

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **EmBe Harrisburg Freedom OST** City: **Harrisburg**

Provider Number: **018042556**

Inspector: **Rita Trager**

Date of Inspection: **06/22/2020**

Time of Inspection: **8:15 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?  
67:42:14:28

<p>Corrections To Be Made:</p> <p><b>Site required to complete one additional fire drill and one tornado drill to meet compliance</b>  <b>*Fire drill completed on 06/30/20 and tornado drill completed on 07/06/20.</b>  <b>Documentation received on 07/06/2020.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>07/22/2020</b></td> <td style="text-align: center;"><b>07/06/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>07/22/2020</b>	<b>07/06/2020</b>
Suggested Completion Date:	Actual Completion Date:				
<b>07/22/2020</b>	<b>07/06/2020</b>				

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

<p>Corrections To Be Made:</p> <p><b>BD - CPR, Training</b>  <b>KM - Timely Orientation, Training</b>  <b>SV - Criminal Record Check</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>07/31/2020</b></td> <td style="text-align: center;"><b>07/31/2020</b></td> </tr> </table> <p>Status: <b>Corrected</b></p>	Suggested Completion Date:	Actual Completion Date:	<b>07/31/2020</b>	<b>07/31/2020</b>
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## I. Written Procedures

42. Does the program have a written emergency preparedness and response plan in place which covers all areas required to include: evacuation; relocation; shelter-in-place; lock-down procedures; procedures for communication and reunification with families; continuity of operations, children with disabilities and children with chronic medical conditions? 67:42:14:16

<p>Corrections To Be Made:</p> <p><b>EPP to be available at the program. All staff to be aware of the EPP and where to find it.</b>  <b>*Documentation received on 07/06/2020</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>07/22/2020</b></td> <td style="text-align: center;"><b>07/06/2020</b></td> </tr> <tr> <td colspan="2" style="text-align: center;">Status: <b>Corrected</b></td> </tr> </table>	Suggested Completion Date:	Actual Completion Date:	<b>07/22/2020</b>	<b>07/06/2020</b>	Status: <b>Corrected</b>	
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**Belina Dibonto**  
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 Provider Signature

**06/22/2020**  
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 Date

**Rita Trager**  
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 Inspector Signature

**06/22/2020**  
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 Date