



Application Information

Application Name	Erin Roxborough/Ms. Rox's Child Care, LLC		
Facility Name	Erin Roxborough/Ms. Rox's Child Care, LLC		
License Number	CDH-102734	Inspector Assigned	Makia.Tabourn@dc.gov
Point of Contact	Erin Roxborough		
Phone	(202) 841-2830	Fax	
Address	4506 Lee ST, NE, Washington, District of Columbia 20019		
Supervisory Validation		Language Spoken in Facility	English
OST Provided	No	Non-Traditional	No
Fire Inspection Approval Date	8/27/2018	Application Received Date	6/25/2019

Monday	Tuesday	Wednesday	Thursday	Friday	Start Time	End Time	Other Hours
					06:00 AM	06:00 PM	

Ages Served

Inspection Type	Initial	Inspection Workflow	Validation Completed - License to be Issued				
Inspection Status	Full Compliance	Substantial Compliance Action					
Initial Inspection Date	9/18/2018	Follow up Inspection Date	9/28/2018				
Infants/Toddler under 2yrs	0	Preschool	0	School Age	0		

Inspection Summary

A statement of Deficiency (SOD) and a Plan of Correction (POC) was issued to the Facility at the completion of the inspection. The SOD documented identified deficiencies in the following regulation categories:

- Administrative records
- Recordkeeping for staff; suitability for employment (criminal background checks and alcohol and drug testing)
- Environmental (Indoor and outdoor environments)
- Health and safety

There were no deficiencies cited during this inspection that presented imminent danger to the health, safety and welfare of children, adults, or the general public.

Consistent with the plan of correction, the facility abated all areas of non-compliance by 10/5/2018

103 APPLICATION FOR INITIAL LICENSE

103.1 Application for an initial license to operate a Facility is initiated in the name of the person or persons or legal entity or entities with ownership interests and who are responsible for operation of the Facility. Met

103.2 Applicant completed a Child Development Facility licensing orientation facilitated by or on behalf of OSSE prior to submitting an application for an initial license to operate a Facility. Met

103.3 Applicant for an initial license to operate a Facility under this chapter submitted a complete application to OSSE. Met



103.4 Applicant submitted a complete application with the applicable fees, imposed pursuant to Section 108 (Fees) of these regulations, all required documentation listed on the application form issued by OSSE, and all information requested on the application form.	Met
103.5 (c) Applicant submitted a certification or clearance report issued by a D.C. Department of Energy and Environment (“DOEE”) certified lead-based paint inspector, risk assessor, or dust sampling technician confirming that the Facility does not contain any lead-based paint hazards, issued no more than thirty (30) days prior to the date of application.	Met
103.5 (b) Applicant submitted a fire safety inspection certification or other equivalent proof from DCRA that the premise(s) comply with all applicable Federal and District of Columbia fire safety laws, regulations and codes, issued by DCRA	Met
103.5 (a) Applicant submitted a Certificate of Occupancy, Home Occupation Permit, or other succeeding form of equivalent proof that the premise(s) comply with all applicable Federal and District of Columbia building, fire-safety, construction, and zoning laws, regulations and codes and that the premise(s) are fit and suitable for the operation of a Child Development Facility, issued by the District of Columbia Department of Consumer and Regulatory Affairs (“DCRA”);	Met
104.5 (g)2 Applicant declined to submit a current, valid, and notarized building use agreement. Applicant submitted a current, valid, and signed “Safe Evacuation Site” that identifies a contingency location that may be used to reunite children with parents and enclosed a facility closure statement that the facility will be closed if the primary location of operation ceases to be available.	Follow-up Met
104.5 (e) Applicant submitted a Clean Hands certification that the applicant satisfies the requirements that must be met in order to obtain a license or permit from the District government, set out in D.C. Official Code § 47-2862, issued by the District of Columbia Department of Tax and Revenue within thirty (30) days of the date the application is submitted;	Met
104.5 (f) Applicant submitted a Proof of insurance, that includes a reasonable coverage amount, as determined by the District of Columbia Office of Risk Management	Follow-up Met
104.5 (g)1 Applicant submitted a current, valid, and notarized building use agreement that identifies a contingency location that may be used if the primary location of operation ceases to be available with all required attachment and documentation.	Follow-up Met

