

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Kids of Character Learning Center**

City: **Vermillion**

Provider Number: **019524941**

Inspector: **Stacie Ugofsky**

Date of Inspection: **05/26/2020**

Time of Inspection: **9:41 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## E. Nutrition and Meal Planning

33. Is a weekly menu posted that records actual food served? 67:42:10:13

### Corrections To Be Made:

**A weekly lunch menu was not available at the time of the inspection.**

**A weekly menu must be posted that records actual food served.**

**Correction: The child care program caters lunch through Vermillion Public School. A lunch menu was developed and submitted to the program by the Vermillion School District nutrition program.**

### Agency Action:

#### Compliance Plan

Suggested  
Completion  
Date:

**06/01/2020**

Actual  
Completion  
Date:

**05/28/2020**

Status: **Corrected**

## G. Record Keeping, Posting Information and Fire & Tornado Drills

39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?  
67:42:10:18

Corrections To Be Made:

**Documentation for 4 fire drills and 1 tornado drill was not available for 2019.**

**The director agreed to conduct and document 4 fire drills and 1 tornado drill annually going forward. The program will conduct and document 1 fire and 1 tornado drill in the next 30 days.**

**Correction: Since the inspection, the program conducted one fire drill and one tornado drill.  
The director will ensure four fire drills and one tornado drill will be conducted and documented annually.**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**06/26/2020**

Actual  
Completion  
Date:

**06/03/2020**

Status: **Corrected**

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

**TF - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation**

**AL - Training**

**HL - Criminal Record Check**

**RS - Training**

**TS - Training**

**BV - Criminal Record Check**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**06/26/2020**

Actual  
Completion  
Date:

**06/08/2020**

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

**BA - Immunization Records**

**BB - Immunization Records**

**GD - Immunization Records**

**PE - Immunization Records**

**CH - Immunization Records**

**HH - Immunization Records**

**OK - Immunization Records**

**CM - Immunization Records**

**RM - Immunization Records**

**AS - Emergency Permission**

**ES - Immunization Records**

**ES - Immunization Records**

**BT - Immunization Records**

**MW - Immunization Records**

Agency Action:

**Compliance Plan**

Suggested  
Completion  
Date:

**06/26/2020**

Actual  
Completion  
Date:

**06/03/2020**

Status: **Corrected**

## J. Written Program Policies

59. Policies related to requirement for prevention of shaken baby syndrome and abusive head trauma?  
67:42:10:10

Corrections To Be Made:	Agency Action:
<b>The current policies do not outline the requirement for prevention of shaken baby syndrom and abusive head trauma.</b>	<b>Compliance Plan</b>
<b>he policies must include a requirement for prevention of shaken baby syndrom and abusive head trauma.</b>	Suggested Completion Date:
<b>Correction: The policies were updated to include all information as outlined in ARSD 67:42:10:10.</b>	<b>05/26/2020</b>
	Actual Completion Date:
	<b>05/27/2020</b>
	Status: <b>Corrected</b>

62. Policies related to requirement for handling and storage of hazardous material and the disposal of bio contaminants? 67:42:10:10

Corrections To Be Made:	Agency Action:
<b>The current policies do not outline the requirement handling and storage of hazardous material and the disposal of biocontaminants.</b>	<b>Compliance Plan</b>
<b>The policies must include a requirement handling and storage of hazardous material and the disposal of biocontaminants.</b>	Suggested Completion Date:
<b>Correction: The policies were updated to include all information as outlined in ARSD 67:42:10:10.</b>	<b>06/26/2020</b>
	Actual Completion Date:
	<b>05/27/2020</b>
	Status: <b>Corrected</b>

Alison Larson

Provider Signature

05/26/2020

Date

Stacie Ugofsky

Inspector Signature

05/26/2020

Date