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**Inspection Report**

<b>Provider Name:</b> Learning Tree Child Care, Inc	<b>Provider Information</b>	<b>License No:</b> L359213
<b>Provider Address:</b> 600 South Dixie, Cave City, KY, 42127	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 40
<b>Owner(s):</b> Learning Tree Child Care, Inc		<b>Director(s):</b> Blair, Trina Beth

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 214299
<b>Visit Start Date:</b> 02/24/2016 9:25 AM	<b>Visit End Date:</b> 02/24/2016 11:10 AM	
<b>No. of Children Present:</b> 12		

Inspection Report	
Supervision	
<b>5 - Children Supervised</b>	<b>In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>                      (3)(a) Each center shall maintain a child-care program that assures each child will be:                      1. Provided with adequate supervision at all times by a qualified staff person who:                      a. Ensures the child is within scope of vision and range of voice; or                      b. For a school-age child, within scope of vision or range of voice;</p>	
Staffing Requirements	
<b>40 - Ratios and Group Size</b>	<b>In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>                      (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:                      Age of Children Ratio Maximum Group Size*                      Infant                      1 staff for 5 children 10                      Toddler                      1 staff for 6 children 12                      Preschool-age 2 to 3 years                      1 staff for 10 children 20                      Preschool-age 3 to 4 years                      1 staff for 12 children 24                      Preschool-age 4 to 5 years                      1 staff for 14 children 28                      School-age 5 to 7 years                      1 staff for 15 children 30                      School-age 7 and older                      1 staff for 25 children                      (for before and after school) 30                      1 staff for 20 children                      (full day of care) 30                      *Maximum Group Size shall be applicable only to Type I child-care centers.</p>	
Employee Records	
<b>300 - Background checks/left alone</b>	<b>In Compliance</b>



**Inspection Report**

**922 KAR 2:090. Section 6. License Issuance.**

- (5) An individual described in subsection (4) of this section shall:**
  - (a) Submit to background checks described in paragraph (b) of this subsection;**
  - (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
    - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
    - 2. Criminal records check required by KRS 199.896(19);**
    - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
    - 4. An address check of the Sex Offender Registry; and**
  - (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**310 - Personnel File**

**In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
  - (e) A current personnel file for each child-care center staff person to include:**
    - 1. Name, address, date of birth, and date of employment;**
    - 2. Proof of educational qualifications;**
    - 3. Record of annual performance evaluation;**
    - 4. Written record of training participation to include:**
      - a. The training source;**
      - b. Location;**
      - c. Date; and**
      - d. Number of clock hours completed;**
    - 5. Every two (2) years, a:**
      - a. Statement from a health professional that the individual is free of active tuberculosis; or**
      - b. Copy of negative tuberculin results; and**
    - 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
      - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
      - b. Criminal records check required by KRS 199.896(19);**
      - c. Criminal records check from any previous state of residence completed once if:**
        - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
        - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
      - d. An address check of the Sex Offender Registry;**

**315 - Educational Requirements**

**In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (1) Child-care center staff:**
  - (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
    - 1. High school diploma;**
    - 2. GED or qualifying documentation from a comparable educational entity; or**
    - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**320 - TB Verification**

**In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (1) Child-care center staff:**
  - (b) Shall provide, prior to employment and every two (2) years thereafter:**
    - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
    - 2. A copy of negative tuberculin results.**

**Programming**

**385 - Discipline**

**In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

- (10) A child shall not be subjected to:**
  - (a) Corporal physical discipline pursuant to KRS 199.896(18);**
  - (b) Loud, profane, threatening, frightening, or abusive language; or**
  - (c) Discipline that is associated with:**
    - 1. Rest;**
    - 2. Toileting; or**
    - 3. Food.**

**Children's Records**

**1070 - Immunization**

**In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
  - (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**1075 - Enrollment Information**

**In Compliance**

**Inspection Report**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Signature of  
Provider/Representative

Title

Date