120 SUPERVISION AND ADULT TO-CHILD RATIO

120.2 Applicant has a written staffing plan to ensure the required supervision of all enrolled children at all times.	Met
120.3 Applicant has a written staffing policy to ensure proper supervision of all enrolled children at all times, which shall include a mobile device use policy.	Met
121.3 Applicant's staffing plan assures that the facility will be able to maintain the adult-to-child ratios and group sizes as specified herein (a - c)	Met

122 HEALTH & SAFETY:GENERAL REQUIREMENTS

122.1 Facility to be licensed shall maintain, at all times, adequate indoor space for the daily program measured on the inside wall-to-wall dimensions, as follows: A minimum of forty-five square feet (45 ft2) of program space per infant A minimum of thirty-five square feet (35 ft2) of unencumbered program space per toddler and child A minimum of forty-five square feet (45 ft2) of encumbered program space per child.	Met
122.3 (b) Facility exits are free of all obstructions.	Met
122.3 (a) Facility exits are clearly identified.	Met
122.3 (c) Facility exits are arranged or marked so the path to exit the building is visible and clear.	Met



122.10 Facility is accessible for children and adults with disabilities, in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Accessibility includes access to buildings, toilets, sinks, drinking fountains, outdoor play areas, meal and snack areas, and all classroom and therapy areas.	Met
122.11 Program space that children use at the Facility is heated, cooled, and ventilated to maintain the required temperatures, and air exchange to avoid accumulation of odors and fumes.	Met
122.12 (a) All access points to stairs in the Facility are restricted by gates.	Met
122.12 (b) All doors or windows are protected with guards that prevent exit by a child.	Met
122.12 (c) All blinds have child protective coverings ensuring cords are not accessible to children.	Met
122.13 Facility is free of moisture, mold, and mildew, including but not limited to, moisture resulting from water leakage or seepage.	Met
122.14 Waste receptacles have a hands-free opening mechanism, are kept clean, lined with plastic bags, in good repair, and emptied at least daily.	Met
122.15 Program space is ventilated by mechanical ventilation, such as fans, air conditioning, or at least one (1) operable window.	Met
122.16 Space heaters are not used unless it has received express approval, in writing, from an official of FEMS.	Met
122.17 Fireplaces and fireplace inserts are inaccessible to children at all times.	Met
122.18 Facility maintains hot and cold running water under pressure. Hot running water shall be maintained at one hundred degrees Fahrenheit (100°F).	Met
122.19 Facility's premises remain clear of insects, rodents, and other pests and excrement of insects, rodents, and other pests.	Met
122.20 Facility maintains preventative measures to control insects, rodents, and other pests to comport with best practices and to prevent and eliminate harborage, breeding, and infestation at the Facility s premises.	Met
122.22 Facility has installed and maintains working carbon monoxide detectors if there is any gas service in the building and the carbon monoxide detectors are tested every six (6) months with a written log of testing records maintained at the Child Development Facility.	Met
122.23 Facility has installed and maintains an appropriate number of working smoke detectors located in locations consistent with District code requirements and shall ensure they are in working order at all times. Smoke detectors are tested quarterly with a written log of testing records maintained at the Child Development Facility.	Met
122.25 Facility maintains adequate storage space for play and teaching equipment, supplies, records, and children's possessions and clothing.	Met

123 LAVATORY SPACE AND EQUIPMENT

123.1 Facility caring for preschoolers provides at least one (1) flush toilet and one (1) sink for every ten (10) children, based on the license capacity.	Met
123.2 If facility is a center, it has bathroom facilities for use by adults separate from those used by children.	Met
123.3 Facility has a block or step for a child's use for each toilet and sink at a Facility that is too high to be used by one (1) or more enrolled children without assistance.	Met
123.5 Facility has toilet paper, soap and single-use paper towels at each bathroom in a manner accessible for independent use by children.	Met
123.6 Facility caring for infants, toddlers, or preschoolers has at least one (1) changing table for every ten (10) children that are not independently using toilet facilities, based on the license capacity of the Facility.	Met



123.7 (a-d) Facility has changing tables meet the following requirements (a – d). Follow-up Met

