

# Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **St. Peter's Child Care**

City: **Jefferson**

Provider Number: **019519800**

Inspector: **Shannon Terhark**

Date of Inspection: **05/10/2018**

Time of Inspection: **9:30 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## B. Program Practices

11. Do staff ensure children are given direct care, protection, supervision, and guidance through active involvement or direct supervision? 67:42:16:19

<p>Corrections To Be Made:</p> <p><b>Children need to be supervised when in transition to the bathroom from classrooms or outside. Children observed unaccompanied by a staff member.</b></p> <p><b>***The children will be directly supervised by staff when walking to the bathroom. Children will bring a bottle of water to use on the playground to alleviate the need to go inside to get a drink.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>05/10/2018</b></td> <td style="text-align: center;"><b>06/18/2018</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>05/10/2018</b>	<b>06/18/2018</b>
Suggested Completion Date:	Actual Completion Date:				
<b>05/10/2018</b>	<b>06/18/2018</b>				

18. Does the facility obtain written parental consent to administer medications that includes specific dates the medication is to be administered (view info. to verify) ? 67:42:10:15

<p>Corrections To Be Made:</p> <p><b>The medication consent form needs to be completed by parents - not staff - prior to staff administering any medication to children.</b></p> <p><b>The medication consent form needs to include a specific time for medications to be administered, but should not exceed a month. A new form should be completed monthly if medications are needed.</b></p> <p><b>***The director has spoke with the staff about the requirements for the medication consent form.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>05/10/2018</b></td> <td style="text-align: center;"><b>06/18/2018</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>05/10/2018</b>	<b>06/18/2018</b>
Suggested Completion Date:	Actual Completion Date:				
<b>05/10/2018</b>	<b>06/18/2018</b>				

## G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:				
<b>AB - Criminal Record Check</b> <b>HB - Central Registry Check</b> <b>JB - Timely Orientation</b> <b>JB - Timely Orientation</b> <b>RF - Timely Orientation</b> <b>CJ - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR</b> <b>SJ - Timely Orientation</b> <b>ZJ - Criminal Record Check, Timely Orientation</b> <b>AN - Central Registry Check</b> <b>GO - Timely Orientation</b> <b>SO - Timely Orientation</b> <b>EP - Timely Orientation, Training</b> <b>BS - Three References, Timely Orientation, CPR</b> <b>MS - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation</b> <b>MS - Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR</b> <b>SS - Timely Orientation</b> <b>RS - Timely Orientation</b> <b>TT - Timely Orientation, Training</b> <b>EV - Timely Orientation</b> <b>GV - Central Registry Check, Timely Orientation, CPR</b>	<b>Corrective Action Plan</b>  <table border="1"> <thead> <tr> <th>Suggested Completion Date:</th> <th>Actual Completion Date:</th> </tr> </thead> <tbody> <tr> <td>06/10/2018</td> <td>08/24/2018</td> </tr> </tbody> </table> Status: <b>Corrected</b>	Suggested Completion Date:	Actual Completion Date:	06/10/2018	08/24/2018
Suggested Completion Date:	Actual Completion Date:				
06/10/2018	08/24/2018				
<p>***The staff files have been corrected.</p>					

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

- JA - Immunization Records
- AB - Immunization Records
- CB - Immunization Records
- HB - Immunization Records
- PB - Immunization Records
- FC - Enrollment Date, Immunization Records
- JC - Immunization Records
- AD - Immunization Records

\*\*\*The children's files have been corrected.

- BD - Immunization Records
- RD - Immunization Records
- DF - Immunization Records
- KF - Immunization Records
- KF - Immunization Records
- LF - Immunization Records
- BH - Immunization Records
- EH - Enrollment Date, Immunization Records
- HH - Immunization Records
- KH - Immunization Records
- LH - Immunization Records
- LH - Immunization Records
- OH - Immunization Records
- RH - Immunization Records
- VH - Immunization Records
- AJ - Immunization Records
- KJ - Immunization Records
- LJ - Immunization Records
- PJ - Immunization Records
- KK - Immunization Records
- KK - Immunization Records
- KK - Immunization Records
- BL - Immunization Records
- DL - Immunization Records
- GL - Immunization Records
- KL - Immunization Records
- BP - Immunization Records
- RP - Immunization Records
- GR - Immunization Records
- HR - Immunization Records
- IR - Immunization Records
- BS - Immunization Records
- ES - Immunization Records
- JS - Immunization Records
- NS - Immunization Records
- PS - Immunization Records
- ET - Immunization Records
- KT - Immunization Records
- LT - Immunization Records
- DV - Immunization Records
- JW - Immunization Records

Agency Action:

**Compliance Plan**

Suggested Completion Date:	Actual Completion Date:
<b>06/10/2018</b>	<b>07/11/2018</b>

Status: **Corrected**

Erin Hammitt

Provider Signature

05/10/2018

Date

Shannon Terhark

Inspector Signature

05/10/2018

Date