Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: Tea Tots City: Tea Provider Number: 018042189

Inspector: Rita Trager Date of Inspection: 11/26/2019 Time of Inspection: 9:33 AM

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information and Fire & Tornado Drills

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:	Agency Action:
Corrections To Be Made: KA - CPR, Training HC - CPR, Training BC - CPR, Training CC - CPR, Training MD - Timely Orientation, CPR, Training AD - Timely Orientation, CPR, Training AG - Timely Orientation, Training CH - Timely Orientation, CPR, Training KK - Three References BP - CPR, Training TP - CPR, Training AP - CPR, Training AP - CPR, Training RS - Timely Orientation, CPR, Training AT - Criminal Record Check AT - Timely Orientation, CPR, Training	Agency Action: Compliance Plan Suggested Actual Completion Completion Date: 12/26/2019 01/08/2020 Status: Corrected

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made: Agency Action: **Compliance Plan OK - Immunization Records NN - Immunization Records** Suggested Completion Date: Actual Completion Date: 12/26/2019 12/27/2019 Status: Corrected 11/26/2019 **Becky Chester** 11/26/2019 Rita Trager

Inspector Signature

Date

Date

Provider Signature