124 HEALTH & SAFETY: INDOOR ENVIRONMENT

- 124.1 The interior space designated for the use of children is available to children when the center is in operation and is arranged to allow each child adequate space for free movement and active play. Met
- 124.2 The temperature within each room of program space is maintained at between sixty-eight degrees Fahrenheit (68°F) and seventy-five degrees Fahrenheit (75°F) from October through March, and between sixty-eight degrees Fahrenheit (68°F) and eighty-two degrees Fahrenheit (82°F) from April through September. Met
- 124.3 Facility does not have prohibited protrusions such as pipes, wood ends, or long bolts that may catch a child's clothing. Met
- 124.4 The carpeting in the facility is nonflammable, nontoxic, and is in clean condition and good repair. Met
- 124.5 The floors are free from bare concrete, dampness, splinters, and sliding rugs. Met
- 124.6 All floors, walls, and ceilings are in good repair and easy to clean when soiled. Met
- 124.8 Applicant has installed finger-pinch protection devices on doors, cupboards, cabinets, and gates that are accessible to children, except on doors, cupboards, cabinets, and gates that are fully closed and locked. Follow-up Met
- 124.9 Strings and cords long enough to encircle a child's neck are not accessible to children. Met
- 124.10 Electrical outlets that are not in use and are accessible to children are fitted with appropriate child-proof protective outlet covers. Met

125 HEALTH & SAFETY: OUTDOOR ENVIRONMENT

- 125.1 Outdoor play space free of standing water, litter, broken glass, wooden splinters, weeds, high grass, and conditions that are, or might be, hazardous to the health, safety, or welfare of children enrolled. Met
- 125.3 Outdoor play space is supervised by adult staff in sufficient quantity and with appropriate placement to ensure that all children are within sight and hearing of at least one staff member at all times. Met
- 125.6 Outdoor play space at the Facility premises is enclosed with a fence or natural barrier that shall be at least four (4) feet high, with a space no larger than three and one-half (3-1/2) inches between its bottom edge and the ground, and designed to prevent climbing. Met
- 125.7 Facility has at least two (2) exits from each outdoor play space. At least one of these exits is remote from the Facility building(s). Met
- 125.8 Outdoor gates have positive self-latching closure mechanisms that are at least four (4) feet off the ground or constructed in a manner so that they cannot be opened by a preschool-age child. Met
- 125.13 All surface areas beneath, and in the fall zones of, climbing equipment, slides, swings, and similar equipment are covered in resilient material that diminishes the impact of falls. Met
- 125.14 All outdoor equipment is securely anchored and installed properly to prevent tipping or collapsing. Met
- 125.15 All outdoor play equipment is free of pinch, crush or shear points on all surfaces that are or may be accessible to children. Met
- 125.18 All outdoor sandboxes and play areas containing sand in a safe and sanitary condition, including being completely covered when not in use and free of debris. Met



125.19 Lawn mowers, hedge clippers, shears or other similar items are NOT used or stored unlocked in any outdoor play space when children are present.	Met
125.23 Facility utilizing a rooftop play space has obtained written approval from DCRA that the fence is safe, and has submitted this written approval to OSSE.	Met

126 EQUIPMENT, MATERIALS, AND FURNISHING

126.1 Facility has a variety and sufficient quantities of materials, equipment, and supplies for indoor and outdoor activities, consistent with the numbers, ages, and needs of the infants, toddlers, preschool, or school-age enrolled children.	Met
126.2 Facility has materials, equipment, and supplies accessible to children are age appropriate, safe, in good repair, clean, and non-toxic, and shall be accessible to and appropriate for children with special needs, if the Facility provides care to such children.	Met
126.7 Facility has sufficient quantities of materials and equipment to keep all children engaged, even if in different activities, at all times.	Met
126.10 Light bulbs in the facility are shatter proof or appropriately shielded to prevent product contamination and injuries due to breakage	Met
126.12 Facility has available a sufficient number of strollers or carriages with appropriate restraints for infants and non-ambulatory enrolled children.	Follow-up Met
126.14 Facility has an individual crib, cot, or bed, as developmentally appropriate for each enrolled child in a full-day program.	Follow-up Met

