

# Program Inspection Before & After School Center Compliance Plan

Provider's Name: **Holy Trinity Catholic School  
OST**

City: **Huron**

Provider Number: **014511218**

Inspector: **Deb Bigge**

Date of Inspection: **09/11/2018**

Time of Inspection: **4:06 PM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

## G. Record Keeping, Posting Information, Fire/Tornado Drills

32. Does the facility have posted in a visible location a copy of the facility's latest Program \ul and\ulnone Facility Safety inspection? And if on a CAP, does facility have a copy of the plan available upon request? 67:42:16:17

<p>Corrections To Be Made:</p> <p><b>Current inspections need to be posted.</b></p> <p><b>*Current inspections are displayed in a visible location.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/11/2018</b></td> <td style="text-align: center;"><b>09/12/2018</b></td> </tr> <tr> <td colspan="2" style="text-align: center;">Status: <b>Corrected</b></td> </tr> </table>	Suggested Completion Date:	Actual Completion Date:	<b>09/11/2018</b>	<b>09/12/2018</b>	Status: <b>Corrected</b>	
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<b>09/11/2018</b>	<b>09/12/2018</b>						
Status: <b>Corrected</b>							

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year? 67:42:14:28

<p>Corrections To Be Made:</p> <p><b>Dates of fire and tornado drills completed in the past year are needed.</b></p> <p><b>*Dates of drills completed during 2017-2018 school year were received.</b></p>	<p>Agency Action:</p> <p><b>Compliance Plan</b></p> <table border="0"> <tr> <td style="text-align: center;">Suggested Completion Date:</td> <td style="text-align: center;">Actual Completion Date:</td> </tr> <tr> <td style="text-align: center;"><b>09/25/2018</b></td> <td style="text-align: center;"><b>10/03/2018</b></td> </tr> <tr> <td colspan="2" style="text-align: center;">Status: <b>Corrected</b></td> </tr> </table>	Suggested Completion Date:	Actual Completion Date:	<b>09/25/2018</b>	<b>10/03/2018</b>	Status: <b>Corrected</b>	
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<b>09/25/2018</b>	<b>10/03/2018</b>						
Status: <b>Corrected</b>							

37. Do child records contain all required information? 67:42:16:13 Note: child records are to be retained for 6 months after the care of the child ceases.

Corrections To Be Made:	Agency Action:	
<b>AG - Emergency Permission</b> <b>KJ - Emergency Permission</b> <b>AL - Emergency Permission</b>	<b>Compliance Plan</b>	
	Suggested Completion Date:	Actual Completion Date:
	<b>09/25/2018</b>	<b>10/17/2018</b>
	Status: <b>Corrected</b>	

**Michelle Schoenfelder**  
\_\_\_\_\_  
Provider Signature

**10/22/2018**  
\_\_\_\_\_  
Date

**Deb Bigge**  
\_\_\_\_\_  
Inspector Signature

**10/22/2018**  
\_\_\_\_\_  
Date