

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **EMBE Liberty Elementary**

City: **Harrisburg**

Provider Number: **018042619**

Inspector: **Rita Trager**

Date of Inspection: **03/26/2018**

Time of Inspection: **2:58 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

C. Staff-Child Ratio

20. Is the ratio of 1 staff to every 15 school-age children maintained at all times (only exception is transportation to and from school)? 67:42:14:17

<p>Corrections To Be Made:</p> <p>At the time of the inspection, there were 63 children and four staff. Number of children requires five staff. To be corrected immediately.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="padding-right: 20px;">Suggested Completion Date:</td> <td>Actual Completion Date:</td> </tr> <tr> <td style="padding-right: 20px;">03/26/2018</td> <td>03/27/2018</td> </tr> <tr> <td colspan="2">Status: Corrected</td> </tr> </table>	Suggested Completion Date:	Actual Completion Date:	03/26/2018	03/27/2018	Status: Corrected	
Suggested Completion Date:	Actual Completion Date:						
03/26/2018	03/27/2018						
Status: Corrected							

G. Record Keeping, Posting Information, Fire/Tornado Drills

32. Does the facility have posted in a visible location a copy of the facility's latest Program \ul and\ulnone Facility Safety inspection? And if on a CAP, does facility have a copy of the plan available upon request? 67:42:16:17

Corrections To Be Made:	Agency Action:	
Need to post programming inspection from 2017	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	04/09/2018	03/27/2018
	Status: Corrected	

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

Corrections To Be Made:	Agency Action:	
Two fire drills to be completed by deadline.	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	04/23/2018	04/24/2018
	Status: Corrected	

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:	
SB - Criminal Record Check TP - Criminal Record Check	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	03/15/2018	03/20/2018
	Status: Corrected	

I. Written Procedures

42. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication and reunification with families; continuity of operations, children with disabilities and children with chronic medical conditions? 67:42:14:16

<p>Corrections To Be Made:</p> <p>Must update EPP to include information regarding how to deal with staff with disabilities.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table border="0"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">04/23/2018</td> <td style="text-align: center;">03/27/2018</td> </tr> <tr> <td colspan="2">Status: Corrected</td> </tr> </table>	Suggested Completion Date:	Actual Completion Date:	04/23/2018	03/27/2018	Status: Corrected	
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Status: Corrected							

Jamie Farley

 Provider Signature

03/26/2018

 Date

Rita Trager

 Inspector Signature

02/26/2018

 Date