127 PARENT COMMUNICATION

127.3 Facility has established and implemented written policies and procedures which are current and made available to the parent(s) and guardian(s) and used to govern the operations of the Facility.	Met
127.4 (a) The policies and procedures are consistent with all applicable Federal and local laws and regulations and shall include, but are not limited to, the following: a) A description of services to be provided, specifying the ages of children to be served, days and times of operation, and days and times that the Facility is closed.	Met
127.4 (f) A description of the Facility's procedure for notifying parent(s) and guardian(s) when their child is ill or injured, and the Facility's policy regarding the exclusion of sick children.	Met
127.4 (k) Child abuse reporting law requirements	Met
127.4 (n) Nondiscrimination statement	Met
127.4 (g) A description of the Facility's procedure for notifying parent(s) and guardian(s) when a child, employee, or volunteer at the Facility has a communicable disease.	Met
127.4 (j) A statement that parent(s) and guardian(s) have access to all Facility areas used by their child (and a description of any conditions placed on that access)	Met
127.4 (p) A description of the safe sleep practices followed by the Center that includes the following information (1-6)	Met
127.4 (b) A description of enrollment and admission requirements s specifying the parent(s)' or guardian(s)' responsibilities for supplying needed information to the Facility and escorting the child to and from the Facility.	Met
127.4 (c) A fee and payment schedule specifying the standard fees, fees related to absences and vacations and other charges and fees such as transportation and late fees.	Met
127.4 (e) A description of the Facility's procedures for administering medication, both prescription and non-prescription, and notifying parent(s) and guardian(s) of noticeable adverse reactions to medications.	Met



127.4 (l) The Facility's procedures for identifying and preventing shaken baby syndrome and abusive head trauma in infants, if applicable	Met
127.4 (d) A description of the Facility's transportation and field trip services.	Met
127.4 (h) A description of the Facility's procedure for handling medical emergencies	Met
127.4 (i) A description of meals and snacks served, and guidelines or requirements for food brought by a child to the Facility	Met
127.4 (m) A description of behavior management practices used at the Facility	Met
127.4 (o) If licensed for the care of an infant or toddler, the Facility's: 1) Diapering procedures; 2) Toilet training procedures; and 3) Feeding procedures	Met

132 - 136 SUITABILITY FOR EMPLOYMENT

132.2 (a) The suitability of a current or prospective staff member of the Applicant as assessed through completion of a criminal background check using the "OSSE" process (1 – 3).	Follow-up Met
134.2 (d) The suitability of a current or prospective staff member of the Applicant as assessed through completion of a traffic records check through the District of Columbia Department of Motor Vehicles, if a current or prospective staff member will also be required to drive a motor vehicle to transport children in the course of performing his or her duties.	
136.2 (a-d) The suitability of a current or prospective staff member of the applicant as assessed through completion of a drug and alcohol testing program consistent with this chapter and Section 2032(a) of CYSHA (D.C. Law 15-353; D.C. Official Code § 1-620.32(a))	Follow-up Met
136.3 (a) (1- 4) A Licensee shall establish mandatory drug and alcohol testing policies and procedures that provide the following (a) 1-4.	Met
136.8 OSSE has completed the review of the results of the criminal background and child protection register checks and determined the suitability of each staff member of the Applicant.	Met

140 PROGRAM ACTIVITIES AND CURRICULUM

140.2 Applicant has established a written planned program of activities that includes time each day for both indoor and outdoor play, suitable to the ages and stages of development of enrolled children at the Facility. The daily program includes (a - e)	Met
140.3 Applicant has developed a written activity plan for each group of children that implements the scheduled program of activities.	Met

144 HEALTH SAFETY WELFARE: HAND HYGIENE

144.1 (b) Specific hand washing and hand sanitizing procedures	Met
144.1 (a) Applicant has established and implemented a written policy regarding hand washing that addresses the following areas. Under what circumstances hand washing and hand sanitizing are required for staff, volunteers, and children.	Met
144.2 Applicant has posted in all food preparation, diapering, toileting areas, and other designated hand washing areas the circumstances when children and staff shall perform hand hygiene.	Met
144.4 Applicant has designated hand washing areas are equipped with sinks with running water, soap, single-use paper towels or an air hand dryer, and are restricted from use for washing utensils and bottles.	



