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OFFICE OF INSPECTOR GENERAL**

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INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Care Bear's	<b>Provider Information</b>	<b>License No:</b> L354966
<b>Provider Address:</b> 1315 Park Avenue, Paducah, KY, 42001	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 21
<b>Owner(s):</b> Scott, Rosa		<b>Director(s):</b> Scott, Rosa

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 14742
<b>Visit Start Date:</b> 11/13/2012 2:00 PM	<b>Visit End Date:</b> 11/13/2012 3:00 PM	
	<b>No. of Children Present:</b> 15	

**Inspection Report**

**Supervision**

**167 - Children supervised/Protected**

**922 KAR 2:120 - Section 2 (3)**

**(a) Each center shall maintain a child care program that assures each child will be:**

- 1. Provided adequate supervision at all times; and**
- 2. Protected from abuse or neglect.**

**1) Adequately supervised at all times**

**Not In Compliance**

**Findings:**

Infants' room: Based on observation, two (2) infants and a sleeping toddler were unsupervised in a room with the door closed at 2:00 pm on 11/13/2012.

**Staffing Requirements**

**162 - Ratios and Group Size**

**In Compliance**

**922 KAR 2:120 - Section 2**

**(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:**

**Age of Children Ratio Maximum**

**Group  
Size\***

**Infant 1 staff for 5 children 10**

**Toddler 1 staff for 6 children 12**

**2 to 3 years 1 staff for 10 children 20**

**3 to 4 years 1 staff for 12 children 24**

**4 to 5 years 1 staff for 14 children 28**

**5 to 7 years 1 staff for 15 children 30**

**7 and older 1 staff for 25 children**

**(for before and after school) 30**

**1 staff for 20 children**

**(full day of care) 30**

**\*Maximum Group Size shall be applicable only to Type I centers.**

## Inspection Report

### Director Requirements

#### 112 - Policy Development

##### 922 KAR 2:110 - Section 4 (1)

##### (f) Develop child-care center plans, policies, and procedures;

###### 2) Policies

**Not In Compliance**

###### Findings:

General: Based on interview and review of documentation, the center had a volunteer at the center on 11/13/12, but there were no volunteer policies developed.

#### 113 - Staff Supervision

##### 922 KAR 2:110 - Section 4 (1)

##### (g) Supervise staff conduct to ensure implementation of program policies and procedures;

###### 1) Implementation of Policy

**Not In Compliance**

###### Findings:

Based on interview and review of documentation, the center's illness and medication policy was not followed by staff when a staff member applied A + D ointment to a child's injury without a doctor's or parent's authorization on 10/12/12. The center's illness and medication policy states all medication given to a child must be authorized by a doctor or a parent. In addition, a child was injured while present at the center on 10/12/12 and the staff failed to document an accident form. The center's injury policy states, "any injury a child sustains while at the center is recorded on an accident form and placed in the child's records".

#### 118 - Health, Safety, Comfort

**Not In Compliance**

##### 922 KAR 2:110 - Section 4 (1)

##### (i) Provide for the health, safety, and comfort of each child;

###### Findings:

Infants' room: Based on observation and interview, an infant had an empty bottle and a blue Boppy pillow in a crib. The manufacturer's information from boppy.com recommended the Boppy pillow not be used in a crib or elevated surface, and not be used for sleeping.

### Programming

#### 196 - Safe Sleep Placement

**Not In Compliance**

##### 922 KAR 2:120 - Section 3

##### (12) Staff in a child-care center shall follow the most current policy of the American Academy of Pediatrics, located at <http://www.aap.org/>, when placing a child to sleep.

###### Findings:

Infants' room: Based on observation, review of documents and interview, an infant had an empty bottle and a blue Boppy pillow in a crib. The manufacturer's information from boppy.com recommended a Boppy pillow not be used in a crib, not be placed on any elevated surface, and not be used for sleeping.

### First Aid/Medication

#### 248 - Nonprescription medication protocol

##### 922 KAR 2:120 - Section 7

##### (5) Nonprescription medication:

##### (a) May be given to a child only with the written daily request of the:

###### 1. Parent; or

###### 2. Person exercising custodial control of the child; and

##### (b) Shall be administered according to the instructions on the label.

###### 1) Written daily request

**Not In Compliance**

###### Findings:

General: Based on review of documentation and interview, a staff member administered witch hazel and A+D ointment to a child's arm with no written request by the parent.

