

Program Inspection Licensed Day Care Programs Compliance Plan

Provider's Name: **Prodigy Learning Center**

City: **Dakota Dunes**

Provider Number: **018042118**

Inspector: **Shannon Terhark**

Date of Inspection: **05/16/2018**

Time of Inspection: **10:00 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

A. Program Activities, Schedule and Environment

2. Are activity plans developed and implemented that offer a variety of activities to meet the needs of various age groups? 67:42:10:10

<p>Corrections To Be Made:</p> <p>Lesson plans are needed for the Toddler and Junior Rooms.</p>	<p>Agency Action:</p> <p>Compliance Plan</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">05/21/2018</td> <td style="text-align: center;">06/01/2018</td> </tr> </table> <p>Status: Corrected</p>	Suggested Completion Date:	Actual Completion Date:	05/21/2018	06/01/2018
Suggested Completion Date:	Actual Completion Date:				
05/21/2018	06/01/2018				

5. Do infants have a safe sleep environment? 67:42:11:05

<p>Corrections To Be Made:</p> <p>Several children under one year of age were observed sleeping with blankets. Children under one year of age cannot sleep with loose bedding including blankets.</p>	<p>Agency Action:</p> <p>Letter of Notification</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Suggested Completion Date:</td> <td style="width: 50%;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;">05/16/2018</td> <td style="text-align: center;">05/16/2018</td> </tr> </table> <p>Status: Corrected Immediately</p>	Suggested Completion Date:	Actual Completion Date:	05/16/2018	05/16/2018
Suggested Completion Date:	Actual Completion Date:				
05/16/2018	05/16/2018				

B. Program Practices

15. Are medications stored inaccessible to children; in original container, with original label intact? 67:42:10:15

Corrections To Be Made:	Agency Action:	
Medications cannot be stored in backpacks. The medications need to be inaccessible to children. The requirement needs to be reviewed with all staff.	Letter of Notification	
	Suggested Completion Date:	Actual Completion Date:
	05/16/2018	05/16/2018
	Status: Corrected	

17. When administering medications, does the staff document dose, time and date medication is administered and sign off on that administration? 67:42:10:15

Corrections To Be Made:	Agency Action:	
The medication consent form that is being used does not include the dose that the staff administers to children. The updated form needs to be used. The requirement needs to be reviewed with all staff.	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	05/16/2018	06/01/2018
	Status: Corrected	

18. Does the facility obtain written parental consent to administer medications that includes specific dates the medication is to be administered (view info. to verify) ? 67:42:10:15

Corrections To Be Made:	Agency Action:	
The parents need to include a timeframe to administer medications, which should not exceed a month. A new form should be completed monthly if medications are needed. The requirement needs to be reviewed with all staff.	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	05/16/2018	06/01/2018
	Status: Corrected	

23. Are staff aware of their responsibility to report suspected child abuse and neglect directly to Law Enforcement, State's Attorney or to the Department? 67:42:10:22

Corrections To Be Made:	Agency Action:	
All staff are not familiar with the mandatory reporting requirements. All staff should report concerns of child abuse/neglect to CPS or law enforcement and should not rely on the director to do so. The requirement needs to be reviewed with all staff.	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	05/16/2018	06/01/2018
	Status: Corrected	

G. Record Keeping, Posting Information and Fire & Tornado Drills

38. Does the program post in a visible location a copy of the latest Program and Facility Safety Inspections and Child Care Licensing Inspection Summary? And if on a CAP, does the program have a copy of the plan available at request? 67:42:16:17

Corrections To Be Made:	Agency Action:	
The 2017 Program Inspection needs to be posted.	Compliance Plan	
	Suggested Completion Date:	Actual Completion Date:
	05/17/2018	05/16/2018
	Status: Corrected Immediately	

40. Are staff records complete? 67:42:10:09 Note: Staff records are to be maintained at the facility for 6 months following the end of employment.

Corrections To Be Made:

TB - Timely Orientation
SB - Timely Orientation
MC - Timely Orientation
KC - Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR
GC - Timely Orientation, CPR
HC - Criminal Record Check, Timely Orientation, CPR
JG - Timely Orientation
JG - Criminal Record Check
JG - Timely Orientation, CPR
RH - Timely Orientation, CPR
JH - Timely Orientation
HH - Timely Orientation, CPR
JJ - Timely Orientation
CK - CPR
HL - CPR
JM - Criminal Record Check, Timely Orientation
AN - Timely Orientation
DP - CPR, Training
SP - Timely Orientation, CPR
AS - Criminal Record Check, CPR
TS - Timely Orientation
KS - CPR
AS - Timely Orientation
BS - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR
SS - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR
BT - Timely Orientation
MW - Timely Orientation, CPR

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
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06/16/2018	07/12/2018
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Status: **Corrected**

41. Are children's records complete? 67:42:16:13 Note: Children's records are to be maintained at the facility for 6 months following the date care ceases.

Corrections To Be Made:

- BA - Immunization Records
- EA - Immunization Records
- AB - Emergency Contact
- AB - Immunization Records
- CB - Immunization Records
- LD - Immunization Records
- DF - Immunization Records
- BG - Immunization Records
- CH - Immunization Records
- KK - Immunization Records
- DL - Immunization Records
- HL - Immunization Records
- PL - Immunization Records
- AM - Immunization Records
- HM - Immunization Records
- MM - Immunization Records
- MM - Emergency Permission, Immunization Records
- RO - Immunization Records
- DP - Immunization Records
- EP - Immunization Records
- CR - Immunization Records
- LR - Immunization Records
- BS - Immunization Records

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
06/16/2018	07/11/2018

Status: **Corrected**

Caitlin Kuehl

Provider Signature

05/16/2018

Date

Shannon Terhark

Inspector Signature

05/16/2018

Date