

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Kids of Character Learning Center**

City: **Vermillion**

Provider Number: **019524941**

Inspector: **Stacie Ugofsky**

Date of Inspection: **03/01/2018**

Time of Inspection: **9:43 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

7. Are cribs and mattresses maintained in good repair? 67:42:11:05

Corrections To Be Made:

Some of the nap mats are ripped and are not smooth and easily cleanable. Nap mats that are not maintained in good repair must be replaced.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/01/2018

Actual
Completion
Date:

03/22/2018

Status: **Corrected**

B. Program Practices

18. Does the facility obtain written parental consent to administer medications that includes specific dates the medication is to be administered (view info. to verify) ? 67:42:10:15

Corrections To Be Made:

Some staff interviewed were not aware that written permission must be obtained from the parent before administering medication. All staff must be educated on the medication administration procedures.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

03/05/2018

Actual
Completion
Date:

03/05/2018

Status: **Corrected Immediately**

G. Record Keeping, Posting Information and Fire & Tornado Drills

39. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:10:18

Corrections To Be Made:

**Documentation for 4 fire and 1 tornado drill was not available for 2017.
Ensure fire and tornado drills are conducted and documented annually.**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

03/01/2018

03/01/2018

Status: **Corrected Immediately**

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

**TB - Timely Orientation, CPR, Training
MC - CPR
MG - Timely Orientation, CPR, Training
MJ - Timely Orientation, CPR, Training
MJ - Training
KK - Timely Orientation, CPR, Training
TK - Training
SK - Timely Orientation, CPR, Training
AL - CPR, Training
EL - Timely Orientation, CPR, Training
BR - Timely Orientation, Training
ES - Timely Orientation, Training
CZ - Timely Orientation, CPR, Training**

Agency Action:

Compliance Plan

Suggested
Completion
Date:

Actual
Completion
Date:

04/01/2018

04/03/2018

Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

FB - Immunization Records
GD - Immunization Records
CH - Immunization Records
MH - Immunization Records
KJ - Immunization Records
CM - Immunization Records
GM - Immunization Records
RM - Immunization Records
TS - Immunization Records
LS - Immunization Records
CT - Immunization Records
KW - Immunization Records
MW - Immunization Records

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/01/2018

Actual
Completion
Date:

03/22/2018

Status: **Corrected**

J. Written Program Policies

71. Policies related to requirement that no staff member will have a conviction of a felony within the past five years, a sex offense, a crime of violence, or a crime against children? 67:42:10:10

Corrections To Be Made:

The parent handbook must outline that staff members will not have a conviction of a felony within the past 5 years, sex offense, crime of violence or a crime against children.

Agency Action:

Compliance Plan

Suggested
Completion
Date:

04/01/2018

Actual
Completion
Date:

03/01/2018

Status: **Corrected**

Alison Larson

Provider Signature

03/01/2018

Date

Stacie Ugofsky

Inspector Signature

03/01/2018

Date