145 HEALTH SAFETY WELFARE: DIAPERING

Hot Water Temperature in Fahrenheit

145.1 Applicant has diaper-changing areas within close proximity of a properly maintained source of potable, running hot and cold water and soap, and that is not in or near the Facility's kitchen or eating areas. Met

145.3 Applicant has designated an area for the storage of clean diapers and training pants that is clean and designated exclusively for that exclusive use, with the exception that the clean diaper and training pants storage area and the storage area for enrolled children's clean clothes may be combined. Met

145.6 Applicant has one (1) or more diaper-changing areas that have surfaces made of nonporous material. Met

148 EMERGENCY PREPAREDNESS AND RESPONSE

148.3 Applicant has developed specific procedures for the safe and prompt evacuation of infants, toddlers, and non-ambulatory children. Met

148.4 Applicant has developed an emergency and disaster plan with established procedures: (a - j). Met

148.8 Facility has at least one working, non-pay, stationary telephone accessible to staff at each Facility building. Met

148.10 Facility has a three (3) day supply of water, staple food, and supplies for each enrolled child and staff member. Follow-up Met

148.11 Facility is equipped with a ratio of one (1) evacuation crib for every four (4) nonambulatory children to be used during emergency evacuations when non-ambulatory children are enrolled in a Facility at street level. Met

150 HEALTH SAFETY WELFARE:FIRST AID & CPR

150.2 Applicant has identified at least two (2) staff members at the premises and readily available at all times to administer first aid and CPR for children, unless a caregiver in a child development home is serving no more than six (6) children with only two children being under the age of two. Met

150.3 Applicant has at the Facility premises a quantity of first aid supplies sufficient to meet the Facility's reasonably expected needs, based on the size of the Facility, the ages and developmental abilities of the enrolled children, and the Facility's program of activities. Applicant maintains these supplies in a designated location that is readily available to staff and inaccessible to children. Met

150.6 Applicant has one (1) transportable first aid kit, in addition to the complete first aid kit, which includes first aid items in (a – s). Met

155 HEALTH SAFETY WELFARE: FOOD SERVICE

Catering Company Name

Catering Business Address

Source of Prepared Food Facility

Jurisdiction License/Permit Number

155.3 Applicant has menus for all foods to be served at the facility, including snacks, and will modify the menus as necessary to reflect foods actually served. Met



155.4 Applicant will have at least one (1) staff member present at all times when meals are being prepared or served who is certified as a Food Protection Manager in accordance with the District of Columbia Food Code, 25-A DCMR. The staff member shall have a valid and current certification. Follow-up Met

160 FACILITY WITH NON-TRADITIONAL HOURS

160.2 If Applicants will offer care during non-traditional hours or twenty-four (24) hour care will ensure that each activity is appropriate both for the time of the day or night and for the age of each enrolled child. Not Applicable

160.5 (b) If Applicant will offer care during non-traditional hours or twenty-four (24) hour care will ensure that each school-age child will be afforded quiet time and is provided with a quiet area for doing homework, as needed. Not Applicable

160.5 (c) Applicant has staff or volunteers to provide assistance with homework, when needed for Licensee that offers care during non-traditional hours or twenty-four (24) hour care. Not Applicable

160.8 Applicant's staffing plan ensures that staff members are available at all times to attend to the needs of the children, and that at least one (1) adult staff member per every ten (10) children is awake and within sight and sound of the children at all times. Not Applicable

160.9 Applicant has established emergency contingency plans to address both medical and nonmedical emergencies at all hours of the day or night during which care may be provided, including during natural and man-made emergencies that require evacuation from the Facility, temporary displacement from the Facility, or confinement to the Facility. Not Applicable

161 FOR FACILITY WITH PETS AND ANIMALS

161.1 If a Facility permits pets or animals at the Facility's premises, it complies with the following requirements (a-j) Not Applicable

161.3 Applicant ensures that pet and animal food supplies are kept out of reach of children. Not Applicable

161.4 Applicant ensures that pet and animal litter boxes are not located in areas accessible to children. Not Applicable

164 CDC: DIRECTOR QUALIFICATIONS

Designated Staff's Name

164.1 (a-d) The Center Director is qualified by meeting one of the requirements as outlined. in (ad) Not Applicable

