter.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 1/6/2017**

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**591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

591-1-1-.33(2) - Consultant discussed completing Health and Safety orientation and CPR prior to next regulatory visit.

**Correction Deadline: 2/5/2017**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Correction Deadline: 7/18/2016****Corrected on 1/6/2017****.32(2) - Proper ratios and mixed age group ratios were observed on this date.**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision