

Program Inspection Before & After School Center Compliance Plan

Provider's Name: **SS. Peter & Paul OST Program** City: **Pierre**

Provider Number: **010610017**

Inspector: **Laura Nordbye** Date of Inspection: **07/19/2019**

Time of Inspection: **10:32 AM**

The items listed below are those that the provider was not in compliance with at the time of the inspection.

G. Record Keeping, Posting Information, Fire/Tornado Drills

33. Does the program have documentation 4 fire drills and 1 tornado drill were conducted in the past year?
67:42:14:28

Corrections To Be Made:	Agency Action:
No 2018 drill record on file.	Compliance Plan
** Documentation of fire drills and tornado drill was e-mailed to CCS.	Suggested Completion Date:
	Actual Completion Date:
	07/28/2019
	09/03/2019
	Status: Corrected

34. Do staff records contain all required information? 67:42:14:23 Note: staff records are to be maintained for 6 months following the end of employment.

Corrections To Be Made:

EO - CPR, Training
GP - Training
HS - Central Registry Check, Sex Offender Registry Check, Criminal Record Check, Timely Orientation, CPR, Training
LS - Three References, Criminal Record Check, C A/N Report Statement, CPR, Training
HS - Three References, Sex Offender Registry Check, Criminal Record Check, Training
MS - Three References, Central Registry Check, Sex Offender Registry Check, Criminal Record Check, C A/N Report Statement, Timely Orientation, CPR, Training
KV - Three References, C A/N Report Statement, Timely Orientation, CPR, Training
AW - Criminal Record Check, C A/N Report Statement

Agency Action:

Compliance Plan

Suggested Completion Date:	Actual Completion Date:
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08/16/2019	09/03/2019
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Status: **Corrected**

Gay Pickner

Provider Signature

07/19/2019

Date

Laura Nordbye

Inspector Signature

07/19/2019

Date