164.10 The Center Director is physically present at the Facility at all times during the Center's peak hours of operation when the majority of children are present, and maintains on the premises a record of days and actual hours of work at the Facility, except that a Center Director may be absent from the Facility if he or she has designated an authorized representative of the Child Development Facility, who is physically present at the Facility when the Center Director is absent. This authorized representative must meet all the qualification requirements of a Center Director and who assumes full responsibility for the Facility's management and operations in the absence of the Center Director. Not Applicable

165 CDC: TEACHER QUALIFICATIONS

165.1 (a-e) The teachers are at least eighteen (18) years of age and are qualified by meeting one of the requirements as outlined in (a-e). Not Applicable



166 CDC: ASSISTANT TEACHER QUALIFICATIONS

166.1 The assistant teachers are at least eighteen (18) years of age and are qualified by meeting one of the requirements as outlined in (a-e). Not Applicable

167 CDH: RESPONSIBILITIES OF TEACHERS

167.3 Applicant lives on the premises and works at the Facility located in the home Met

167.7 Notwithstanding Subsection 142.7, Applicant ensures that licensed firearm, shotguns, rifles or other licensed weapons and ammunition are inaccessible to children served in a Child Development Home or Expanded Home, unloaded, secured with an appropriate trigger locking device, and stored in a safe storage depository which, when locked, is incapable of being opened without the key, combination or other unlocking mechanism and is capable of preventing an unauthorized person from obtaining access to and possession of the weapon or ammunition contained therein. Ammunition is also stored in a safe storage depository. Met

167.8 Applicant ensures that parent(s) or guardian(s) of children served in a Child Development Home or Expanded Home with licensed firearm, shotguns, rifles or other licensed weapons and ammunition are provided notice that a licensed firearm, shotguns, rifles or other licensed weapons and ammunition are on the premises of the Child Development Home or Expanded Home. Met

167.10 Applicant has obtained documentation establishing that each person living at the home that houses the Facility has, within the preceding twelve (12) months, been examined by a licensed health care professional and certified by that professional to be free of communicable diseases. Met

167.12 The applicant for a Child Development Home or Expanded Home has arranged the play space and the furniture in the approved program space within the Child Development Home or Expanded Home to allow adequate room for active and quiet play and for individual and group activities. Met

167.14 Child Development Home and Expanded Home provides a sufficient amount, as determined by OSSE, of developmentally appropriate toys, games, equipment, books, and other materials to meet the needs of enrolled children at the Facility. Met

167.15 Child Development Home and Expanded Home serving infants, toddlers, or preschoolers has suitable age-appropriate outdoor place space as outlined in (a-c). Met

168 CDH: CAREGIVER QUALIFICATIONS

168.1 The Child Development Home Caregiver is at least eighteen years of age and is qualified by meeting one of the requirements as outlined in (a - c). Met

168.4 When the Child Development Home Caregiver is not physically present at the Facility due to Caregiver's attendance at a professional development event or performance of other Caregiver related responsibilities, the Child Development Home Caregiver has designated a qualified backup Caregiver, who meets the requirements and qualifications of a Caregiver as set forth in Section 168.1(a) and (c) and criminal background checks as set forth in Section 133, to assume full responsibility for the Facility's operations in the absence of the Child Development Home Caregiver. Met

169 - 170 CDH: CAREGIVER QUALIFICATIONS

169.3 Expanded Home complies with all of the requirements of this chapter pertaining to Child Development Facilities and Child Development Homes, with the following additional requirements Met



169.3 (a) Expanded Home has at least two (2) Caregivers, in compliance with adult-to-child care ratios	Met
169.3 (b) Expanded Home provides a minimum of thirty-five square feet (35 ft ²) of unencumbered program space per child.	Met
169.4 Expanded Home Caregiver is at least eighteen (18) years of age and is qualified by meeting the requirements in (a – b)	Met
170.1 Primary Caregiver reside in the dwelling where the licensed Expanded Home is located	Met
171.1 Associate Caregiver in an Expanded Home is at least eighteen (18) years of age and meets the requirement in (a - b)	Met