#### 249 - Administration Record

##### 922 KAR 2:120 - Section 7

##### (6) The child-care center shall keep a written record of the administration of medication, including:

###### (a) Time;

###### (b) Date;

###### (c) Amount; and

###### (d) Name of staff person giving the medication.

###### 1) Time

**Not In Compliance**

###### Findings:

General: Based on review of documentation and interview, there was no written record of the time a staff member administered witch hazel and A+D ointment on a child's bite injury.

###### 2) Date

**Not In Compliance**

###### Findings:

General: Based on review of documentation and interview, there was no written record of the date a staff member administered witch hazel and A+D ointment to a child's injury.

###### 3) Amount

**Not In Compliance**

###### Findings:

General: Based on review of documentation and interview, there was no written record of the amount of witch hazel and A+D ointment administered to a child's injury on 10/12/12.

## Inspection Report

### 4) Staff name

Not In Compliance

#### Findings:

General: Based on review of documentation and interview, there was no written record of the name of the staff member who administered witch hazel and A+D ointment to a child's injured arm.

### 250 - Medication Storage

#### 922 KAR 2:120 - Section 7

##### (7) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;
- (b) Kept in the original bottle; and
- (c) Properly labeled.

### 3) Labeled

Not In Compliance

#### Findings:

General: Based on observation and interview, a tube of A+D ointment was not labeled to indicate for whom it was intended.

## Equipment - Classroom

### 240 - Twelve inch spacing

Not In Compliance

#### 922 KAR 2:120 - Section 6

##### (5) Cots, other equipment, and furnishings shall be spaced twelve (12) inches apart to allow free and safe movement by a person.

#### Findings:

Activity room: Based on observation, two (2) groups of four (4) cots touched each other, and two (2) other cots touch each other.

## Food Service - Classroom

### 194 - Bottle Feeding

#### 922 KAR 2:120 - Section 3

##### (10) While bottle feeding an infant, the:

- (a) Child shall be held; and
- (b) Bottle shall not be:
  - 1. Propped;
  - 2. Left in the mouth of a sleeping infant; or
  - 3. Heated in a microwave.

### 1) Child held

Not In Compliance

#### Findings:

Infants' room: Based on observation and interview, there was an empty bottle in a crib with an infant. Interview determined the infant was placed in the crib for bottle feeding.

## Children's Records

### 96 - Enrollment Information

#### 922 KAR 2:110 - Section 3

##### The following records shall be maintained at the child-care center for 5 years:

##### (1) Sufficient records to:

- (a) Identify each child enrolled in the child-care center; and
- (b) Enable the person in charge to contact each child's:
  - 1. Parent at:
    - a. Home; or
    - b. Place of employment; and
  - 2. Family physician; and
- (c) Identify the name of each person designated in writing by the parent to pick up the child;

### 1) Identification Information

In Compliance

### 2) Parent Contact Information

In Compliance

### 3) Physician Contact

In Compliance

### 4) Designated Pick-up

In Compliance

### 97 - Emergency/Medical Information

#### 922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years:

##### (2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-care center director at the time of enrollment;

### 1) Medical History

In Compliance

### 2) Emergency Authorization

In Compliance

### 98 - Immunization Certificate

In Compliance

## Inspection Report

### 922 KAR 2:110 - Section 3

The following records shall be maintained at the child-care center for five (5) years:

(3) Except as provided in KRS 214.036, a current immunization certificate showing that the child is immunized pursuant to 902 KAR 2:060, placed on file within thirty (30) days of enrollment;

### 99 - Documentation for Off Premise Trip

In Compliance

### 922 KAR 2:110 - Section 3

The following records shall be maintained at the child-care center for five (5) years:

(4) Permission forms for each trip off the premises signed by the parent;

## Written Documentation

### 100 - Daily Attendance Records

### 922 KAR 2:110 - Section 3

(5) Daily attendance records documenting the arrival and departure time of each child;

#### 1) Arrival

Not In Compliance

#### Findings:

Based on interview and observation, the children's attendance record for 10/18/12 was not available for review on 11/13/12.

#### 2) Departure

Not In Compliance

#### Findings:

General: Based on interview and record review, the children's attendance record for 10/18/12, was not available for review on 11/13/12.

Signature of  
Provider/Representative

Title

Date