

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/5/2017 VisitType: Licensing Study Arrival: 2:10 PM Departure: 3:30 PM

FR-000001519 Regional Consultant

Rocker, Rose

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Lajuana Williams

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| Compliance Zone Designation | | | | |
|-----------------------------|------------------|---------------|--|--|
| 01/05/2017 | Licensing Study | Good Standing | | |
| 08/11/2016 | Monitoring Visit | Good Standing | | |
| 02/02/2016 | Monitoring Visit | Good Standing | | |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting

rules. **Deficient** - Program is not demonstrating an acceptable level of performance in meeting

the rules.

Ratios/License Capacity

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|----------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos) | 5 | 5 | 0 | 0 | 0 |
| 1 & 2 Years | 0 | 0 | 0 | 0 | 0 |
| 3 & 4 Years | 0 | 0 | 0 | 0 | 0 |
| School Age(5+) Years | 0 | 0 | 0 | 0 | 0 |
| Total Under 13 Years | 5 | 5 | 0 | 0 | 0 |
| Total Under 18 Years | 5 | | | | |

Children Present: 5 Total Children: 5

Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1

Helper Needed

Comments

Please see www.decal.ga.gov under family learning home forms for templates for emergency plans, emergency drill forms and policies and procedures template.

Plan of Improvement: Developed This Date 01/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: <u>All</u> employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

| Rose Rocker, Program Official | Date | Lajuana Williams, Consultant | Date |
|-------------------------------|------|------------------------------|------|



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Findings Report

Date: 1/5/2017 VisitType: Licensing Study Arrival: 2:10 PM Departure: 3:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(2)(a)-(b) require the Family Child Care Learning Home's provider's policies and procedures to be consistent with applicable laws, regulations and these rules and to include a written description that includes:

- 1. Ages of Children served;
- 2. Months of operation;
- 3. Days of operation;
- 4. Hours of operation;
- 5. Dates the Family Child Care Learning Home will be closed;
- 6. Admission requirements including maintaining accurate record information and escorting the Child to and from the Family Child Care Learning Home;
- 7. Fees and payment information 8. Transportation provided. It was determined based on observation that the Provider's policies and procedures were inconsistent or did not include full operation information, dates of closure and other required information regarding infant sleeping and emergency procedures.

POI (Plan of Improvement)

The provider will ensure the policies and procedures are consistent with laws, regulations and rules and that they include all of the required information.

Correction Deadline: 1/5/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible. A working fire extinguisher and smoke detector observed.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(c) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that the gate leading to the outdoor play area was not four feet in height, in that the gate measured approximately three feet in height. Additionally, gaps of approximately six to seven inches were observed in the bamboo material the right, front and back left corner of the play area.

POI (Plan of Improvement)

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

Correction Deadline: 1/5/2017

Recited on 1/5/2017

Food Service

290-2-3-.10 Food Service & Nutrition

Technical Assistance

Technical Assistance

290-2-3-.10(5) - Please ensure all milk is returned to the parent at the end of the day or discarded.

Correction Deadline: 1/5/2017

Health and Hygiene

290-2-3-.11 Medications(CR)

N/A

Comment

Medication was not dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

290-2-3-.04(1)(d) - Five children for pay observed.

Correction Deadline: 1/5/2017

Safety and Discipline

290-2-3-.11 Animals

Met

Comment

Appropriate Vaccination Records

290-2-3-.11 Discipline(CR)

Met

Comment

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit

Met

Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR)

Met

Comment

No transportation.

Staff Records

290-2-3-.08 Criminal Records Check(CR)

Met

Comment

Record checks complete

290-2-3-.21 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

No new hires

290-2-3-.07 First Aid & CPR

Technical Assistance

Technical Assistance

290-2-3-.07(5) - Please ensure all staff assisting with the supervision of children obtain certification in CPR and First Aid prior to June 30, 2017.

Correction Deadline: 2/4/2017

290-2-3-.07 Independent Contractors(CR)

Met

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)

Met

Comment

Other direct contact staff- Satisfactory records check

290-2-3-.07 Staff Training

Met

Comment

Health/Safety training reminder- Please ensure all person providing direct care to children obtain the training on training. decal .ga.gov prior to June 30, 2017.

290-2-3-.07 Students-in-Training(CR)

Met

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)

Met

Comment

No Volunteers

Staff: Child Ratios and Supervision

290-2-3-.07 Supervision(CR)

Not Met

Finding

290-2-3-.07(9)(a) requires the Home to ensure that an assistant who must be at least 16 years of age must be present to assist with supervision whenever: 1) more than three children under the age of 12 months are present; or 2) more than six children under the age of three years are present; or 3) more than eight children under the age of five years are present. It was determined based on Consultant's observation that five children under the age of twelve months was observed to be cared for one staff.

POI (Plan of Improvement)

The Home will ensure than an assistant is present to assist with supervision as required by the rules.

Correction Deadline: 1/5/2017