172 OST: ADDITIONAL REQUIREMENTS

172.2 An applicant for out-of-school-time program is exempt from the specific indoor space requirements set forth in Section 122.1 and maintains a minimum of twenty-five (25) square feet of program space per child five (5) years old or older.	Not Applicable
172.3 Child Development Facilities providing out-of-school-time care to school-age children provides at least one (1) flush toilet and one (1) sink for every twenty (20) children, based on the licensing capacity of the Facility.	Not Applicable
172.4 Except as provided in Subsection 172.5, if a Facility provides out-of-school-time care to school-age children, the applicant has developed a program of supervised activities that is designed for school-age children that includes for each child (a-f)	Not Applicable
172.5 Applicant satisfies the specific program requirements in Section 140 (General Daily Program Activities and Curriculum).	Not Applicable

173 OST: CENTER DIRECTOR QUALIFICATIONS

173.3 The Center Director is qualified and meets one of the requirements as outlined in (a-d)	Not Applicable
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174 OST: GROUP LEADER QUALIFICATIONS

174.2 Group Leader, whose sole responsibility is to supervise an out-of-school-time program group, is at least eighteen (18) years of age and is qualified by meeting requirements in (a-c)	Follow-up Not Met
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175 OST: ASSISTANT GROUP LEADER QUALS

175.2 Assistant Group Leader in a Child Development Center that provides out-of-school-time care only is at least eighteen (18) years of age and have earned at least a high school diploma or its equivalent, and have at least six (6) months of supervised occupational experience working with school-age children of under the age of fifteen (15) years at a duly authorized school or camp, licensed Child Development Center, or an equivalent entity.	Not Applicable
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Deficiencies

Deficiency Date	Deficiency Code	Deficiency Type	Status	Corrective Action Taken	Correction Date
9/18/2018	148.10	Failure to maintain a three (3) day supply of water, staple food, and supplies.	Corrected	Facility submitted proof of supplies materials equipment obtained to correct deficiencies	9/24/2018



Deficiencies					
Deficiency Date	Deficiency Code	Deficiency Type	Status	Corrective Action Taken	Correction Date
9/18/2018	150.3	Failure to maintain a quantity of first aid supplies.	Corrected	Facility submitted proof of supplies materials equipment obtained to correct deficiencies	9/24/2018
9/18/2018	123.7	Failure to ensure that changing tables meet the requirements:	Corrected	Facility submitted proof of supplies materials equipment obtained to correct deficiencies	9/28/2018
9/18/2018	124.8	Failure to install finger-pinch protection devices.	Corrected	Facility submitted proof of supplies materials equipment obtained to correct deficiencies	9/28/2018
9/18/2018	126.12	Failure to have available a sufficient number of strollers or carriages.	Corrected	Facility submitted proof of supplies materials equipment obtained to correct deficiencies	9/28/2018
9/18/2018	126.14	Failure to provide each enrolled child in a full-day program with an individual crib, cot, or bed.	Corrected	Facility submitted proof of supplies materials equipment obtained to correct deficiencies	9/28/2018
9/18/2018	104.5(e)	Failure to obtain a current, valid and notarized building use agreement with required documentation	Corrected	Facility submitted required missing documents	9/24/2018
9/18/2018	131.5	Failure to maintain a record for each staff member.	Corrected	Facility submitted required missing documents	9/24/2018
9/18/2018	133.1	Failure to comply with the requirements related to criminal background checks for any individual.	Corrected	Facility submitted required missing documents	9/24/2018
9/18/2018	136.16	Failure to conduct a pre-employment drug and alcohol test.	Corrected	Facility submitted required missing documents	9/24/2018
9/18/2018	103.5(c)	Failure to obtain a DOEE lead-based paint Certification or Clearance Report - Initial Application	Corrected	Facility submitted required missing documents	10/5/2018
9/18/2018	104.5(d)	Failure to provide proof of insurance with reasonable coverage amounts and required coverages	Corrected	Facility submitted required missing documents	10/5/2018
9/18/2018	155.4	Failure to have at least one (1) staff member present who is certified as a Food Protection Manager.	Corrected	Facility submitted required missing documents	10/5/2018