



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/3/2017 **VisitType:** Licensing Study

Arrival: 2:50 PM

Departure: 4:30 PM

FR-9900106961

Polnitz, Wanda L.

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Mailing Address

4143 Lindsey Drive
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Regional Consultant

Roslyn Williams

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Compliance Zone Designation

01/03/2017	Licensing Study	Good Standing
08/10/2016	Monitoring Visit	Good Standing
02/04/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	5	5	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	8	8	0	0	0
Total Under 18 Years	8				

Children Present: 8

Total Children: 8

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 5

Helper Needed

More than 6 for pay

6 for pay present & no-pay present does not have a notarized no-pay statement

Comments

Health/Safety Training and Criminal Records procedures discussed with Provider on this date.

Plan of Improvement: Developed This Date 01/03/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Wanda Polnitz, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 2

Child # 3

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 8

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1)(c) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of records that the Home did not have such evidence for two of eight enrolled Children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 1/31/2017

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent Authorizations Obtained/Completed

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that unsafe storage of materials dangerous to children were observed as follows:

-an unlocked cabinet with plastic bags accessible to children in the kitchen.

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 1/3/2017

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Please ensure that all potential hazards are kept out of the reach of children.

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(c) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on consultant's observation that fencing in front and behind the storage house measured less than four feet.

POI (Plan of Improvement)

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

Correction Deadline: 1/3/2017

Licensure**290-2-3-.04 Application Requirements(CR)****Not Met****Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined based on observation that the Provider cared for eight children for pay on this date.

POI (Plan of Improvement)

The Home caring for more than six children shall reduce number of children in care to six. The Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children for pay.

Correction Deadline: 1/3/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR) **Met**

Comment

No transportation.

Staff Records

290-2-3-.04 Criminal Records Check(CR) **Technical Assistance**

Technical Assistance

290-2-3-.04(2)(c) - Criminal Records check procedures discussed with Provider.

Correction Deadline: 1/3/2017

290-2-3-.08 Criminal Records Check(CR) **Technical Assistance**

Technical Assistance

290-2-3-.08(5) - Criminal Records procedures discussed with Provider.

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

No new hires

290-2-3-.07 Independent Contractors(CR) **Met**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

No additional staff

290-2-3-.07 Staff Training **Met**

Correction Deadline: 12/31/2016

Corrected on 1/3/2017

.07(4) - Required training hours for 2016 verified on this date.

Comment

Health/Safety training reminder

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

Comment

No Volunteers

Staff:Child Ratios and Supervision**Finding**

290-2-3-.07(7) requires the Home to ensure that the total number of Children unrelated to the provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined based on observation that the Provider cared for eight children on this date.

POI (Plan of Improvement)

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

Correction Deadline: 1/13/2017**Comment**

Observed-Adequate Supervision

Technical Assistance

290-2-3-.07(9)(a) - Helper requirements and procedures discussed with Provider.

Correction Deadline: 1/3/2017